

# JOEL M. ANONAS

Bachelor of Science in Criminology

Virgen De Los Remedios College

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## OBJECTIVE

To be part of a team in achieving the major of the company and to establish harmonious working relationship to the management and staff.

## WORKING EXPERIENCE

**Executive Driver (Doha, Qatar)** International Q Limousine | Sept. 2023-Present

- Handles Luxury cars such as Bentley, Mercedes, Rolls Royce and BMW.
- Safely transports guests to and from various locations, including meetings, events and airports.
- Regularly inspects the vehicle for maintenance issues.
- Implements safety measures to protect passengers during transit.

**Limousine Driver (Doha, Qatar)** First Class Rent a Car | Oct. 2022-Sept. 2023

- Dropping off and picking up guest in the airport or anywhere in Doha.
- Serving and assisting VIP guests for MOFA
- Ensuring the safety of passengers and car
- Performs service vehicle maintenance

**Limousine Driver (Doha, Qatar)** Prestige Cars | October 2016-December 2018

- Serving and assisting of guest from pick-up/drop-off point anywhere in Doha.
- Drives any kind of luxury cars
- Conducts maintenance of service vehicle such as checking of possible maintenance

**Company/Truck Driver (MSTSI)** Zenith | August 2014-September 2015  
**NSD, SBFZ**

- Delivers of U.S. Soya, Wheat, Palm Kernel above 25 tons from pier to warehouse
  - Responsible to fetch the guest and employee from hotel to company
  - Assists/transport purchase to purchase office supply.
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**Barista/Salesman (UAE, Dubai)** ENOC/EPPCO | March 2012-April 2013

- Prepare and serve a variety of coffee-based beverages, including espresso, cappuccino, latte, macchiato, and specialty drinks.
- Operates espresso machine, grinder, and other coffee equipment proficiently.
- Provide an exceptional customer service and assist them in selecting order based on their dietary restriction.
- Ensure proper stock levels of coffee beans, milk, syrups, and other supplies, and place orders with suppliers when necessary.

**Volunteer Firefighter** Bureau of Fire Protection | February 2011-February 2012

- Responding quickly to fire alarms and emergencies
- Conducts rescue and assists individuals in hazardous situation
- Provides emergency medical care including CPR and first aid
- Coordinates with other emergency personnel during operations

**TRAINING AND SEMINARS**

**Basic Firefighting**

June 2012  
Civil Defense Training Center (Dubai)

**Basic Food Hygiene**

April 2012  
Dubai Municipality

**New Employee Training Program**

April 2012  
Eppco Training Center

**On-the-Job Training (Firefighting)**

February 2012  
Bureau of Fire (Olongapo City)

**HAZMAT**  
**(Hazardous Mat'l and Chemical**  
**Storage Awareness Level**  
**Training)**

August 2010  
Wistron Info Comm, Inc.

**SKILLS**

- Defensive Driver
- Computer Literate
- Operated a variety of vehicles
- Ability to collaborate and relate interpersonally
- Highly organized and detail-oriented, with a demonstrated ability to manage multiple tasks and prioritize effectively.