



# ARUN THATTAPARAMBIL

## WORK EXPERIENCE

### STORE KEEPER

ALSAIF GARAGE | QATAR | September 2023 to July 2024

- Keeping a record of products for vehicle maintenance, when products are purchased and returned, arranges store transfers.
- Perform other stock related duties, including returning, packing, pricing and labelling supplies.
- Inspect deliveries for damage or discrepancies, report those to accounting for reimbursements and record keeping.

### SIFTER

SAGO | SAUDI GRAINS ORGANIZATION | August 2019 to 2021

- Assist Miller in flour production
- Opens slides in Chutes and starts elevators to route flour between sifter, purifiers, and grinding machines.
- Observes flour to ensure flow through specified chutes and machines.
- Brushes cloth, sieves in sifter and purifiers to prevent clogging.

### STORE KEEPER

KL CAKES & BAKES Maranchery, Kerala, India. 2014 to 2019

- Keeping a record of inventory when product are purchased and returned arranges store transfers.
- Perform other stock related duties, including returning, packing, pricing and labelling supplies.
- Inspect deliveries for damage or discrepancies, report those to accounting for reimbursements and record keeping.

### STORE KEEPER

REAL BUILDERS & CONTRACTORS Malappuram, Kerala, India  
| 2012 to 2014 |

- Maintenance of stock, operation of an accounting systems.
- Maintenance of inventory records, preparation of material orders and receiving, reviewing and storing of supplies disbursed on job orders and material transfers.
- Ensuring the tools, equipments and several other materials that are used in the construction project are safe, secure well maintained and well managed.

### AMMO SUPPLY ASSOCIATE

CSA Ltd., SJS Directorate, Ammunition Support Department,  
Camp Arifjan, Kuwait, in US Military Base | May 2009 to 2010

- Performs a variety of warehousing duties, which require storage responsibilities and an understanding of the establishment's storage plans.
- Meets delivery and shipping conveyance, loads and unloads ammunition, ammunition components, powders, guided missiles, large rockets and all types of HAZARDOUS explosives and supplies.
- Performs minor maintenance such as cleaning, degreasing, painting, stencilling and repacking.

### DECLARATION

I hereby declare that the above written particulars are true to the best of my belief.

## CONTACT DETAILS



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## SUMMARY

To engage in a career that will allow for progress in terms of expertise, socio economic development and innovation through exposure to new ideas for professional growth as well as growth of the company.

## MY SKILLS

Microsoft office  
Active learning Hard  
work & practice

## DRIVING LICENSE

Qatar Driving License : 28535685853  
Validity: 04-06-2029

## LANGUAGES KNOWN

English, Malayalam, Hindi & Tamil

## EDUCATION

Training Course in Fire Prevention &  
Fire Fighting  
| Cochin Shipyard Ltd. India. | 2011

Diploma in Fire & Safety Engineering  
| NIFE Cochin, Kerala, India | 2007

Accident Avoidance Course  
(For Army Motor Vehicle Drivers)  
| NTSI-USA | 2010

B.A economics Degree  
University of Calicut, Kerala, India  
| 2012

Plus two  
Board of Higher Secondary  
Examination Govt of Kerala, India.

SSLC  
Board of Public Examination Govt.  
Of Kerala, India.

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