



CONTACT ME

+974 31418398

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PROFESSIONAL QUALIFICATION

- Certificate in Windows Network Engineering. (2013-2014) Successfully Course Completed at WinSYS Networks, Batticaloa
- Microsoft Certified Solution Associates (Server 2012 R2) certificate- F362-3516 Successfully Course & Exam Completed at WinSYS Networks, Batticaloa, Sri Lanka (2014)
- CCTV Intercom Network and Wireless Installation Workshop Successfully Course Completed at WinSYS Networks, Batticaloa
- Certificate in MS OFFICE Successfully course completed at INFOTEC
- Professional Diploma in English-Institute of Global Knowledge.
- Professional Diploma in Sales & Marketing Analysis -Institute of Global Knowledge.

LANGUAGES

- | | |
|-------------|--------------|
| • English | Excellent |
| • Hindi | Excellent |
| • Malayalam | Excellent |
| • Tamil | Native |
| • Arabic | Intermediate |

ABDUL ALEEM ASWER ALEEM

DRIVER & MESSENGER

(Experience in Qatar 4 1/2 Years)

Valid Qatar Driving License & Valid QID with transferable NOC

JOB OBJECTIVE

Dedicated and results-oriented professional with experience in Merchandising, Salesman, and Messenger services. Seeking a challenging position to utilize my skills and contribute to the success of the organization.

PROFESSIONAL EXPERIENCE

STREAM SPECIALIZED SERVICES W.L.L

WORKED AS A MESSENGER (DOHA-QATAR)

MARCH 2019 - PRESENT (4 & 1 / 2 YEARS)

- Collection and delivery of mail and other materials as required from and to the post office, government agencies and other institutions.
- Assisted the accounts team with bank-related work, including deposits, withdrawals, and other transactions.
- Delivered important documents and packages to various locations promptly and securely.
- Maintained accurate records of deliveries and transactions.
- Communicated effectively with team members and clients to ensure smooth operations.
- Packaging/packing of material received for dispatch; labeling, inserting material in envelopes and franking outgoing mail.
- Other duties as required.

UNIVERSAL TRADE LINES (ANCHOR-FONTERRA BRANDS LANKA PVT LTD)

WORKED AS A MERCHANDISER Cum SALESMAN (SRI LANKA)



Dairy for life

JANUARY 2016 - JANUARY 2019 (3 YEARS)

- Achieved and exceeded sales targets by providing excellent customer service and product knowledge.
- Managed inventory and ensured shelves were stocked and displays were appealing. Assisted customers with their purchases and provided information about products and promotions.
- Developed and maintained relationships with clients to encourage repeat business. Planned and executed product displays and layouts to enhance store aesthetics and maximize sales.
- Collaborated with suppliers and store management to ensure the timely delivery and presentation of merchandise.
- Maximize customer interest and sales levels by displaying products appropriately. Produce layout plans for the store and maintain store shelves and inventory.
- Monitor stock movement to ensure markdowns, promotions, price changes, and clear outs are correctly marked and displayed.
- Execute approved projects requested by the store, district, and regional leadership.