



Rico Arsolacia Bolar

Al Hilal, Doha, Qatar

Mobile No. +974 7161 0326

Email: rheico.rb@gmail.com

OBJECTIVE:

To secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

WORK EXPERIENCE:

SALESMAN

February 2021 – 17 June 2024

WATER FOR LESS

Philippines

Responsibilities:

- Responsible for selling and delivering bottled or purified water to customers
- Developing and maintaining a client base
- Managing customer relationships
- Meeting sales targets or quotas on a daily basis
- Performing other tasks assigned by the direct head/business owner

SALESMAN

October 2018 – March 2019

CAKE FROST

Philippines

Responsibilities:

- Serves customers by helping them select products.
- Drives sales through engagement with customers, suggestive selling, and sharing product knowledge.
- Greets and receives customers in a welcoming manner.
- Processes payments by totaling purchases and ensuring that cash payments are accurate.
- Performs daily inventory, including receiving and stocking merchandise in case of deliveries.
- Cleans, sanitizes, and maintains all assigned work areas properly.
- Adheres to established service standards and delivers high-quality customer service.
- Takes initiative to find extra tasks when scheduled duties are completed.

SERVICE CREW

May 23, 2013 – 2018

DR. KWEK –KWEK EGG SPECIALIST INC

Los Baños, Laguna | Mall of Asia, Philippines

Responsibilities:

- Opened, set up, and closed assigned service stations as directed.
- Carried and served food and beverage orders to guests as requested.
- Followed procedures for safe food preparation, assembly, and presentation.
- Prepared and issued bills to customers accurately and promptly.
- Maintained high standards of customer service during high-volume, fast-paced operations.
- Communicated clearly and positively with coworkers and management.
- Managed daily inventory control and stock ordering.
- Cleaned, sanitized, and maintained all assigned work areas properly.
- Adhered to established service standards and delivered high-quality customer service.
- Took initiative to find extra tasks when scheduled duties were completed.



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EDUCATIONAL ATTAINMENT:

SECONDARY:

Sta. Catalina National High School
Majayjay, Laguna
Year Graduated: March 2007

ELEMENTARY:

Majayjay Elementary School
(M.E.S.) Majayjay, Laguna
Year Graduated: March 2001

PERSONAL ABILITIES:

- Attention to detail.
- Punctual and reliable.
- Can work without supervision
- Ability to cope and work under pressure
- Able to work as part of a team.
- Having a patient outlook.
- Ability to multitask and manage conflicting demands.

STRENGTHS & KEY SKILLS:

- Interpersonal
- Good team player
- Communication
- Friendly
- Customer Service
- Trustworthy

PERSONAL INFORMATION:

Date of Birth : 12 June 1989
Nationality : Filipino
Gender : Male
Marital Status : Single
Languages : English & Filipino
Notice Period : Can join immediately
Visa Status : Working Visa with NOC

REFERENCES: *Available upon request*

DECLARATION:

I hereby declare that all the information furnished above are true to best of my knowledge and belief.

RICO ARSOLACIA BOLAR

Applicant