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Curriculum Vitae

**Name:** ENOCK ARINDA

**Actual location:** Qatar **Nationality:** Ugandan

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***CAREER OBJECTIVES***

I am a strategic and highly efficient professional in Driving and production industry with passion for excellence in logistics, production and inventory management.

I am Seeking for a challenging position in where I can utilize my skills and experiences to contribute to the success of a company and to secure a dynamic role in an organization that offers opportunities for professional growth and for advancements in my career path.

***Educational background***

**2023-09~2024-01 Logistics and supply chain management**

DIPLOMA ALISON (CPD)

**2022-08~2023-04 Warehouse management**

DIPLOMA ALISON (CPD)

**2022-08~2023-04 Inventory, stock and supply chain management**

CERTIFICATE ALISON (CPD)

**2017~2018 Good shepherd H/S**

UACE (Uganda advanced certificate of education)

**2013~2016 Busiro modern secondary school**

UCE (Uganda certificate of education)

***Work experiences***

**2016-2019 DAY TO DAY SHOPPING/BUYING Inventory Specialist/ Driver**

* Forecasted demand and supply requirements to ensure stock availability.
* Trained and mentored employees and stuff in all inventory processes per standard operating procedures.
* Performed complete inventory checks of all stocks and supplies at directed intervals.

**2019-2021 GRACE GENERAL HARDWARE Logistics supervisor/Driver**

* Developed and maintained supply chain operations
* Monitored and optimized supply chain processes
* Oversaw order fulfillment and shipment
* Managed and supervised a logistics team
* Developed logistical strategies to meet production deadlines
* Negotiated contracts with carriers and vendors
* Supervise employees to help ensure efficiency and productivity

***Special skills***

* Driving
* Language Skills: Native Lunyankole and proficient in English communication (speaking, reading and writing)
* Inventory Management: proficiency in handling inventory
* Communication Skills: ability to coordinate with various stakeholders
* Warehouse Management Systems: Familiarity with relevant software like **RFID** Scanners…
  + - * Various office application software like PowerPoint, MS Excel, MS Word, Outlook, etc.

***Self-evaluation***

Positive thinking, serious in acting and behavior, careful and responsible at work, skilled in problem identification and solving with strong analytical abilities.

Furthermore, willing to take responsibilities, strong teamwork orientated, like to face new challenges.

Able to work with foreign and different cultures of people.

**Note**; Manual light vehicle driver