

## **CONTACT DETAILS**

Najma, Doha, Qatar
 mohamedjanoos534@gmail.com
 +974 30989158

#### **PERSONAL DETAILS**

Name	: Mohamed
Janoos	
DOB	: 31/07/1995
Age	: 27 years
Passport No : N7603717	
Nationality	: Sri Lankan
Gender	: Male
Marital Status: Single	

## IT SKILLS

- MS Office Package
- Database management
- Basic Auto CAD software

#### PERSONAL SKILLS

- Highly proficient in the English language
- Team working
- Able to work under less supervision
- Able to complete work under tight deadlines

# **MOHAMED JANOOS**

#### Merchandiser & Sales Man

# **PROFILE SUMMARY**

Seeking a challenging job role under pressurized environment which could give me an opportunity to develop my skills & enhance my experience, while contributing my fullest cooperation to achieve targets & goals in order to improve the organization.

## **EDUCATIONAL QUALIFICATIONS**

- Diploma in Marketing Management
  Sri Lanka Technical Collage Sri Lanka
  Completed in December 2016
- Completed Certificate in English
  Computer Learning Centere Sri Lanka
- Diploma In Information Technology BCAS Campus - Sri Lanka
- Completed G.C.E. Advanced Level
- Completed G.C.E. Ordinary Level

## WORK EXPERIENCES

- Modern Service Trading Qatar Merchandiser & Sales Man Aug 2023 – Jan 2024
  - Greet and direct customers
  - Provide accurate information (e.g. product features, pricing and after-sales services)
  - Answer customers' questions about specific products/services
  - Conduct price and feature comparisons to facilitate purchasing
  - Cross-sell products
  - Ensure racks are fully stocked
  - Manage returns of merchandise
  - Coordinate with the Retail Sales Representatives team to provide excellent customer service (especially during peak times)
  - Inform customers about discounts and special offers
  - Provide customer feedback to the Store Manager
  - Stay up-to-date with new products/services

#### <u>REFERENCE</u>

**Mr. H.M Hamza** Lecturer German Tech – Sri Lanka Mob: +94 75 4093 595

#### Mr. S.M.S Ruzny Accountant

Al Able Trading - Qatar Mob: +974 3057 8737

# Global Food Trading- Qatar Merchandiser & Sales Man 2022 – 2023

- Stock Control
- Banking
- Money Handling
- Customer Complaints
- Staff Training
- Marketing Ideas
- Setting and Maintaining Targets
- All assistant Manager Duties
- Baladna Food Industries Qatar Merchandiser & Sales Man
   2021 – 2022
  - Greeting Customers as they enter the showroom and assisting them with shopping needs
  - Listening to Customer Needs and Preferences and suggesting furniture options that may meet their needs
  - Providing information on pricing, fabrics, colors, and other options available for requested furniture
  - Stays up to date with sales trends for better service and achievement of sales.
  - Assisting with Maintaining Inventory and restocking products as needed
  - Operating Cash Registers and processing sales transactions (Quotations, Sales Order, Proforma Invoices, Sales Invoice, s and Delivery Notes)
  - Executing the planned sales strategies as devised by the Sales Manager
  - Keeping the showroom and display area clean, organized and well-stocked
  - Attending training sessions to stay current with new product information and sales techniques.
  - Meeting or exceed sales goals and targets.

I declare that the particulars furnished above are true and accurate and that in the event of me being selected for the appointment.

Thank You.

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