



KENRICK B. GONZALES

Address: #95 Pangasinan Street Zone 5 Signal Village Taguig City Phillipines

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OBJECTIVES:

To be able to join to reputable company that will give exposure and to impart my skills and knowledge to a company that will provide security for my career and advancement.

EDUCATIONAL BACKGROUND

Philippine Science and Technology Center (1998 to 2001)

Course: Telecommunication Technology

WORK EXPERIENCE:

Khonaysser Generator Trading LLC / Dubai

Division: Workshop/Volvo & Perkins Spare Parts Department (Stores)
Position: Storekeeper/inventory Controller (Nov. 19, 2023 to April 2, 2024)
Address: Saih Shuaib Industrial City 1 -DUBAI UAE

Khonaysser Power Factory / Bierut Lebanon

Division: Workshop/Volvo & Perkins Spare Parts Department (Stores)
Position: Storekeeper/inventory Controller (May 29, 2022 to Sept. 7, 2023)
Address: Nahr El Mott - Khonaysser Building Beirut Lebanon

Khonaysser Power Factory / Qatar Generators

Division: Workshop/Volvo & Perkins Spare Parts Department (Stores)
Position: Storekeeper (Aug 01, 2019 to MAY 28,2022)
Address: Street 10, Zone 81 Industrial Area 2, QATAR.

Al Musairie Trading & Contracting Co. Qatar WLL –MTC-

Division: Workshop & Equipment Spare Parts Department (Stores)
Position: Store Supervisor (May 24, 2018 to July 14, 2019)
Address: Street 52, Gate 248 Industrial Area, QATAR.

Naqel Express Logistics: Workshop & Fleet Department (Stores)

Position: Store Keeper (May 16, 2015 to July 07, 2017)

Address: 2nd Industrial City, Riyadh KSA

Miescor Logistics: Warehouse Fleet and Workshop Department Manila & SJQ Stores

Position: A/F Stock Supervisor (October 12, 2012 to May 14, 2015)

Address: B & G Building Meralco, Ortigas Pasig City Philippines

Job Description: Responsible for all Incoming and Outgoing item stored by receiving & checking of items delivered for stores and warehouse receivables, including purchasing, inspecting, checking of deliveries, coordinating stocks, documenting stores transaction, maintaining records and overseeing the quantity and storage of item purchased including surplus inventory.

Receiving and posting of Invoices and created PO thru system for systematic records for fast tracking purposes including for reconciling of stock inventory for monthly and annual audits.

Prepare Documents and report such as Quotation request, Purchase order, Delivery note, Gate pass, transmittal form, Material Inspection Receiving report.

Fill the supply of requisitions, requested from other departments, and assuring availability of stocks item needed with regards correct handling, issuing and monitoring the minimum and maximum of stocks depends to its requirements.

Miescor Logistics: Warehouse Project SJQ Stores

Position: Stockman (May 12, 2010 to October 11, 2012)

Address: B & G Building Meralco, Ortigas Pasig City Philippines

Job Description: Receiving, Purchasing, Issuing, Handling of Store Materials, Processing Invoice and keep Record and compile stock reports for Electrical Materials.

SKI Construction Group Inc.: The Residences at Greenbelt Phase III

Position: Leadman (Sept. 22, 2007 to May 10, 2010)

Address: 3rd floor Glass tower, 115c Palanca St. Legaspi Village, Makati City Philippines

Job Description: Responsible for Supervision assigned of all employees as my crew in field works.

Meralco Industrial Engineering Services Corporation:

Position: Clerk (May 24, 2005 to Oct.31, 2005)

Position: Off Cycle Reader (Aug. 20, 2003 to May 18, 2005)

Address: 5th floor Renaissance tower 1000, Meralco ave. Pasig City Phils.

Job Description: Data entry, documentation and receiving of evidence material for safe keeping for future references.

SKILLS:

- ✓ Advance Knowledge in M/s Word and Ms Excel, Customer Management System, Material Management System, A/X Dynamics System (GP), SAP/ERP system, Tally ERP System & Volvo EPC.
- ✓ Supervising and Leadership Skills in Warehousing, Logistic and Store Works
- ✓ Knowledgeable in System Posting and Data Entry, and Expertise in terms of Issuing, Receiving, Handling, Transferring and Monitoring Stocks Manually and Systematically.
- ✓ Good Communication skills and hard worker for assigned task.
- ✓ Ability to work well under pressure, quick learner, keen to learn and improve skills.
- ✓ Can operate Forklift & Hyster Forklift.
- ✓ Self motivated and having the ability to take initiative to solve and give solution to the problems.
- ✓ Good in written and verbal communication skills.

PERSONAL INFORMATION:

Status: Married

Citizenship: Filipino (Philippines)

Birth date: March 12, 1982

Religion: Christian

Passport: P9482541B

Validity: 01 APRIL 2032

I hereby certify that the above information is true and correct to the best of my knowledge and belief.



Kenrick B. Gonzales