

MOHANAD ALI

Doha, Qatar, Al-Hilal

Mobile | 72013513| Email | mohandabosaden@gmail.com

Professional Summary

Experienced Professional with Over 13 Years of Expertise in Real Estate, Accounting, Customs Clearance, Marketing, And Construction. Adept at Managing General Accounts, Customs Transactions, And Real Estate Evaluations. Proficient in Accounting Software Such as Tally, And Well-Versed in Microsoft Office Suite. Demonstrates Strong Organizational and Communication Skills with A Proven Track Record in Delivering Efficient Solutions in Various Industries.

Professional Experience

Al-Bunain Constructions, UAE

Site Coordinator

2023 - Present

- Supervised Construction Sites in Ras Al Khaimah, Ensuring Project Milestones Were Met.
- Coordinated Delivery and Storage of Construction Materials.
- Monitored Site Activities to Ensure Adherence to Safety Standards and Project Specifications.
- Managed Site Inventory and Equipment Maintenance.

Al-Gazzaz Customs Clearance, Qatar

General Accounts Manager

2018 - 2021

- Managed General Accounts and Ensured Accurate Financial Reporting.
- Oversaw Customs Clearance Transactions and Ensured Compliance with Regulations.
- Maintained and Organized Financial Records, Invoices, And Sales Reports.
- Utilized Tally and Other Accounting Software for Efficient Financial Management.

Abu Zoid Real Estate, Qatar

Real Estate Marketer

2022

- Marketed and Promoted Real Estate Properties to Potential Clients.
- Evaluated Properties and Conducted Regular Maintenance Checks.
- Followed Up on Property Transactions and Handled Lease Contracts.
- Coordinated with Municipal Authorities for Property Clearance Procedures.

Real Estate Marketer, Broker Sudan

Freelance Personal Office

2010 - 2018

- Marketed and Sold Real Estate Properties, Handling Transactions from Listing to Closing.
 - Conducted Property Evaluations and Prepared Marketing Strategies.
 - Managed Property Maintenance and Tenant Follow-Ups.
 - Drafted and Negotiated Lease Agreements.
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Technical Skills

- **Accounting Software:** Tally, Dashboard
 - **Computer Proficiency:** Microsoft Excel, Office, Word
 - **Sales & Invoicing:** Handling Invoices, Sales Transactions, And Purchase Orders
 - **Customs Clearance:** Processing Customs Transactions and Clearances
 - **Real Estate Management:** Property Evaluation, Maintenance, Lease Contracts, And Municipal Procedures
 - **Construction Coordination:** Supervision of Construction Sites, Material Management, And Site Safety
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Key Competencies

- Financial Reporting
 - Customs Transactions
 - Real Estate Marketing
 - Property Maintenance
 - Construction Supervision
 - Client Relationship Management
 - Organizational Skills
 - Communication Skills
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Education & Certifications

Sudanese High School Certificate

2004

Languages

- Arabic (Native)
 - English (Proficient)
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References

Available Upon Request