

## SHOUKKATHALI P

Villa 54, Al Asiri, State of Qatar

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### CAREER OBJECTIVE

To obtain a challenging and career-oriented position where I can fully utilize my profession, experiences, expertise and skills in accounting, auditing, bookkeeping and other financial related matter. To create a new level of excellence and become an asset of a strong organizational and people workforce that rides along this highly technical time.

A dynamic, proactive, and a good team player with excellent communication skills and the ability to manage multiple task efficiently and effectively and can work productively in a fast-paced team oriented environment. Has the strong ability to make decisions and problem solving skills.

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### EXPERIENCE

**LIGHT DRIVER- 5 YEAR EXPERIENCE AS A DRIVER IN QATAR (2013-TILL TODAY)**

#### Duties and Responsibilities

- Effectively inspected and operated tractor trailers to ensure personal safety and protection of valuable
  - Maintained temperatures of reefer units to ensure quality of product during transportation.
  - Provided accurate and timely pick ups and deliveries on national routes while maintaining healthy
  - Maintained vehicle log, cargo records, and billing statements in accordance with company regulations.
  - Obeyed traffic laws, and followed established traffic and transportation procedures.
  - Responsible for the pre-planning of routes prior to each pick-up to save fuel costs and travel time.
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## **ACCADEMIC**

- Graduation: **B.Com** Calicut University - Kerala- India
- Pre-University Certificate from University of Calicut-Kerala-India
- Secondary School Certificate from board of public examination Kerala-India

## **CERTIFICATE COURSE**

- Passed Advanced Diploma in Computer Finance Accounting (**ADCFA**) Course  
Successfully completed Tally 9.0, Tally ERP 9 and Peachtree accounting software with practical training, job costing, payroll etc...

## **TECHNICAL QUALIFICATION**

- MS-Office [Word, Excel]
  - Tally ERP 9, Peachtree, QickBooks , Tradeasy
  - Typewriting English
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## **PERSONAL STRENGTH**

- Positive team player with good communication skill
  - Self-motivated and passionate towards reaching the goal
  - Sense of willingness to learn independently and adapt to the culture and environment.
  - Good Knowledge in Computer Applications
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## **PERSONAL DATA**

Sex	:	Male
Date of Birth	:	24-11-1987
Nationality	:	Indian
Religion	:	Islam
Marital Status	:	Single
Languages Known	:	English, Tamil and Malayalam
Driving License	:	<b>Holding Valid Qatar Driving License</b>

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## **PASSPORT DETAILS**

Passport No	:	K1517697
Date of Issue	:	02-02-2012
Place of Issue	:	Kozhikode
Validity	:	01-02-2022

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## **Declaration:**

I hereby declare that the above furnished details are true to the best of my knowledge and belief. I assure you that if I get a chance I will prove my ability.

Doha, State of Qatar

**SHOUKATHALI P**

