

CURRICULUM VITAE

Name : MOHAMMED AYUB
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EMPLOYMENT:

Position applied for –Messenger / Sales Executive / Key Account.
Company ASAK GENERAL TRADING (2015 – TILL) STATE OF QATAR.

Duties & Responsibilities.

- Taking orders from the market.
- Daily preparation of order to market and checking return from the market to be signed.
- Submit any documents Related to sales to market.
- During market visit, items should be displayed properly.
- Updating customers about the change in product price and new product launch.
- Meeting the existing customers.
- Meeting the new target customers and converting them into customers.
- Solving the problem and queries of existing customers.
- Searching for new customers.
- Giving all the details of the company to the upcoming customers and
- Explaining them policies for the customers.
- Making daily call reports and sending them to the seniors.

From Dec 2011 to July 2012 In UAE.

Position: Sales Marketing

- Collecting the database of the customers.
- Calling the customers & visiting them.
- Understanding the need of the customers.
- Providing the relevant information to the customers.
- Closing the sales call.
- Achieving the sales targets.

From November 2013 to 2014 In KSA.

Position: Sales Marketing

- Take order for all items chicken & factory.
- Monitoring deliveryman and merchandiser.
- Handling sales phone calls and e-mail.

PERSONAL DETAILS:

Name : Mohammed Ayub
Date of Birth : 01-08 - 1988
Gender : Male
Civil Status : Married
Religion : Muslim
Nationality : Indian
Passport No : U8666060

EDUCATIONAL QUALIFICATION

(S.S.C) from **endoembassay** high School, Hyderabad

LANGUGES:

Can Speak, Read & Write

Urdu (**Native**)

ENGLISH

Verbal Only:

Hindi

Arabic (**I can join immediately**)

DECLARATION:

I am very Much Confident of my skill to work in a Team.

I Hereby Declare, that all the above given information are true to the Best of My knowledge.