

CURRRICULUM VITAE

NAME: AUSTINE ONYANGO AJUOK

ADDRESS: P.O BOX 16834-00620 NAIROBI

TEL: 0714203684

EMAIL: austine.onyango@yahoo.com

PERSONAL DETAILS

Marital Status: Single

Religion : Christian

Nationality : Kenyan

Id card No : 25242280

Language : English and Kiswahili

Residence: Kisumu

CHARACTER AND ABILITY

- Flexible and adaptive to changing environment.
- Hardworking and result oriented with strong work ethics.
- Highly motivated and willing to work with minimal supervision.
- Able to work in multi-cultural ,multi-discipline environment.
- Fluent in English and Kiswahili language.
- Excellent in communication skills with exceptional interpersonal skills.

POSITIONAL STATEMENT

I am ready to work in multicultural multi-discipline and challenging environment where I can use my skills, knowledge and potential to contribute towards achieving organizational mission, vision ,goals and equally attain my personal development .

EDUCATIONAL BACKGROUND

2007-2009 : Kisumu National Polytechnic

Attained Diploma Business Administration

2002-2005 : Ishiru Secondary School (KCSE)

Attained Kenya Certificate of Secondary Education

1994-2001 : Kong'oli Primary School (KCPE)

Attained Kenya Certificate of Primary Education

PAST RESPONSIBILITIES AND EXPERIENCE

May 2019-2022-Game Discount World (K) Ltd

Position: Cash Office Supervisor

Responsibilities

- Issuing of change to cashier
- Collecting sales proceeds from cashiers
- Collecting change from the bank
- Preparing cash to be collected by CIT company
- Reconciling card(EFT), Cash, Mobile money traded and received

May 2015-2019 : Game Discount World (K) Ltd

Position: Stock-Controller (camping/general merchardize)

Responsibilities

- Customer service-selling goods to clients.
- After sales services assembly, testing and maintenance of goods after sales.
- Displaying of merchandize proper and attractive display of goods in the shop.
- Stock count/take counting of existing stock to a certain value and quantity present.

• Stock loss management - minimizing stock loses by being vigilant to stock theft and reducing stock losses from damages.

2013-2014 : Supa Snacks Ltd-Manufacturing, Packing Section.

Responsibilities

- Flavoring-adding flavoring additives to corn ships and other snacks.
- Packing: putting flavored corn chips and other snacks in plastic packages of different sizes ready for dispatch and storage.
- Storing-putting packed snacks in stacks inside the store.
- Distribution-putting the finished snacks in trucks for distribution to various shop outlets.

2012-July 2014: Lakeland Enterprises

Responsibilities

- Marketing-spreading information and awareness of the company existence 'Lakeland Entreprises and its products, maize flour, to prospective customers
- Sales- selling the maize flour directly to individual customers/hotels and retailers.
- Distributions- organizing for the sold products to reach intended clients at the right time, shape and form.
- Cash receipts- receiving cash/ proceed from clients.

April 2008 – June 2011: Platinum Credit Ltd

Position: Sale Executive

Responsibilities

- Marketing informing prospective clients of the company's products (loan) and how the product can be of benefit to them and how to qualify, apply and eventually receive cash.
- Selling selling different loan products for example, personal, education, emergency loans to clients.
- Processing and maintaining customers details and information.
- Following- up customers progress, development and repayments of the loan.

Skills

Driving – class BCE

Computer literate – basic computer application packages.

Hobbies

- Travelling
- Listening to music
- Watching football

Reference

Duncan Motanya, Regional Manager, Platinum Credit Ltd. Tel: 0725434262

Pastor Evans Nandi, Musunji Abundant Life Church, Tel:0726637677

Noah Esilaba, Game Discount World Kenya Ltd, Store Manager. Tel: 0726536454



Certificate of Service

Name and Surname:

Austine Ajuok

Employee Number:

0025049

ID Number:

25242280

Start Date:

04 May 2015

Termination Date:

31 December 2022

Job Title:

Cash Office Supervisor

Store:

0475 - GAME Kisumu

Signature of Employer

Sandile Ndima Senior Manager II, People Partner

Contact: Support@mdd.co.za

GAME DISCOUNT WORLD. (K) LTD. KISUMU

STORE NO. 475

P.O. BOX 16834 - 00620 THIKA ROAD - KENYA

TEL: +254 020 862 5000

Massmart Retail Proprietary Limited Registration Number: 2008/011666/07 16 Fredman Drive, Sandton, 2157 Private Bag X04, Sunninghill, 2157 Tel +27115170000;

www.massmart.co.za

Directors - LL Walters, MJ Emslie, KB Hakutangwi, AE Steyn; MH Abdool-Samad; MW Stape* *USA











MINISTRY OF LABOUR AND HUMAN RESOURCE DEVELOPMENT

Telegrams: "LABCOM", Nairobi Telephone: Nairobi 2729800

If calling telephoning ask for

When replying please quote

ADM/4/36 VOL.III/25

BISHOPS ROAD SOCIAL SECURITY HOUSE P.O. Box 40326 NAIROBI.

30TH April, 2008

AUSTINE ONYANGO AJUOK

TO WHOM IT MAY CONCERN

This is to confirm that Mr. Austine Onyango Ajuok was offered attachment in this Ministry for a period of three months from 1st January, 2008 to 30th April,2008. He was specifically attached to the Human Resource Management unit at the Ministry Headquarters'.

In our assessment we found Ajuok to be a keen student, always ready to learn and take up responsibilities, prompt in handling assignments given to him. He co-operated very well with his colleagues at work.

Any assistance given to him will be highly appreciated.

J. G. Kuria

FOR: PERMANENT SECRETARY

Hermonia management of the control o	CERTIFIC	ATE OF BIRTH	G Nº 838973
Birth in the Nyano	to	District in the	Nyanza Province
htry L0621015	1 1	Kobongo Name	Austine Onyango
ate of 27 th Jan. 19	988 Sex	Male Name and Surnan of Father	Charles Ajuok Ajuok
lame and Maiden Name of Mother	Imeida Atieno Aju	ok	
Name and Description of Informant	Sgd. Brother		
Name of Registering officer M.K. WAN		NZU Date of Registration	18th June 2010
Contract of the last	M.K. WANZU	JNZU	District/Assistan
Registrar for try/return in the Registr	Nyando	District, hereby certify that District.	this certificate is compiled from a way of the District Assistant Registrat

This certificate is issued in pursuance of the Births and Deaths Registration Act (Cap. 149) which provides that a certified copy of any entry in any register or return purporting to be sealed or stamped with the seal of the Principal Registrar shall be received as evidence of the dates and facts therein contained without any or other proof of such entry.

Note: A Certificate of Birth is not Proof of Kenyan Citizenship.

REPUBLIC OF KENYA

CERTIFICATE OF DEATH

0966740

NYANDO						NYANZA					
Death in the					Distri	ict in the				Pro\	vince
Entry No. 0620302325 /				1	lame and of Dec	Surname eased		N	Ieldah Atieno	Omwono	
Sex	Female	e	Age	36YR	es l	S			House	Wife	
Date of Death	10///2003				Kobo	ngo	Res	idence I	Kobongo		
Cause of Death		AID	S								
Name and of Info	Description or mant	on	Relativ	e		Name Registe Office	ering (C.M. MW	ADIME	Date of Registration	31/12/2003
I,Registrar for Deaths in the l		NYAND	HIENG O	Distric	et, hereby o	certify tha	at this cert	ificate is co	mpiled fr	e e	District/Assistant rn in the Register of stant Registrar
Given under t	he Seal of	the Direct	or of Civi	l Registra	tion on the			29 th		day of JUNE	, 20 2022

This certificate is issued in pursuance of the Births and Deaths Rigistration Act (Cap. 149) which provides that a certified copy of any entry in any register or return purporting to be sealed or stamped with the Seal of the Director of Civil Registration shall be received as evidence of the dates and facts therein contained without any or other proof of such entry.

REPUBLIC OF KENYA

CERTIFICATE OF DEATH

0966739

NYANDO					NYANZA					
Death in the		- 9	X VAN TIA UM		trict in tl	he			Provinc	e
Entry No. 0620204312 /				Name and Surname of Deceased			Charles Ajuok Ajuok			
Sex	Male		Age	53YRS	0	ccupation		Farme	er.	
Date of 19/12/2002 Place		Place of Death	Robbingo		ngo	Residence Kobongo		bongo		
Cause of Death		Pı	neumonia							
Name and of Info	Descrip ormant	tion	Relativ	e	Reg	ame of gistering N officer	A.A. AND	DIVA	Date of Registration	21/12/2002
I,	District.	CA:	NDO	District, hereb	y certify	that this cert	incate is co	ompiled f	District/Assista	esp !

This certificate is issued in pursuance of the Births and Deaths Rigistration Act (Cap. 149) which provides that a certified copy of any entry in any register or return purporting to be sealed or stamped with the Seal of the Director of Civil Registration shall be received as evidence of the dates and facts therein contained without any or other proof of such entry.



REPUBLIC OF KENYA / JAMHURI YA KENYA / REPUBLIQUE DE KENYA

0-

BK401074 PASSPORT/PASI/PASSEPORT

KEN

AJUOK

AUSTINE ONYANGO

KENYAN

27 JAN 1988 30.
Sex.linsta/Sexe Place of Birth/Mahali pa Kuzaliwai-lieu de Natissance

NYANDO, KEN 28 SEP 2022

27 SEP 2032

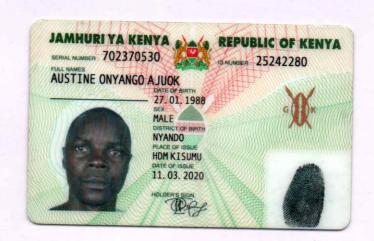
Personal No./Namhari ya Kibinafsi/No Personnel

3031730

GOVERNMENT OF KENYA

19ones

P<KENAJUOK<<AUSTINE<ONYANGO<<<<<< BK401074<5KEN8801270M320927325242280<<<<<36







PIN Certificate

For General Tax Questions Contact KRA Call Centre Tel: +254 (020) 4999 999 Cell: +254(0711)099 999 Email: calicentre@kra.go.ke

www.kra.go.ke

Certificate Date:

26/07/2016

Personal Identification Number

A006843070Z

This is to certify that taxpayer shown herein has been registered with Kenya Revenue Authority

Taxpayer Information

Taxpayer Name	AUSTINE ONYANGO AJUOK	
Email Address	AUSTINE.ONYANGO@YAHOO.COM	

Registered Address

L.R. Number :	Building: AHERO	
Street/Road : AHERO	City/Town: AHERO	
County: Kisumu	District : Nyando District	
Tax Area: Ahero	Station : Kisumu	
P. O. Box: 84	Postal Code: 40101	

Tax Obligation(s) Registration Details

Sr. No.	Tax Obligation(s)	Effective From Date	Effective Till Date	Status
1	Income Tax - Resident Individual	31/12/2011	N.A.	Active

The above PIN must appear on all your tax invoices and correspondences with Kenya Revenue Authority. Your accounting end date is 31st December as per the provisions stated in the Income Tax Act unless a change has been approved by the Commissioner-Domestic Taxes Department. The status of Tax Obligation(s) with 'Dormant' status will automatically change to 'Active' on date mentioned in "Effective Till Date" or any transaction done during the period. This certificate shall remain in force till further updated.

Disclaimer: This is a system generated certificate and does not require signature.

The Kenya National Examinations Council



Diploma

IN BUSINESS TECHNICAL EDUCATION PROGRAMME (TEP)

This is to certify that the candidate named below sat for the Business TEP Diploma examination in the subjects named below and was awarded this Diploma. The candidate attained the grades shown below:

2806/3 DIPLOMA IN BUSINESS ADMINISTRATION

ONYANGO AUSTINE

INDEX NO. 701503/097 *M*

701503 KISUMU POLYTECHNIC

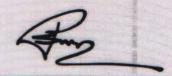
		SUBJECT	GRAD	E
	301	MANAGERIAL ACCOUNTING	3	(THREE)
-	302	ORGANISATION THEORY & BEHAVIOUR	6	(SIX)
-	303	OFFICE ADMINISTRATION & MANAGEMENT		(THREE)
-	304	THEORY & PRAUTICE OF MANAGEMENT		(FIVE)
-	305	HUMAN RESOURCE MANAGEMENT & INDUSTRIAL RELATIONS		(FOUR)
-	306	COMMERCIAL & ADMINISTRATIVE LAW		(FIVE)
-	307		and the second second	(FOUR)

SUBJECTS NAMED (SEVEN)

OVERALL RESULT:

NOVEMBER 2009 SERIES

DATE PRINTED: 19-JAN-2011



Secretary Kenya National Examinations Council

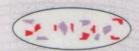
This is a secure document using special paper and inks. Please hold it up to the light to verify that the word MITIHANI and the "GENUINE" embedded thread can be seen through the paper. This document is not valid without a hologram.





Chairman Kenya National Examinations Council

D/BTEP 0007306



(See overleaf for conditions of issue)



THE KENYA NATIONAL EXAMINATIONS COUNCIL



BTEP

EXAMINATIONS FOR THE BUSINESS T.E.P COURSES

NOVEMBER 2009

SERIES

DNYANGO AUSTINE

INDEX NO.

701503/097

701503 KISUMU POLYTECHNIC

2806/3 DIPLOMA IN BUSINESS ADMINISTRATION

MANAGERIAL ACCOUNTING

DRGANIBATION THEORY & BEHAVIOUR

OFFICE ADMINISTRATION & MANAGEMENT

THEORY & PRACTICE OF MANAGEMENT

HUMAN RESOURCE MANAGEMENT & INDUSTRIAL RELATIONS

COMMERCIAL & ADMINISTRATIVE LAW

COURSE SPECIALISATION & ENTREPRENEURSHIP PROJECTS

SUBJECTS NAMED (SEVEN) OVERALL RESULT : PAPERS PASSED (BEVEN)

PASS

GRADE

3 (THREE)

(BIX)

(THREE)

(FIVE)

(FOUR)

(FIVE)

(FOUR



THE KISUMU POLYTECHNIC

Leaving Certificate

THIS IS TO CERTIFY THAT

AJUOK AUSTINE

Student No. PT/2007/4381

Completed a Diploma Course

IN

Business Administration

which was undertaken from January, 2007 to November, 2009 on a sandwich basis.

The subjects examined during the course were as follows:-

Managerial Accounting
Organization Theory & Behaviour
Office Administration & Management
Theory & Practice of Management
Human Resources Management & Industrial Relations
Commercial & Administrative Law
Course Specialization & Entrepreneurship Projects

REGISTRAR

PRINCIPAL ...

P O. BOX 143 - 40100

KISUMU

12,5011

DATE

6 12 204 DATE

PT/2007/2,3/4381/051



KISUMU POLYTECHNIC

P.O. BOX 143 KISUMU(057)2020071/2024710/2024523 E-MAIL No.:ksmpoly@swiftkisumu.com Fax No;(057) 44417

ACADEMIC TRANSCRIPT

NAME OF STUDENT: AUSTINE			O. AJUOK
COLLEGE	NO:	07/4381	DATE OF ADMISSION: MAY 2007
COURSE	DIPLOMAIN	BUSINESSADMINISTRATION	DEPARTMENT: BUSINESS STUDIES
CADEMIC	YEAR:	2007	STAGE: I

SUB JECT CODE	SUBJECT	MAXIMUM HOURS	GRADE
LS 01 103	COMMUNICATION SKILLS	66	4
LS 02 104	SOCIAL STUDIES	66	4
BE 03 102	FINANCIAL ACCOUNTING	132	6
EN 04 107	ENTREPRENUERSHIP EDUCATION	66	4
BE 05 125	QUANTITATIVE METHODS	99	4
BE 06 129	PUBLIC RELATION	99	5
BE 07 130	MANAGEMENT INFORMATION SYSTEMS	99	5
BE 08 135	SUPPLIES & TRANSPORT MANAGEMENT	99	3
BE 09 136	COMPANY & LABOUR LAWS	99	4
BE 10,124	ECONOMICS	99	4
TOTAL	NUMBER OF HOURS	924	
RESULTS	CREDIT		

KEYTOGRADESYSTEM

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76%-84%	2(Distiction)	HODE Bulynshos	DATE 21/06-8
68%-75%	3(Credit)	0 0	
60%-67%	4(Credit)	REGISTRAR:	A REAL PROPERTY.
50%-59%	5(Pass)	-114	0 5
40%-49%	6(Pass)	25 11 2	0 100
35%-39%	7(Referral)	Issued on 25-06-0	A CO
0%-34%	8(Fail)		43 KIBU

NOTE: This is neither a certificate nor a result slip and it is issued without any crasure or alterration.



KISUMU P LYTECHNIC

P.O. Box 143-40100 Tel: (057) 2020071/ 2024710/ 2024523 Fax No: (057)-2024710 E-mail: info@kisumupoly.ac.ke

ACADEMIC TRANSCRIPT

NAME OF STUDENT:

AUSTINE AJUOK

COLLEGE NO:

PT/07/4381

DATE OF ADMISSION:

COURSE:

DIPLOMA IN BUSINESS ADMINISTRATION

DEPARTMENT: BUSINESS STUDIES

ACADEMIC YEAR:

2008

STAGE: H

SUBJECT CODE	SUBJECT	MAXIMUM HOURS	GRADE
BE 01 208	HUMAN RESOURCE MGT & IND. RELATIONS	99	4
EN 02 207	ENTREPRENEURSHIP EDUCATION	66	4
BE 03 224	ECONOMICS	99	4
BE 04 225	QUANTITATIVE METHODS	99	6
BE 05 211	ORGANISATION THEORY & BEHAVIOUR	99	4
BE 06 201	MANAGERIAL ACCOUNTING	99	6
BE 07 212	OFFICE ADMINISTRATION & MANAGEMENT	99	3
BE 08 239	PRINCIPLES & PRACTICE OF MARKETING	132	3
BE 09 209	COMM & ADMINISTRATIVE LAW	99	4
BE 10 210	THEORY & PRACTICE OF MANAGEMENT	132	3
-	NUMBER OF SUBJECTS 10		
TOTAL RESULTS	NUMBER OF HOURS PASS*	1023	

KEY TO GRADING SYSTEM

85%-100%	1(Distinction)
76%-84%	2(Distinction)
68%-75%	3(Credit)
60%-67%	4(Credit)
50%-59%	5(Pass)
40%-49%	6(Pass)
35%-39%	7(Referral)
0%-34%	8(Fail)

REGISTRAR.

Issued on.

* PASSED AFTER SUPPLIMENTARY

NOTE: This is neither a certificate nor a result slip and it is issued without any erasure or alteration.



REPUBLIC OF KENYA

MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY

KENYA SECONDARY SCHOOL LEAVING CERTIFICATE

	ISHIRU	SECONDA	RY.		OL
		X 247	TIRIKI.		
Admission/Serial No88					
THIS IS TO CERTIFY THAT	ONYANGO AU	STINE	***************************************		
entered this school on 3RD FEBR			HOLD THE PARTY OF	d was enrolled	in
FormONE	, and left on	I5TH N	OVEMBER	2005 fro	m
Form FOUR	he	ving satisfac	torily comple	ted the approv	ed
course for Form FOUR					
Date of Birth (in Admission Register)	19	88			
Headteacher's report on the pupil's	ability, industry	and conduct	ONYANGO	WAS A	-
HARDWORKING BOY AND HIS		A THE RESERVE THE PARTY OF THE	THE RESERVE AND ADDRESS.	210 100 100 100 100	
POLITE, HUMBLE AND OBE	DIENT BOY.	HE WAS	A MEMBE	R OF DEB	ATE
CLUB AND SCOUTING.					
Pupil's Signature			ALIRU'	SECONDARY	CHO
Date of Issue 7/2/2006			0	0 7 FEB 200	一門
	Signati	ure	THE RESERVE TO THE RE	M. W.	-
			Headteache	-	

This certificate was issued without any erasure or alteration whatsoever.

K.C.S.E



THE KENYA NATIONAL EXAMINATIONS COUNCIL

EXAMINATION FOR THE KENYA CERTIFICATE OF SECONDARY EDUCATION RESULT SLIP

ISHIRU SECONDARY SCHOOL 604609 604609/001 DNYANGO AUSTINE

313 CHRISTIAN RELIGIOUS EDUCATION

2005

GRADE

B-(MINUS)

C+(PLUS)

D+(PLUS)

B-(MINUS)

C-(MINUS)

(PLAIN)

B-(MINUS)

(PLAIN)

B (PLAIN)

#NINE#

SUBJECTS DONE

#NINE#

SUBJECTS RECORDED

101 ENGLISH

231 BIOLOGY

232 PHYSICS

233 CHEMISTRY

312 GEOGRAPHY

562 COMMERCE

102 KIBWAHILI

MATHEMATICS

**** MEAN GRADE C+(PLUS)