



AKSHPREET SINGH


Education

2022-2023
SENOIR SECONDARY EDUCATION
(Majha Public School, Tarn Taran, Punjab, India.

Other Information

Date of Birth: 11/09/2005
Place of Birth: Tarn Taran
Material Status: Single
Driving License: light License (In Qatar as well as In India)

Experience

-  **Hyatt Hotel Transportation**
 - Bus Driver**

Location: Amritsar Rd, Tarn Taran, Punjab (India)

Job Responsibilities

- Safely operating light vehicles to transport goods or passengers as required.
- Ensuring timely and efficient delivery of items to designated locations.
- Collecting payments from clients using various methods such as cash, debit, and credit cards, if required during deliveries.
- Maintaining accurate records of deliveries, mileage, and vehicle maintenance.
- Communicating effectively with clients to confirm delivery details and address any concerns.
- Assisting clients with loading and unloading goods, ensuring proper handling to avoid damage.
- Performing routine checks and basic maintenance on the vehicle to ensure it is in good working condition.
- Keeping the vehicle clean and presentable, both inside and out.
- Following all traffic laws and company policies to ensure safety and compliance.
- Reporting any incidents, accidents, or mechanical issues to the appropriate department promptly.

Other Experience

- I also have knowledge regarding Computer like billing, about some accounts as well as I am also good in typing.



Street28 Building
number 136 Zone
57 Qatar



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Skills:

- Multitasking
- Customer service
- Cash Handing
- Teamwork and Collaboration
- Problem solving
- Computer skills
- Workplace Safety
- Flexible Schedule.
- Positive Attitude
- Clear communication

LANGUAGES:

- ✓ English
- ✓ Punjabi
- ✓ Hindi

