



OBJECTIVE

PREPARING COFFEE OR TEA FOR STAFF AND VISITORS.ORGANIZE AND CONTROL KITCHEN AND OF-FICE MATERIAL STORAGE.KEEP-ING TRACK OF MATERIAL CON-SUMPTION.MONITORING THE USE OF EQUIPMENT AND SUPPLIES WITHIN THE OFFICE.

CONTACT

0094767177471  
antanyrajkumar20@gmail.com  
Srilanka Kurunegala,Maha Galga-muwa ,galgamuwa, Kurunegala, Sri-lanka

LANGUAGES

Tamil	Native Proficiency	
Hindi	Professional	Profi-ciency
Engilsh	Professional	Profi-ciency
Arabic	Professional	Profi-ciency

SKILLS

Making Tea	<div></div>
Office Boy	<div></div>
Driving	<div></div>

HOBBIES

Drawing  
Video Gaming  
Photography

REFERENCES

Anthony Rajakumar  
Driver | Office Boy And Driver  
antanyrajkumar20@gmail.com  
+94767177471

ANTHONY  
RAJAKUMAR

Driver With Messenger

EXPERIENCE

01/2015-01/2016	Tea Boy And Office Boy
Gold Bay Real State	Prepare tea, sharing files and make photocopies.
01/2016-02/2017	Tea Boy
QIib Bank	Preparing tea, collecting DHL ATM cards and letters.
02/2017-02/2018	Tea Boy And Office Boy
Aljazeera Finance Main Branch Near Midmac	Making tea, make photocopies and sharing files .
02/2018-11/2018	Light Driver
Final Touch	Office boy ,tea boy, clearness and housemaid picked and dropped.
09/2022-04/2024	Driver And Delever Meterials
Johnson Controls	Site on time dropped Inginieer's , collecting AC materials on Werehouse and deliver.

EDUCATION

11/2013-Present	Galgamuwa Model Muslim Mahavidyalaya
Successfully completed General Certificate Examination ViL in 2013.	Grade : Ordinary Level

