

## ELVIS MUSYOKA

Mombasa, Kenya  
Mobile: +254791933703  
Email ID: [elvykhan1@gmail.com](mailto:elvykhan1@gmail.com)



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### Career Objective:

To work in a challenging environment, where I will be able to utilize my skills & knowledge at optimum level while being able to acquire, learn creative skills.

### Personal Details:

Name	: Elvis Musyoka
Date of Birth	: 07/04/1994
Nationality	: Kenyan
Religion	: Christian
Marital Status	: Single
Gender	: Male
Qatar ID No	: 29440403429
Passport No	: AK0264202
Expiry Date	: 17/15/2028

### Work Experience:

#### AL Asmakh Facilities Management L.L.C.

#### Housekeeping Supervisor

From Dec 2019 until July 2024

#### Duty and Responsibility:

- Handling of Doha Bank & CBQ mobile cleaning team providing best in class cleaning services.
- Managing cleaning services of entire Doha Bank ATMs, E – Branches & Pay offices.
- Monitoring & supervising scheduled monthly, weekly & daily cleaning of bank branches.
- Ensuring all ATMs cleaning services are in excellent conditions for customers to use.
- Reporting any maintenance & technical errors during inspection of ATMs & bank branches.
- Making sure that all branches supplies are available and ensuring staffs are providing correct stock details.
- Fulfilling client request & resolve client's complaints promptly.
- Ensuring work standards are maintained by staffs in entire commercial bank including all the branches.
- Ensuring the materials & cleaning supplies required are issued to & maintained by the cleaners.
- Reporting & updating manager on work orders, material request & daily/weekly/monthly work schedules.

**Okapi Finance**

Nairobi, Kenya

**Data Administrator**

From Mar 2013 to August 2014

**Duty and Responsibility:**

- Check and read emails everyday
- Submission of weekly meeting report
- Submission of weekly seating report
- Preparing monthly request of office items and stationaries
- Checking and submission of weekly nominal role
- Monitoring and sending service request to facilities team

**Language proficiency:**

Speaking: English (Fluent) & Arabic (Entry Level)

**Special Attributes:**

- **Hard working and consistent performer**
- **Team player**
- **Sincere, dedicated & enthusiastic**
- **Fast learner**
- **Flexible, can adapt to changes**
- **Ability to work under pressure**
- **BICS – LTP certified**
- **Valid Driving License of Qatar with an expiry date of 03/06/2028**

I hereby certify that above information are true and correct to the best of my knowledge and belief.

Page 1

Surname **MUSYOKA** (102)

Other Names **ELVIS**

Date of Birth **01-07-18**

C. of C. No. **1815462-17F-B922**

3112320

Signature of Licensee

Issued by the Registrar of Motor Vehicles, Nairobi.

Date **01-07-2016**

Signature of Authority

Page 2 Vehicles for which Licence is valid:

A Motor Omnibuses	<input type="checkbox"/>	B Heavy Commercial Vehicles	<input checked="" type="checkbox"/>
C Motor Cycles exceeding 4000 lb. Gross Weight	<input checked="" type="checkbox"/>	D Tractors	<input checked="" type="checkbox"/>
E Motor Cycles Commercial Vehicles not exceeding 4000 lb. Gross Weight	<input checked="" type="checkbox"/>	F Motor Cycles up to and including 40 c.c. Gross Weight	<input type="checkbox"/>
G Motor Cycles over 40 c.c.	<input type="checkbox"/>	H Invalid Carriages	<input type="checkbox"/>
Special Type (specified)			

See Page 4 for Special Conditions.

**NATIONAL TRANSPORT AND SAFETY AUTHORITY**

**DRIVING LICENSE (RENEWAL)**

REF NO. YZF092

Name **ELVIS MUSYOKA**

ID No. **31026029**

is hereby licensed to drive classes of vehicles Authorised by Official Stamp on page 2 until **12 October 2022** inclusive Fee of **Ksh. 650A** received.

Date **12 October 2021**

To validate this document send 'DL' to **22430**

Call: +254 709 932 3001 +254 20 6632 300

These pages must

Page 4  
SPECIAL CONDITIONS  
(if any)

## 3



Pasi /

Height / Urefu / Hauteur

**5'6"** *ft/in* **1.68** *m/cm*

**BLACK**

**NONE**

人

Phalango

Type/Aina/Type Country Code/Nambari ya Nchi/Code du Pays Passport No./Nambari ya Passi/N° de Passeport



AK0264202

Surname/fina la Ukoo/Nom

**MWANGANGI**

Given Names *Majina Aliyogewa* *Prénoms*

ELVIS MUSYOKA

Nationality/Uzifa/Nationalité

KENYAN

Date of Birth/Tarehe ya Kuzaliwa Date de Naissance

07 APR 1994

Sex/Finia/Sexe Place of Birth/Mahali pa Kuzaliwa/Lieu de Naissance

M MOMBASA, KEN

Date of Issue/Tarehe ya Kutolewa/Date de Délivrance

18 DEC 2018

Date of Expiry/Tarehe ya Mwisho/Date d'Expiration

17 DEC 2028

Personal No./Namburi ya Kibinafsi/N° Personnel

2358538

Issuing Authority *Mamlaka ya kutua Pasi (Authority)*

GOVERNMENT OF KENYA

Holder's Signature, Sahihi ya Mwenye Pasi/  
Signature du Titulaire

P<KENMWANGANGI<<ELVIS<MUSYOKA<<<<<<<<<<<<<<<  
AK02642022KEN9404070M281217331026029<<<<<76



State of Qatar  
Ministry of Interior  
Traffic Department

دولة قطر  
وزارة الداخلية  
إدارة المرور



# DRIVING LICENSE

رخصة سوقي

29440403429

الرقم الشخصي

الاسم ايلفيس موسيوكا



NAME ELVIS MUSYOKA MWANGANGI

NAT. KENYA

الجنسية كينيا

DATE OF BIRTH 1994-04-07

تاريخ الميلاد

BLOOD GR. B+

فصيلة الدم

FIRST ISSUE 2023-06-04

ت. اول إصدار

VALIDITY 2028-06-03

ت. الإنتهاء

This license must be produced on demand to any police officer in uniform or on production of warrant card by police officer not in uniform

يجب إبراز هذه الرخصة لمن يطلبها من رجال الشرطة سواء كان بالزي الرسمي أو عند إبراز هويته في حالة كونه بالملايس المدنية

## Authorized Vehicles

## المركبات المصرح بقيادتها

## ملاحظات

EXCAVATOR	حفار	<input type="checkbox"/>
CRANE	كرين	<input type="checkbox"/>
LOADER	شبول	<input type="checkbox"/>
FORKLIFT	رافعة شوكية	<input type="checkbox"/>
OTHER	اخرى	<input type="checkbox"/>

MOTOR CYCLE	دراجة نارية	<input type="checkbox"/>
CAR	سيارة خفيفة	<input checked="" type="checkbox"/>
BUS	حافلة	<input type="checkbox"/>
MED. TRUCK	شاحنة متوسطة	<input type="checkbox"/>
TRAILER	قاطرة ومقطورة	<input type="checkbox"/>

نظارة طبية	<input type="checkbox"/>
Glasses	<input type="checkbox"/>
عدسات	<input type="checkbox"/>
Lenses	<input type="checkbox"/>
اتوماتيك	<input type="checkbox"/>
Automatic	<input type="checkbox"/>
احتياجات خاصة	<input type="checkbox"/>
Handicaps	<input type="checkbox"/>
إعاقات سمعية	<input type="checkbox"/>
Hearing Usability	<input type="checkbox"/>
تبرع بالأعضاء	<input type="checkbox"/>
Organ Donation	<input type="checkbox"/>

Licensing Authority

سلطة الترخيص



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