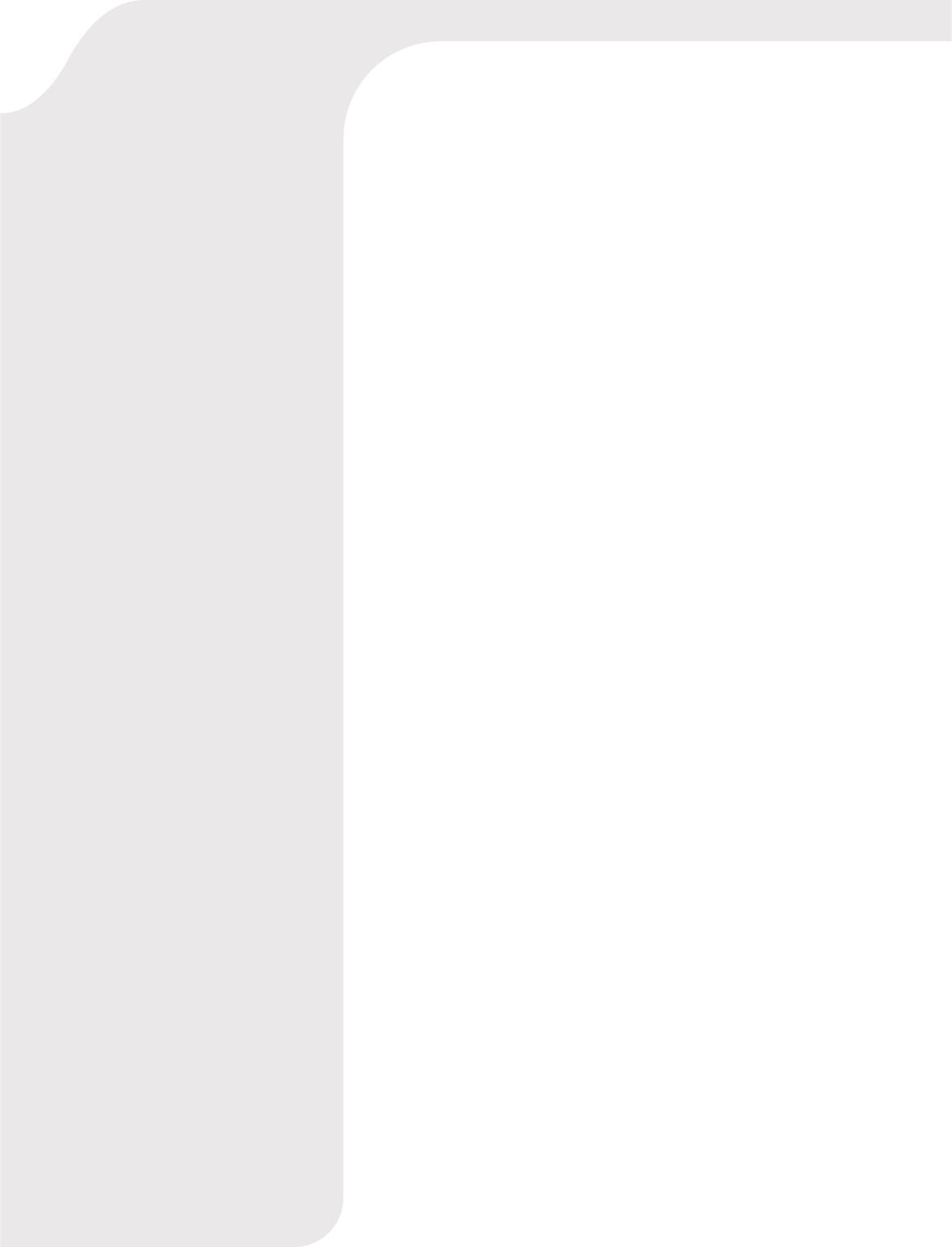
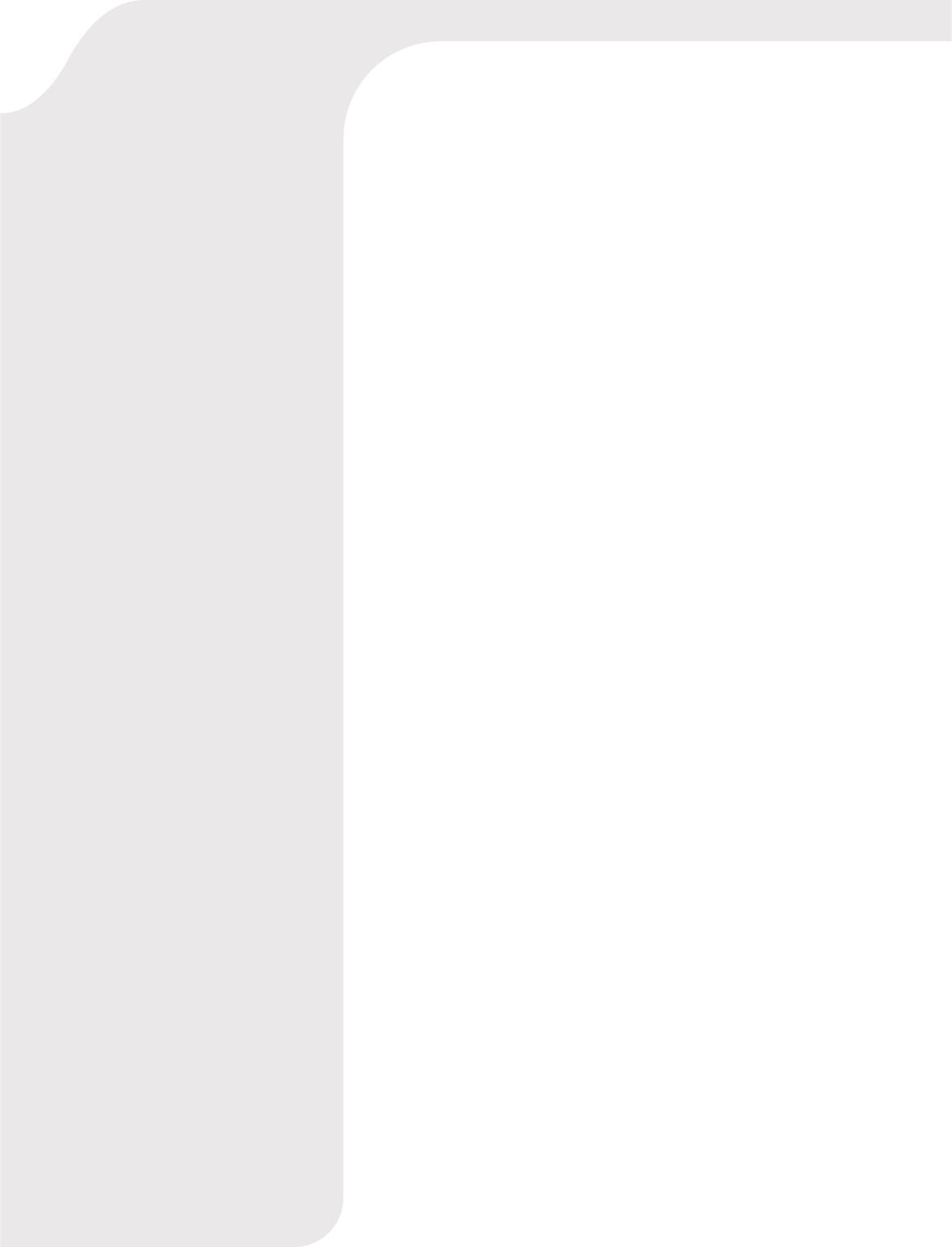
|  |  |
| --- | --- |
|  | JUBESH K  **SALES EXECUTIVE & HEAD CASHIER** |
| **CAREER OBJECTIVE**  Detail-oriented and customer focused  Bank Teller with More than 9 Years  Experience with a strong ethic and  Excellent communication skills seeking  For Manager level position to provide  Exceptional service and support to  Clients while contributing to the growth  of a reputable financial institution.    **CONTACT INFO**  PHONE: +974 30929630  NATIONALITY: Indian  D.O.B.: 01/12/1992  Q. ID.: 29235632650  MARITAL STATUS: Married  EMAIL: [**jubeshk07@gmail.com**](mailto:jubeshk07@gmail.com)    **COURSE & AWARDS**    **AML** (ANTI MONEY LAUNDERING) Training  Certificate.  Master card multi-currency card Training  Certificate.  Qatar Four-Wheeler Driving License. | **EDUCATION**  **BSc Mathematics:** from Calicut university (2013) at Sree Narayana guru college.  **Plus two science:** Kerala state board of education.  **SSLC:** Under Kerala state board of education At St Joseph Higher Secondary School Calicut.  **WORK EXPERIENCE**  **AL FARDAN EXCHANGE, QATAR**  **Head Teller & Foreign currency Teller – Aug 29 2018 – Present.**   * Executed customer transactions regarding cash, and money exchange. * Proficient in exchanging 32 different currencies and selling and purchasing PAMP gold. * Maintained balancing record with 100% rate of accuracy. * Exceeded monthly sales goal. * Recorded amounts received and prepared reports of transactions. * Handle incoming and outgoing communications including mail and phone calls. * Maintained friendly and professional customer interaction. * Checking and Maintaining stock on daily basis.   **EBIX CASH WORLD MONEY LTD (ERST WHILE CENTRUM DIRECT LTD)**  **Senior Sales Executive -Feb -12-2015 to Aug-2018.**   * Responsible for overall Relationship management with banks corporate & FFMC, compliance, cash management, foreign exchange, western union, money gram, swift transfer, MIS report, bank reconciliation, Issuing TC, TCC and TDD, auditing and accounting. * To provide foreign exchange services to clients and process cash transactions in the national and foreign currencies. * Responsible to do the transaction as per RBI policy. * To provide and mail daily report of sales and purchase report to higher authorities. |





**SKILLS**

* Management skills
* Customer service skills
* Foreign Currency
* Cash equities
* Communication skills
* Leadership skills
* Problem- solving skills
* Team work
* Interpersonal skills
* Mathematical skills
* Reliability
* Cash drawer maintenance.