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|  | JUBESH K**SALES EXECUTIVE & HEAD CASHIER** |
|  **CAREER OBJECTIVE**Detail-oriented and customer focused  Bank Teller with More than 9 Years  Experience with a strong ethic and  Excellent communication skills seeking  For Manager level position to provide  Exceptional service and support to  Clients while contributing to the growth  of a reputable financial institution. **CONTACT INFO**PHONE: +974 30929630NATIONALITY: IndianD.O.B.: 01/12/1992Q. ID.: 29235632650MARITAL STATUS: Married EMAIL: **jubeshk07@gmail.com**  **COURSE & AWARDS** **AML** (ANTI MONEY LAUNDERING) Training Certificate. Master card multi-currency card Training Certificate. Qatar Four-Wheeler Driving License.   | **EDUCATION** **BSc Mathematics:** from Calicut university (2013) at Sree Narayana guru college.**Plus two science:** Kerala state board of education.**SSLC:** Under Kerala state board of education At St Joseph Higher Secondary School Calicut. **WORK EXPERIENCE** **AL FARDAN EXCHANGE, QATAR****Head Teller & Foreign currency Teller – Aug 29 2018 – Present.*** Executed customer transactions regarding cash, and money exchange.
* Proficient in exchanging 32 different currencies and selling and purchasing PAMP gold.
* Maintained balancing record with 100% rate of accuracy.
* Exceeded monthly sales goal.
* Recorded amounts received and prepared reports of transactions.
* Handle incoming and outgoing communications including mail and phone calls.
* Maintained friendly and professional customer interaction.
* Checking and Maintaining stock on daily basis.

**EBIX CASH WORLD MONEY LTD (ERST WHILE CENTRUM DIRECT LTD)****Senior Sales Executive -Feb -12-2015 to Aug-2018.*** Responsible for overall Relationship management with banks corporate & FFMC, compliance, cash management, foreign exchange, western union, money gram, swift transfer, MIS report, bank reconciliation, Issuing TC, TCC and TDD, auditing and accounting.
* To provide foreign exchange services to clients and process cash transactions in the national and foreign currencies.
* Responsible to do the transaction as per RBI policy.
* To provide and mail daily report of sales and purchase report to higher authorities.
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**SKILLS**

* Management skills
* Customer service skills
* Foreign Currency
* Cash equities
* Communication skills
* Leadership skills
* Problem- solving skills
* Team work
* Interpersonal skills
* Mathematical skills
* Reliability
* Cash drawer maintenance.