

MD SHAKHAWAT HOSSAIN

AL MANSURA

Doha, Qatar +97433469994

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OBJECTIVES

- A career that will further enhance my skills and potentials and broaden my knowledge in different aspects that your company has to offer myself to the challenges of the corporate world.
- To obtain clerical works in your prestigious office, ensure the administrative works and to help on achieving the general objectives of the firm.

SUMMARY QUALIFICATION

- Quick learner who can easily adapt to new responsibilities.
- Has good communication skills.
- Confident and poised in interactions with individuals at all levels.
- Detailed-oriented and resourceful in completing projects and able to multi task effectively.
- Willing to work on any schedule

WORK EXPERIENCES

- **Aug 1, 2022 – Current**
Lulu Doha Limousine
Position: Driver (Uber, Rideshare)
- **June 1, 2019 – Feb 28, 2022**
CARRAGE FOOD DELIVERY
SERVICE
Position: Transport Supervisor
- **November 10, 2017 – April 30,2019**
RELATTO
Position: Company Driver

- **July 25, 2016 – OCTOBER 30, 2017**
AL NAWRAS AL ABYDI TREADING & CONTACTING
Position: Front desk

SKILLS

COMPUTER LITERATE, Driving, Customer Service, Supervisor.

EDUCATIONAL BACKGROUND

TERTIARY Year Attendants

DANMINDDI IDEAL COLLAGE 2008-2010

DHAKA, BANGLADESH

HIGHER SECONDARY COLLEGE

PERSONAL INFORMATION

Birth date: Oct 4, 1992

Civil Status: Married

Nationality: Bangladesh

Religion: Islam

Basic Language/Dialect Spoken: English, Arabic, Bangla, Hindi, Urdu

I hereby certify that the information above are true and accurate to the best of my knowledge and have been completed in good faith.

MD SHAKHAWAT HOSSAIN

Applicant