

SHARIAR AHMED SIAM

<u>Car Driver</u> Nationality: Bangladeshi Gender: Male Date of Brith: 02/08/2001 Marital Status: Unmarried Religion: Muslim

QID: 30105002683 Driver's License: Automatic Email: shariarahmedsiam12@gmail.com, Phone: +974 30403859 Adders: Patenga, Chittagong, Bangladesh Present Adders: Doha-Qatar

### Summary:

Experienced car driver with 5+ years of professional delivery and transport experience. Skilled in customer service and knowledgeable of safe driving practices. Accomplished car driver with a proven track record of providing reliable and safe delivery services. Possesses a valid driver's license and a clean driving record. Three Years Experienced Bangladesh and Two Years Experienced in Qatar..

## Work Experience:

#### Driver, Accounted & Foreman, Marina One Garage For Car Electrical

**Location-** Industrial Area Zone 57, Street 8, Gate No 41. April 2023 – Present

Managed full cycle accounting processes for a portfolio of clients, ensuring accuracy and timeliness of financial reporting.

Assisted with the development of standardized care plans and policies.

Prepared detailed reports to track customer service metrics and identify areas of improvement.

Answered, screened and routed incoming calls in a professional and timely manner.

# **Education:**

Higher Secondary, Dewan Hat City Corporation college, Chattogram, Bangladesh. June 2020 - June 2022. I am intermediate student. I Have a PSC (Primary School Certificate), JSC (Junior School Certificate), SSC (Senior School Certificate), HSC (Higher Secondary School Certificate)

Hobbies: Driving, Bike Ride, Cricket, Football, Badminton, Running, Trading, Gardening.

### Skills:

Driving skills Road safety Time management Vehicle maintenance Problem solving Teamwork Leadership Creativity Customer service

### Language

Bengali Hindi English Arabic Courses Microsoft Word, Excel & PDF January 2020 - December 2020