

Sheher Yar



Al Rayyan, Doha, Qatar

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Objective

A dedicated and detail-oriented individual seeking a position that leverages strong organizational and communication skills. With a proven ability to manage multiple tasks efficiently and provide excellent customer service, I am committed to contributing positively to a dynamic and supportive work environment. My goal is to bring a proactive and enthusiastic approach to any role, ensuring smooth operations and a high level of satisfaction for both colleagues and clients.

Work Ethic and Values

I am committed to professionalism and integrity in every task, valuing reliability, attention to detail, and a strong work ethic. I approach each challenge with enthusiasm and dedication, striving to exceed expectations and contribute positively to the team.

Education

Diploma in Information Technology | 2024
Miran Shah College of Information Technology NWTD
Certification | 2023
Google Digital Garage
Intermediate | 2022
The Crescent School and College. N.W.F, Pakistan
Matriculation | 2020
Governor Model School, NWF Pakista

Experience

Customer Service - 4 Years

Customer Service Representative
Maswol Overseas Employment Promoters
2022 -2023
Receptionist
New swat Hotel Peshawar
2021-2022
Personal Assistant
QCC
2023-2024
Shop Assistant
Wasif Bakhtyar shopping bag shop
2020-2021

Personal Development

With diplomas in IT and a strong command of the English language, I am committed to continuous learning and skill improvement. I actively seek opportunities to enhance my knowledge and stay current with industry trends, ensuring that I can contribute effectively and efficiently in any role.