



SIJIN JAKSHAN

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Nationality: Indian

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House,Kannur,Kerala,India

LANGUAGES

- Malayalam
- English
- Hindi
- Tamil
- Arabic

EDUCATION

- Govt. ITI Thottada, Kannur, Kerala-06/2013 – *Draughtsman Civil*
- Govt. Vocational Higher Secondary School, Kannur, Kerala-03/2011 – *Plus Two- Civil Construction & Maintenance*
- Govt. Technical High School, Kannur, Kerala-03/2007 – *THSLC – Motor Mechanic*

SOFTWARE SKILLS

- Microsoft Office
- AutoCAD 2D

PROFESSIONAL SUMMARY

To obtain a qualified position in your company that indulges professional growth as well as challenging and rewarding environment which provides brain trust, resource stimulation and offering varied responsibilities that could broaden my technical experience and in return will bring satisfaction to the company

SKILLS

- Highly organized, detail oriented
- Adapts to changes quickly
- Customer service
- Effective and attentive speaking and listening

WORK HISTORY

Personal Driver - 08/2022 to Present
Doha, Qatar

- Performed vehicle maintenance such as refueling, oil changing and other minor tasks
- Provide courteous and professional service

Office staff and Driver - 02/2018 to 06/2022
Indus Motor Company Private Limited, Kerala, India

- Collecting and distributing raw materials (vehicle parts).
- Analyzing vehicle parts and arranging

Site Supervisor - 12/2015 to 01/2018
JK Construction, Eranakulam, Kerala, India

- Supervising road safety works, stud works
- Managed Customer calls effectively and efficiently.
- Visit construction site and assuring the quality of materials and works