**Position Desired**

* **DRIVER**
* MERCHANDISER
* SALES REPRESENTATIVE

**Education**

* **Bachelor of Science Major in Criminology**

Cicosat Colleges Ilocos Sur, Philippines – 2008 (undergrad)

* **Teodoro Hernaez Memorial High School - 2004**

**Qualification**

* Qatar Driving License Holder Light Vehicle and Motorcycle

**Country of Experience**

* Qatar and Philippines

**Availability**

* Immediate, NOC available

**Career Highlights**

* With experience working in Qatar.
* Ability to work in a multi-cultural environment.
* Hardworking and good team player.
* Profound knowledge of Defensive Driving rules of the road and techniques.
* Detail oriented with strong skills coordination.
* Excellent selling, communication and negotiation skills

**Nationality: Filipino**

**Age: 35**

**LANGUAGE PROFICIENCY**:

English – Fluent

Arabic – Good

Hindi - Good

Filipino – Native Language

**GEDEON S. GACUSAN III**

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**PROFESSIONAL EXPERIENCES:**

**Position: DRIVER**

**Company: ARAB GULF LIMOUSINE**

**Duration: AUGUST 1, 2023 to present**

**Position: DRIVER**

**Company: WOODART**

**Duration: December 2021 to July 31, 2023**

**Responsibilities:**

* Responsible for product deliveries and installations
* Dealing with customers queries upon deliveries
* Transport staff to and from accommodation
* Ensure staff and vehicle safety at all times
* Responsible to vehicle maintenance

 **SKILLS**:

* Basic Mechanic – change oil, change flat tire, jumpstart, change battery, replace air filters, replace brake pads

**Position: DRIVER**

**Company: ART AND FRAME**

**Duration: 15 Sept. 2019 to December 2021**

**Responsibilities:**

* Responsible for product deliveries and installations
* Dealing with customers queries upon deliveries
* Transport staff to and from accommodation
* Ensure staff and vehicle safety at all times
* Responsible to vehicle maintenance

 **Position: LIMOUSINE DRIVER**

 **Company: AL KHULAFA, QATAR**

 **Duration: 2016 – September 2019**

 **Responsibilities:**

* Ensures safety driving.
* Checking the car’s condition before and after picking-up the passengers.
* Check tires, engines and seatbelts to ensure that they are in good working order.
* Make use of maps and the GPS to assist in charting out actual routes.
* Change tires and make minor adjustments or repairs to engine or vehicle body during, before and after transit.
* Perform general and preventative maintenance on vehicle by following scheduled timings.
* Mentally chart out best possible route to reach desired destination.
* Provide customers with receipts

**Position: TRANSPORT DRIVER**

**Company: PRINCESS CATERING, QATAR**

**Duration: 2014 – 2015**

**Responsibilities:**

* Ensures the safety of the passengers on their respective destinations.
* Take instructions from supervisor regarding each day’s drop services.
* Maintain the condition of the vehicle.
* Fix the minor problems of the vehicle during the transport service.
* Drive back vehicle to the company by following strict timeline rules.
* Take vehicle to washing areas or wash them according to specific instructions.

**Position: DELIVERY DRIVER**

**Company: PRINCESS CATERING, QATAR**

**Duration: 2011 to 2014 Responsibilities**:

* On time delivery and inspects products before and after loading to check its quantity and quality.
* Established long term customer relationship through prompt and courteous service.
* Communicate customer complaints, requests, and feedback to company management.
* Assist in unloading packages and delivering to customers’ doors.
* Make deliveries by maintaining correct knowledge of destinations and concerned contacts.
* Take and forward any complaints made by customers to the supervisor.
* Clean vehicle from the inside and the outside.
* Collect payments for deliveries made and tend change.
* Fill in pertinent information such as mileage and delivery time in company provided log books.
* Assist in unloading items off the vehicle in a safe manner.

#  Position: MERCHANDISER

**Company: FOUR BROTHERS, PHILIPPINES**

**Duration: 2009-2011**

**Responsibilities:**

* Ensures that the correct number of products are on hand.
* Promotes products by store display.
* Use techniques to attract the customer to buy the products.
* Assist with billing and pricing of the products.
* Take inventory, removing expired/damaged products, replacing products
* Meet the store managers on re-ordering products.
* Assist in surveying stores and forecasting products and sales.
* Address customer complaints.
* Maintain high customer/client service levels.
* Assist customers in creating an organized warehouse that allows for easier product accessibility.
* Maintains quality results by following and enforcing standards.

# Position: Sales Representative Company: PUREGOLD, PHILIPPINES

**Duration: 2008-2009**

**Responsibilities:**

* Demonstrate and sell products or services to potential buyers and negotiate sales terms.
* Obtain deposits and balance of payment from clients.
* Maintaining client records.
* Resolves customer complaints by investigating problems.
* Maintaining positive business relationships to ensure future sales.
* Achieve agreed upon sales targets and outcomes within schedule.
* Supply management with reports on customer needs, problems, interests, competitive activities, and potential for new products and services.
* Continuously improve through feedback.

 I hereby declare that the information furnished above is true to the best of my knowledge.

 **Gedeon Gacusan IIl**