

CURRICULUM VITAE

Juned Yaqoob Hamdule.

House No. 421, At Veldur
Muslim Mohalla,
Taluka Guhagar, District Ratnagiri,
Maharashtra (India) Pin : 415 703
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BACKGROUND

A young, energetic, enthusiastic, optimistic, seriously professional, aspiring to shoulder any challenging responsibility.

CAREER OBJECTIVE

To achieve a challenging and responsible job position with a fast paced organization where my professional experience will have important application and deployment of my career opportunity for development of organization.

TECHNICAL QUALIFICATION

- Completed ITI in **Computer Operator & Prog. Assistant** from **Industrial Training Institute, Guhagar (Govt. of Maharashtra)** in July 2011.
- Completed **Diploma in AutoCad 2D & 3D** from **Catel Computers, Mumbai.**
- Knowledge of Focus Software.
- Microsoft Windows, MS-OFFICE (Word , Excel, PowerPoint)
- Basic Computer Knowledge, Internet Surfing.

EDUCATIONAL QUALIFICATION

Examination	Board / University	Year	Per./Grade
H.S.C. (Commerce)	Kolhapur Board	Feb. 2010	2 nd Class
S.S.C.	Kolhapur Board	Mar. 2008	1 st Class

BEHAVIOUR STRENGHT

- ✓ Flexible, Adaptable as per situation and quick learner.
- ✓ Hard working and team player, working under pressure.
- ✓ Keen to learn, confident to shoulder new responsibilities, positive attitude.

PASSPORT DETAILS

- ❖ **Passport No.** : **C0903712**
- ❖ **Date of issue** : **16/07/2024**
- ❖ **Date of Expiry** : **15/07/2034**
- ❖ **Place of Issue** : **Mumbai**

EXPERIENCE SUMMERY

- ❖ **Company Name** : Taliah Factory, Saudi Arabia
Designation : Factory Supervisor
Period : From 17th February 2017 to 8th March 2023.
- ❖ **Company Name** : Bitwin Computers(Sales, Service, AMC & Networking), Chiplun
Designation : Store Keeper
Period : From 1st January 2013 to 30th December 2016.
- ❖ **Company Name** : Uni Abex Alloy Pvt. Ltd., Thane
Designation : Prog. & System Administration Assistant (Apprentice)
Period : From 14th December 2011 to 13th December 2012.

Job Duties & Responsibilities:

- Maintain receipts, records, and withdrawals of the stockroom.
- Receive, unload, and shelve supplies.
- Perform other stock-related duties, including returning, packing, pricing, and labeling supplies.
- Inspect deliveries for damage or discrepancies; report those to accounting for reimbursements and record keeping.
- Rotate stock and coordinate the disposal of surpluses.
- Ensure adequate record keeping and manage all documentation to confirm proper stock levels and maintain inventory control.
- Coordinate the handling of freight, the movement of equipment, and necessary minor repairs.

PERSONAL DETAILS

- Name : Juned Yaqoob Hamdule.
- Fathers Name : Yaqoob Ibrahim Hamdule.
- Date Of Birth : 18th March 1992, Veldur, Maharashtra
- Marital Status : Married
- Religion : Muslim
- Nationality : Indian
- Language Known : English, Hindi, Urdu & Marathi
- Gender : Male
- Hobbies : Playing Cricket, Pool table

TESTIMONIALS

- ❖ Qualification Cerificates
- ❖ Experience Cerificates
- ❖ Course Cerificates

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Juned Yaqoob Hamdule