OLUFEMI JAYEOLA

jayeolafemi@yahoo.com | 55184786| 71965294| Doha, Qatar 974 |QID No: 28656601005

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| Professional Summary |

A focused expert well-informed in devising inventive solutions for a broad range of business challenges and goals. A strategic and forward-thinking manager with a motivated and tactical mindset. Possesses excellent relationship-building and critical thinking abilities, coupled with a determined and decisive nature.

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| Skills |

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| * Inventory Control * Contract Negotiation * Transportation Management System * Enterprise Resource Planning * Driver Scheduling * Reports Generation | * Supply Chain Operations * Customer Relationship Management * Warehousing Processes * Shipping Documentation * Shipment Tracking * Problem-Solving |

* Inventory Control
* Contract Negotiation
* Transportation Management
* OSHA Compliance
* Driver Scheduling
* Reports Generation
* Supply Chain Operations
* Computer-Based Inventory System
* Warehousing Processes
* Shipping Documentation
* Shipment Tracking
* Problem-Solving

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| Work History |

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| Sep 2024 - Oct 2024  **Service Delivery Specialist**  Ecomotive  Jun 2024 - Aug 2024  **Delivery Specialist**  Transcorp International  Jan 2024 - Jun 2024  Logistics Coordinator  Target Logistics Qatar W.L.L., Qatar  Aug 2022 - May 2023  Logistics Coordinator  TSL, Nigeria | * Handled a variety of inbound and outbound phone conversations regarding customer deliveries, ensuring the entire process ran smoothly. * Handled more than 25 deliveries a week. * Products were loaded and unloaded with care, and safety procedures were always followed. * At the conclusion of each shift, turned in delivery receipts and cash. * Checked the fluid levels and tyre pressure of the car and made any necessary repair appointments. * Successfully navigated to unfamiliar places and used GPS to ensure precise delivery. * Developed solid customer relationships by offering excellent service. * Assisted with the loading and unloading of delivery vans, inventory management, and efficient product distribution. * Kept comprehensive and up-to-date records of shipments, including consignment numbers, COD receipts, and other relevant details. * Through the analysis of logistics data, identified inefficiencies in the supply chain and successfully implemented process improvements. This led to a remarkable 20% reduction in overall transportation costs. * Collaborated with the truck maintenance team to optimize the scheduling of truck departures and arrivals. * Successfully supervised a team of 25 drivers to ensure efficient operations. * Achieved a consistent 90% on-time delivery rate for all clients. * Improved tracking and communication with internal and external teams resulted in a 20% reduction in RMA turnaround time. |

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| Jan 2014 - Jun 2022  Logistics Officer  Crown Flour Mill, Nigeria | * Managed the logistics department's day-to-day operations, assuring on-time delivery of items and inventory management accuracy of 95%. * Compliance with all applicable laws and regulations was ensured. * Established and nurtured connections with essential stakeholders, such as suppliers, customers, and carriers. * Optimized shipment schedules to enhance productivity and reduce expenses. * Oversaw and managed a team of 50 subordinates in the day-to-day administration and operations. * Effectively handled and prioritized daily responsibilities for concurrent operations, ensuring seamless support and outstanding service for clients. |

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| Education |

Bachelor of Science: Computer Science

Tai Solarin University of Education | Ijebu-Ode, Ogun, Nigeria

* 3.63 GPA
* Degree Awarded with Bachelor of Science [Education]
* SIWES, Life-Doors Computer, Completed 2011

Master of Science: Transportation Management

Bells University of Technology | Ota Town, Ogun, Nigeria

* Professional Development Studies: Supply Chain Management, 2019
* Completed University-level Coursework: Transport Management and Logistics, Bells University
* Member of The Chartered Institute of Transport Administration of Nigeria, 2021 to date.

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| Certifications |

* Desktop Publishing, Expertworld
* Chartered Supply Chain Management Professional, The Chartered Institute of Supply Chain Management
* Chartered Master Warehouse Manager, Chartered Institute of Warehousing and Materials Management
* HSE Management Training, Kevron Consulting Limited
* Certified Member of the Chartered Institute of Transport Administration of Nigeria, CIOTA
* Articulated Vehicle Management, TSL
* Truck Driving, Coscharis Mobility Driving Academy
* Diploma in Caregiving, Alison
* Food Handler Services- Ministry of Public Health
* Qatar Driving License, Gulf Driving School
* Highfield Level 3 International Award in Emergency First Aid at Work, DiSS