OLUFEMI JAYEOLA

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| Professional Summary |

A focused expert well-informed in devising inventive solutions for a broad range of business challenges and goals. A strategic and forward-thinking manager with a motivated and tactical mindset. Possesses excellent relationship-building and critical thinking abilities, coupled with a determined and decisive nature.

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| Skills |

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| * Inventory Control
* Contract Negotiation
* Transportation Management System
* Enterprise Resource Planning
* Driver Scheduling
* Reports Generation
 | * Supply Chain Operations
* Customer Relationship Management
* Warehousing Processes
* Shipping Documentation
* Shipment Tracking
* Problem-Solving
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* Inventory Control
* Contract Negotiation
* Transportation Management
* OSHA Compliance
* Driver Scheduling
* Reports Generation
* Supply Chain Operations
* Computer-Based Inventory System
* Warehousing Processes
* Shipping Documentation
* Shipment Tracking
* Problem-Solving

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| Work History |

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| Sep 2024 - Oct 2024**Service Delivery Specialist**EcomotiveJun 2024 - Aug 2024**Delivery Specialist** Transcorp InternationalJan 2024 - Jun 2024Logistics CoordinatorTarget Logistics Qatar W.L.L., QatarAug 2022 - May 2023Logistics CoordinatorTSL, Nigeria | * Handled a variety of inbound and outbound phone conversations regarding customer deliveries, ensuring the entire process ran smoothly.
* Handled more than 25 deliveries a week.
* Products were loaded and unloaded with care, and safety procedures were always followed.
* At the conclusion of each shift, turned in delivery receipts and cash.
* Checked the fluid levels and tyre pressure of the car and made any necessary repair appointments.
* Successfully navigated to unfamiliar places and used GPS to ensure precise delivery.
* Developed solid customer relationships by offering excellent service.
* Assisted with the loading and unloading of delivery vans, inventory management, and efficient product distribution.
* Kept comprehensive and up-to-date records of shipments, including consignment numbers, COD receipts, and other relevant details.
* Through the analysis of logistics data, identified inefficiencies in the supply chain and successfully implemented process improvements. This led to a remarkable 20% reduction in overall transportation costs.
* Collaborated with the truck maintenance team to optimize the scheduling of truck departures and arrivals.
* Successfully supervised a team of 25 drivers to ensure efficient operations.
* Achieved a consistent 90% on-time delivery rate for all clients.
* Improved tracking and communication with internal and external teams resulted in a 20% reduction in RMA turnaround time.
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| Jan 2014 - Jun 2022Logistics OfficerCrown Flour Mill, Nigeria | * Managed the logistics department's day-to-day operations, assuring on-time delivery of items and inventory management accuracy of 95%.
* Compliance with all applicable laws and regulations was ensured.
* Established and nurtured connections with essential stakeholders, such as suppliers, customers, and carriers.
* Optimized shipment schedules to enhance productivity and reduce expenses.
* Oversaw and managed a team of 50 subordinates in the day-to-day administration and operations.
* Effectively handled and prioritized daily responsibilities for concurrent operations, ensuring seamless support and outstanding service for clients.
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| Education |

Bachelor of Science: Computer Science

Tai Solarin University of Education | Ijebu-Ode, Ogun, Nigeria

* 3.63 GPA
* Degree Awarded with Bachelor of Science [Education]
* SIWES, Life-Doors Computer, Completed 2011

Master of Science: Transportation Management

Bells University of Technology | Ota Town, Ogun, Nigeria

* Professional Development Studies: Supply Chain Management, 2019
* Completed University-level Coursework: Transport Management and Logistics, Bells University
* Member of The Chartered Institute of Transport Administration of Nigeria, 2021 to date.

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| Certifications |

* Desktop Publishing, Expertworld
* Chartered Supply Chain Management Professional, The Chartered Institute of Supply Chain Management
* Chartered Master Warehouse Manager, Chartered Institute of Warehousing and Materials Management
* HSE Management Training, Kevron Consulting Limited
* Certified Member of the Chartered Institute of Transport Administration of Nigeria, CIOTA
* Articulated Vehicle Management, TSL
* Truck Driving, Coscharis Mobility Driving Academy
* Diploma in Caregiving, Alison
* Food Handler Services- Ministry of Public Health
* Qatar Driving License, Gulf Driving School
* Highfield Level 3 International Award in Emergency First Aid at Work, DiSS