



SHAHIN FAROOQUE

Objective

To be successful in the respective field of work in a reputed organization where I can develop myself along with the development of organization which provide challenging and responsible opportunities to utilize my strength and skill for mutual growth.

+974 70068564

ctshahin829@gmail.com

Doha, Qatar

Language

- English
- Hindi
- Malayalam

Expertise

- Management Skills
- Time Management
- Effective communication
- Negotiation
- Critical Thinking
- Proactive Leadership

Other

- Qatar License Holder

Experience

Cashier.

Extra Apparel Store

Kerala, India (2019 - 2021)

- Managed cash, credit, and debit transactions accurately.
- Assisted with restocking merchandise and maintaining displays.

Procurement Executive & Site Supervisor.

Al Able Trading & Contracting W.L.L

Doha, Qatar (2021 - 2023)

- Supervised daily site operations and ensured project timelines were met.
- Managed purchase orders and ensured timely delivery of goods.

Accounts Executive

Reliant Corporate Solutions

Kerala, India (2023 - 2024)

- Responsible for managing various Tax and Accounting tasks.
- Reliable and timely book- keeping services.

Education

Bachelor of Business Administration- Marketing

M.A.M.O College - Reaccredited by NAAC with 'A' Grade, Affiliated to the University of Calicut (2016 - 2019)

NEBOSH

International General Certificate in Occupational Health and Safety - 2024

Other Certificates

- Tally ERP9 With GST & MS Excel
- VAT Accounting
- GST Accounting
- Diploma in Business Accounting