



SULTHAN SHAKKIR

PLACE

Doha, Qatar

MOBILE

+974 7027 1843

EMAIL

mickeygold13@gmail.com

PERSONAL DETAILS

Passport No : S2366926

Date of Birth : 13/12/1995

Nationality : Indian

Marital Status : Married

Gender : Male

Marital Status : Married

Visa Status : Residence

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil

OBJECTIVE

Seeking a challenging position in a reputed organization where I can enhance and implement my innovative administrative and leadership skill which simulates professional and personal growth where it can be utilized with maximum effect.

CAREER HISTORY

- Worked as a Foreman at One Trading Contraction and Services in Qatar (03 years)
- Worked as a Foreman at Gulf Union Trading and Co. W.L.L in Qatar (05 years)

Duties and Responsibility

- Report project progress to superiors
- Develop a work schedule for workers
- Supervise all construction workers
- Be the liaison between construction workers and supervisors
- Solve disputes between workers
- Ensure that a project is adequately staffed
- Assign tasks to construction workers
- Ensure that the project is staying on or under budget
- Create and maintain construction schedules.
- Hire and manage staff.
- Liaise with property owners and tenants.
- Order materials as needed.
- Ensure that projects remain within the allotted budget.
- Ensure that safety protocols are followed.

EDUCATIONAL QUALIFICATION

- SSLC-2011 (SNVHS, Panayara)
- HSE-2013 (Gem-Know Model Higher Secondary School)

DRIVING LICENSE (QATAR)

License No : 29535602872

Issue Date : 09/02/2017

Expiry Date : 30/03/2027

Vehicle : LMV (Car)

SKILLS

- Good communication
- IT Knowledge
- Good Behavior
- Time Management

DECLARATION

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

SULTHAN SHAKKIR