

# SHIHAB T S

Driver cum messenger

Dedicated and safety-conscious messenger with 18 years of experience operating a wide range of vehicles, Proficient in adhering to traffic laws and regulations, conducting routine vehicle inspections, and ensuring the timely and secure transportation of passengers and documents.

## Work History

2022-02 - 2024-02	<b>Driver / Messenger</b> <i>Knowledge Spark Education Centre - Doha</i> <ul style="list-style-type: none"><li>Safely transport packages, documents, or materials from one location to another</li><li>Keep accurate records of deliveries, including recipient signature and delivery times</li><li>Maintain effective communication with dispatchers</li><li>Provide update on delivery status</li><li>Pick and drop of personals</li><li>Provide excellent customer service to clients</li><li>Perform periodical inspection and maintenance of vehicle</li></ul>
2010-03 - 2021-12	<b>PRO/ Sales supervisor</b> <i>Alfa trading &amp; contracting – Doha</i> <ul style="list-style-type: none"><li>Associated with clerical activities(mandoop)</li><li>Created monthly trading target based on market research</li><li>Responsible for trading team management</li></ul>
2007-01 - 2009-12	<b>Messenger</b> <i>Alkhor Zakira Service- Doha</i>
2005-11 - 2006-11	<b>Driver / Messenger</b> <i>Ahyan Enterprises - Dubai</i>
2003-11 – 2005-11	<b>Glass Fitter</b> <i>Al Jassim glass factory - Kuwait</i>

### Address

Doha, Qatar

### Phone

+974 3033 0155

### E-mail

shiabt@gmail.com

## Skills

Time keeping	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Excellent</div>
Scheduling	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Excellent</div>
Communication	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Excellent</div>
Deliveries	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Excellent</div>
confidentiality	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Excellent</div>
Route planning	<div><div></div><div></div><div></div><div></div><div></div></div>

## Languages

Arabic	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Excellent</div>
English	<div><div></div><div></div><div></div><div></div><div></div></div> <div>Excellent</div>
Hindi	<div><div></div><div></div><div></div><div></div><div></div></div>

Personal & Passport Details

Date of Birth	13-12-1978	Education	Pre- Degree
Nationality	Indian	Nationality	Indian
Gender	Male	Type of Visa	Transferable / QID
Marital Status	Married	Availability	Immediate

Declaration

I hereby declare that the above furnished information is true to the best of my knowledge and belief.

Place: Doha

Date: 08/02 /2023

Shihab T S