

ATIKUR RAHMAN MUSALMAN



CONTACT INFO



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Doha, Qatar

HIGHLIGHT OF STRENGTH

- Keen & Quick Learner
- Disciplined
- Responsible Towards Job and Organization
- Has Ability to deal with people Diplomatically & willingness to learn
- Customers service
- Problems solving & Decision making.
- Very flexible
- Very Punctual
- Time Management
- Working On Tight Schedules



CAREER OBJECTIVE

Looking For a Position in A Reputable Company & Organization Where I Can Pursue A Dynamic and Ambitious Career In Which Has The Vast Area Of Customer Services To Improve And Utilize The Knowledge, Experience And Ability which I have.



WORK EXPERIENCE

- 1 Year working experience as a PRO in Doha Qatar.
- 3 Year's working experience as a Uber cab Driver in Doha-Qatar
- 1 Year working experience as a Transport Coordinator in Doha Qatar.
- 1 Year working experience as a Inventory in charge in Doha Qatar.



JOB PROFILE

❖ PRO

Making record of all the employees Dealing with all ministry work.

❖ UBER

Excellent communications, customer service etc.

❖ TRANSPORT COORDINATOR

To leads, Directs, Guides, and monitor the work of transits services

❖ INVENTORY INCHARGE

Monitor and maintain current inventory level, creates monthly inventory reports accurately etc.



EDUCATIONAL QUALIFICATION

- HIGH SCHOOL (SLC) PASSED IN (2014) FROM BUDDHA JYOTI HIGHER SECONDARY ENGLISH BOARDING SCHOOL (KAPILVASTU IN NEPAL)
- INTERMEDIATE OF SCIENCE (I. Sc) PASSED IN 2016 FROM SWARGIYE RAMADEVI KAUSHALYA INTERMEDIATE OF COLLEGE
- ADVANCE DIPLOMA IN COMPUTER APPLICATION COMPLETED IN NEPAL. FROM
- NEW SIDDHARTH COMPUTER EDUCATION CENTER.



IT KNOWLEDGE

- M S Office
- Tally ERP 0.9
- INTERNET MAIL & Browsing



QID,PASSPORT & LICENSE DETAILS

- PASSPORT NO : 09740975
- DATE OF EXPIRY : 7-09-2026
- LIC ISSUE DATE : 08-02-2017
- DATE OF EXPIRY : 31-01-2027



HOBBIES

Reading Books, Travelling, Playing Cricket, Listening to music, Internet surfing etc.



PERSONAL DETAILS

- DATE OF BIRTH : 14/04/1994
- GENDER : Male
- NATIONALITY : Nepalese
- MARITAL STATUS : Married
- RELIGION : Islam
- VISA STATUS : Transferrable with NOC
- LANGUAGE : English, Arabic, Hindi & Nepali



DECLARATION

I hereby declare that all the information given above is true to the best of my knowledge and believe. I bear the responsibility of any error or mistake in the data if occur in the future.

