



UMAR SIDDIQUE MOAMMAD RAFIQUE

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Address: Zone:25, 220/B Road, DOHA,QATAR

ABOUT ME:

Father Name	Mohammad Rafiq
Date of birth:	02/08/1985
Nationality:	Pakistan
Religious:	Islam
Marital Status:	Single

Education:

I have completed my high secondary school from (United Arab Emirates).

I have high secondary school certificate from city AL Ain (United Arab Emirates).

Carer start as:

I lived in United Arab Emirates from year 2000 as a student. I start my first job in 2007 and I got many times promotion and also done different working experience in many fields in these long periods of life of 21 years.

Qatar working experience:

Foreman ----- Representative:

I start work as a foreman, after one month because of my work I got promotion as a company representative (Mandob= مندوب).

Making all kind of documents like government form (**LAMA FORM, NOC FORM, JOB OFFER LETTER**) for new employee inside Qatar changing to our company & applying online for their sponsor change approval.

- (1):** To renew QID Card online in (MOI)
 - (2):** To update new passport of employee in (MOL).
 - (3):** To apply online visa for employee out of Qatar by using his passport in (MOI).
 - (4):** To extend QID Card online.
 - (5):** To check different status according company requirements in (MOL).
 - (5):** To apply (**VP Number**) for new visa according company demands.
 - (6):** Handling all other office documents.
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Use of WPS QIB:

- (1):** I making salary sheets and releasing employee's salaries using of (QIB BANK WPS ONLINE SYSTEM).
- (2):** Opening new QIB BANK Payroll account for new employees.

Marketing:

(1): Visiting to different companies to advertise our company to clients for getting new projects.

(2): Arranging and scheduling meetings with clients.

(3) Making quotation and invoices when required.

Working experience from 2007 till 2022:

United Arab Emirate :

I have worked as a

Transport supervisor in Dubai

Worked as a road safety supervisor in government of Abu Dhabi (UAE).

Worked as a Data entry clerk Dubai (UAE).

Worked as a Merchandiser with Brazilian food company in Al Ain (UAE).

Worked as a Airport luggage scanner in Abu Dhabi International AirPort (UAE).

Worked as a Receptionist in Al Ain Municipality (UAE).

Known languages:

I can fluently speak, read & write following languages.

Pashto, Urdu, Arabic, Hindi, English

Qatar Driving License:

Light vehicle license issued by Abu Dhabi Traffic department (UAE).

Issue Date: 05/06/ 2024

Expiry Date: 04/06/2029

UAE Driving License:

Light vehicle license issued by Abu Dhabi Traffic department (UAE).

License number:

Issue Date: 06/01/2010

Expiry Date: 29/12/ 2024

AIRPORT DRIVING PERMIT

ABU DHABI AIRPORT

ADP NO.: 5600

Date of Issue: 23/09/2014

Date of Expiry: 22/09/2015

SKILLS:

MS WORD, MS EXCEL, MS PowerPoint, Outlook, Gmail, Communication Skills, Problem Solving Skills, Good time Management, Organizational & planning skills, Active listening, skype, Team work, Conflict resolution, Friendly.

AIRPORT DRIVING PERMIT

ADP NO. 5600

Name : UMAR SIDDIQUE MUHAMMED

Dept/Comp : EAS-GROUND

Pass NO. : 17557

Date Of Issue : 23/09/2014

Date Of Expiry : 22/09/2015

ADP Category : 2, 21



AUTHORISED

AREA : Apron

جانب

ETIHAD
Airport Services المطار خدمات
GROUND

CLASS

E

SN 5482

Licence Class ID



UMER SIDDIQUE MUHAMMAD
RAFIQUE

Loader / Driver

Valid Until: 29 May 2016



United Arab Emirates

دولة الإمارات العربية المتحدة

Driving License

رخصة قيادة



رقم الرخصة License No. 689905
الاسم Name عمر صديق محمد رفيق
Name UMAR SIDDIQUE MUHAMMAD
الجنسية Nationality PAKISTAN باكستان
تاريخ الميلاد Date of Birth 02-08-1985
تاريخ الامتداد Issue Date 06-01-2010
تاريخ الانتهاء Expiry Date 05-01-2020
جهة الامتداد Place of Issue ABU DHABI ابو ظبي

THE HOLDER OF THIS PERMIT IS AUTHORIZED TO DRIVE AND OPERATE THIS EQUIPMENT AS STATED BELOW :

1 GPU - ASU - ACU	11 R/W RUBBER R. UNIT	21 LIGHT VEH. (CAR)
2 TRACTOR	12 R/W FRICTION T. UNIT	22 AMBULANCE
3 CRANE - HEAVY LIFT	13 ATT(TBL/MANUAL)	23 CONVEYOR BELT
4 MINI BUS - APRON BU	14 FUELLER OR DISPENSER	24 SWEEPER
5 BISICLE - TRISICLE	15 MEDICAL H. L.	25 POTABLE WATER UNI
6 CATERING HI-LOADER	16 STEPS (TOWED / MOBIL	26 MINI BUS
7 TOILET SERVICE UNIT.	17 HEAVY VEHICLE	27 APRON BUS
8 PALLET TRANSPORTER	18 FORK LIFT MEDIC LIFT	28 ELECTRIC FORKLIFT
9 FIRE CRASH TENDER	19 PUSH BACK TENDER	29 ADAC CRANE
10 ADAC DUMPER	20 GARDEN M. S.TRACTOR	30 MDL - LDL

Renewal: One month before expiry date, the holder must establish the renewal processes. (Refer to aerodrome safety - airsida /ADP Section 02/5052733)

NOT Subject to Mortgage

تصريح مندوب
تاريخ الانتهاء: 2024-10-19

الاسم: عمر صديق رفيق محمد
Name: UMAR SIDDIQUE MUHAMMAD
الجنسية: باكستان
الكفيل: 17-2187-13
ام ار انترناشيونال كونتر اکتینگ اند سيرفيسيس

* 2 8 5 5 8 6 0 9 0 4 3 *

The employee has been properly trained and licenced to operate the equipment listed below:

D	C	B	A	S
E				
CAR				
BTR				

Training Manager

Training Officer

State of Qatar
Ministry of Interior
Traffic Department

دولة قطر
وزارة الداخلية
إدارة المرور

DRIVING LICENSE رخصة سوق

28558609043 الرقم الشخصي

الاسم عمر صديق رفيق محمد

NAME UMAR S. R. MUHAMMAD
NAT. PAKISTAN الجنسية باكستان
DATE OF BIRTH 1985-08-02 تاريخ الميلاد
BLOOD GR. فصيلة الدم
FIRST ISSUE 2024-06-05 ت. اول اصدار
VALIDITY 2029-06-04 ت. الانتهاء

الرمز المروري Traffic Code No. 1080146891

انواع المركبات المصرح بقيادةها Permitted Vehicles

مركبة خفيفة Light Vehicle

This license should be with you when you are driving and should be presented on demand to an authorized person.
يجب حمل الرخصة أثناء القيادة وإبرازها عند الطلب للجهات المختصة.

Give way to ambulance, civil defence, VIP escort and police vehicles.
يجب افساح الطريق لسيارات الإسعاف، الدفاع المدني، المراكب الرسمية والشرطة.

UAE

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