

RIYENE MALLEM

ARCHITECT



Profile

- **ADDRESS:** DOHA, QATAR.
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Languages

- **Arabic:** mother languages.
- **English:** Writing, reading, speaking.
- **Turkish:** Writing, reading, speaking.
- **French:** Writing, reading, speaking (University official language).

Education

- **2016:** Master's degree in architecture With Specialization in town planning: Architecture and construction.
- **2011-2014:** license's degree In architecture and urban planning.
- **2011:** baccalaureate degree in nature science.

Design /planning operating software

- Proficiency in Autodesk applications, AutoCAD.
- Proficiency in Microsoft office applications.
- Ms Word, ms PowerPoint, excel.
- ARCHICAD, GRAPHISOFT 3D

Summary

- A competent Project Architect with excellent communication, organization and coordination skills. Possessing a proven track record of preparing and executing project, ensuring that work is carried out in accordance with the companies procedures and clients satisfaction. Able to ensure timely, safe and cost-effective design and implementation during the life cycle of projects.

Objective

- Seeking a continuous learning work flow in a multi-tasking well managed environment. As I am trying to improve my management skills and the knowledge that I have gained in my education and experienced in the field, build up my skills for my personal growth as well as the growth of the company

Professional skills:

- Ability to work under pressure.
- Able to create and present planning using construction.
- Drawings, corporate standards and architectural.
- Ability to analyze projects and find solutions to obstacles.
- Comprehensive knowledge of environmental factors.
- Implementing change and proposing new actions.
- Availability, responsiveness, listing, dynamic, rigor.

Work experience:

From January 2024 to date

- **Position: ARCHITECT.**
- **At: DOHA ELEAZ ENGINEERING CONSULTANCY**
 - Preparing the designs for villas and buildings with different styles according to Qatari laws and requirements.
 - hold meetings with clients and take into account their design ideas and opinions.
 - Preparing design contracts and agreeing with customers.
 - Preparing DC1 from design to the building permit, as well as following up with site engineers.
 - Entering the transaction and following it up in the municipality's system until the building permit.
 - Preparing Lusail projects (architectural drawings, landscape detailing U-V calculations) and following up in the sytem until the building permit in coordination with marafiq for getting the gas approval.
 - Follow up the building permit after its issuance from Lusail through the Qatari Diyar system and logistics department for enabling work with coordination of the contractor.

From January 2023 to december 2023

- **Position: ARCHITECT.**
- **At: UNITED CONSULTANTS QATAR.**

- **Project: Labor Park -Ministry of Labor of Qatar- Industrial Zone.**
- - Landscape design of labor park . (project approved by the ministray)
- Project: Villas Lusail –HUZOOM LUSAIL COMPANY
- Prepare all the documents of Issue for construction (IFC).
- Coordination between different types of departments and engineers.
- Make construction details and shop drawings.
- Make hardscape detailing (hardscape and softscape detailing).

September 2022 to December 2022

- **Position: TECHNICAL RESPONSABLE ARCHITECT.**
- **Project: 724 HOUSES AADL SARL ATLAS ANNABA ALGERIA.**
- **At: SARL YALCINLAR YAPI INSAAT.**
 - Ensure that the construction project is adaptable to the plan and architectural details.
 - Follow and control the progress of the construction work.
 - The follow-up of the site and the organization of works and gear used.
 - Check the quality of work and materials and track Implementation.

- Coordination between the company YALCINLAR, the architectural and monitoring office SIRTAA and the project manager AADL.

AUGUST 2019 TO MARCH 2022

- **Position: ARCHITECT PLANNER AUDITOR OF CONSTRUCTION WORKS.**
- **Project: 5000 HOUSES AADL KUZU GROUP ANNABA ALGERIA.**
- **At: SARL EMSE YAPI INSAAT**
 - Managed assigned project from start to finish.
 - Planning of all the stages of the construction project in coordination with the AADL project manager.
 - Programming the execution dates of each stage of construction project.
 - The organization of construction site ,the works and the materials used.
 - Tracking of the site to ensure that the work is adaptable to the plan architectural, control the quality of work and materials of construction.
 - The quantitative estimate of attachment and situations of all constructive tasks.
 - Delivering homes to their owners and taking into account their opinion and protests.

May 2018 to July 2019:

- **Position : architect**
- **At: SACI HADEF MOHAMED ARCHITECTURAL DESIGN AND MONITORING OFFICE.**
 - 1. Project: 1100 HOUSES AADL SIKKDA –ALGERIA.**
 - Design architectural plans with detail construction
 - Quantitative and qualitative estimated quote from all stages of the construction project
 - Design of architectural plan to provide external arrangements and follow the execution steps by adjusting the sanitation plan of rainwater and wastewater.
 - 2. Project: 200 HOUSES READY-MADE ZAIMECHE SIKKDA- ALGERIA**
 - Design architectural plans
 - Control and auditing the quality of the work
 - Check the implementation of the architectural plans and give the method application.

July 2016 to February 2018

➤ **Position : architect**

➤ **At: EURL EL FOUGARA AZZABA SIKDA ALGERIA**

1- 120 houses ready-made with commercial buildings.

2- 200 semi finished houses at BEN AZOUZ- SIKDA- ALGERIA

- Site supervision from the beginning to the end of the project.
- Modification of architectural plans in collaboration with the monitoring design office.
- Controlling the progress of the project in terms of quality requested by the owners.
- Progress the files of owners and take into consideration their vision to choose finishing materials.

November 2016 to may 2018

➤ **At: CLOA-SIKDA-ALGERIA**

Eighteen (18) months of practical internship for obtaining architectural approval by the Algerian state under the direction of CLOA (conseil local de l'ordre des architectes)

- Study and application of regulation and laws of construction and urban planning.
- Application of building and demolition permits.

Mars 2015 to mars 2016

➤ **Position: architect**

➤ **Project: 64 houses ready-made ELHAROUCH SIKDA ALGERIA**

➤ **At: REHAHLA SAID COMPANY ETB ETC**

- Managed assigned project from start to finish.
- Ensure architectural adaptation and focus on the details
- Control of the quality of construction work and materials.
- Choose materials consider the vision of customers.
- Establish consumer budget during the execution of each stage of the project.
- Coordination between company staff.