

### **PERSONAL**

Name MOHAMMED AKRAM MOHAMMED IBRAHIM

Address DOHA, QATAR

Phone number +974 5995 4282

Email a999akram@gmail.com

Date of birth 13-02-1992

Place of birth AJMAN-UAE

Gender Male

Nationality SRILANKAN

Marital status Married

Driving license VALID LICENSE

**PERSONAL** 

Web Surfing Travelling

#### **LANGUAGES**

ENGLISH Advanced
HINDI Advanced
ARABIC Beginner
TAMIL Native

# MOHAMMED AKRAM MOHAMMED IBRAHIM

- I am a self-motivated individual with excellent teamwork and leadership skills combined with the discipline to work extremely well on his own if required.
- Ability to absorb work pressure and produce best results.

## **Work Experience**

EUROPCAR, DOHA (2013 - 2020 & 2021 - Present 2024) CAR RENTAL AGENT / DRIVER

- Answering all incoming calls in a professional manner Preparation of Weekly and Monthly reports.
- Handling car renting & Pre-Sales calls.
- Prepare and issue customer invoices and statements.
- Maintain Strong, Positive Relationships with existing corporate and private customers for customer satisfaction motto.
- Handle 50+ calls daily with duties including signing up new customers, retrieving customer data.
- Providing excellence service to the customers.

### **MESSENGER**

- Securely delivering packages, documents, written and verbal messages, and other items to intended location or recipient in a timely manner
- Facilitating effective communication and ensuring the smooth flow of information within organization

## GETTCO (2020 - 2021) MERCHANDISER

- Assessing the effectiveness of different product displays and store layouts on sales figures.
- Monitoring sales and identifying any losses or stock wastage.
- Reviewing customer feedback to predict sales trends and seasonal stock demand.
- Reviewing competitors, including pricing, profit, marketing and other progress
- Working with suppliers and distributors to negotiate prices and order large volumes

#### **Education and Qualifications**

AUTOMOBILE DIPLOMA

MITT INSTITUTE OF COLLEGE

GCE ADVANCED LEVEL

ZAHIRA COLLEGE, SRILANKA

GCE ORDINARY LEVEL

Jun 2007 - May 2008

ZAHIRA COLLEGE, SRILANKA

## Skills

MS Office

Leadership

Critical Thinking & Problem Solving

Teamwork & Collaboration

Time Management