**CURRICULUM VITA**

Personal Information

Title Mr

Name Saeed Haider

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Professional Profile

 ‘Transportation, Logistic Inventory and Warehousing management in ***Government Organization*** for more than **18 years** experience, to manage the business and smooth function of organisation by supporting the Senior Administration officer.

With experience in the field of Inventory, Logistic, Warehousing and Transportation Management for different day to day assigned tasks.

Education & Qualifications

**Degree** **Institute**  **Score** **Passing Year**

Bachelor Computer Science Al-Khair University AJ & Kashmir 65 % Jan-2001 to Mar-2003

Intermediate F.Sc Degree College, Alipur (M.Garh) 56 % Jul-1998 to Aug-2000

Matriculation (Science) High School Khairpur, (M.Garh) 60 % Jun-1996 to Jul-1998

Career Summary

* **Jun 2006 to Jun 2024 Logistic Management system in Government *Organisation of P*akistan**
* **Jun 2006 to Jun 2024 Transportation Management in Government organisation of Pakistan**
* **Nov 2019 to Dec 2022 Transportation and Logistic in Government organisation of Qatar**

**Key Responsibilities**

* Manage all type of Inventory system in the organisation
* Control and manage the supply chain system for smooth running of organisation
* Correct balance of supply and demand
* Plan, organize, control and evaluate the Transportation Management system.
* Fleet and fuel management system.
* Transportation management supervision by documentation and record management
* Ensure the maintenance and safety of vehicles
* Ensure the safety and maintenance of transportation well in time
* Ensure Efficient and economical usage of transportation system all the time
* Training and Education development programme for improvement of skills and technology
* Identify problematic areas and implement strategic solutions in time.
* Excellent knowledge of technical management, information analysis
* Ability to accept the challenges and tackle difficult situations and meet the expected goals.
* Good project management skills & ability to pay attention towards qualitative & quantitative aspects.

Skills

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| * Analytical and problem solving skills.
 | * Strong technical skills.
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| * Interpersonal and communication skills.
 | * Management and leadership skills.
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| * The ability to work well under pressure.
* Community Safety.
 | * Team working and time management.
* Incident Response.
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