✉ faruk098778@gmail.com

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Zone: 55, Street: 737, Building: 17,
P.O.: 4690, Madina Morra, Doha, Qatar

Md. Omar Faruk

Career Objective: Seeking a quality environment where my knowledge and skills can be shared. I always wish to work with the potential of myself. So, I want a place where I can use my energy as well as thought and knowledge.

PERSONAL DETAILS

Father's Name	:	Abu Ahmed
Mother's Name	:	Shahana Begum
Date of Birth	:	09th July, 1988
Religion	:	Islam
Nationality	:	Bangladeshi
Marital Status	:	Married
Blood Group	:	A+ *(ve)*
Height	:	5'6"
Permanent Address.	:	House# 565/1, SEL Surovi Apartment, Shameem Sharani, Shewrapara, Mirpur, Dhaka.
Driving licence.	:	Qatar,Oman,Bangladesh

ACADEMIC QUALIFICATIONS

Bachelor of Business Administration– 2012

Subject: Accounting
Tejgaon College
CGPA : 3.00

Higher Secondary Certificate – (H.S.C) – 2006

Group: Business Studies,
Al Hera Technical and Commercial College, Dhaka.

Secondary School Certificate – (S.S.C) – 2004

Group: Business Studies,
Sher-E-Bangla Nagar Govt. Boy's High School
Dhaka Board

WORK EXPERIENCE

1. Worked on **iHover Bangladesh** as an **"Computer Operator"** from February 2011 to September 2012.

2. Working for **Jahangir Frame Ghor** as an **"Printing Technologist"** from February 2021 to March 2023.

3. Working for **Emdad Brothers Limousine, Qatar** as an **"Mandup"** from April 2013 to December 2023.

PROFESSIONAL TRAINING

I have completed a certification course on various Computer Applications in following topics from 1st September, 2010 to 15th February, 2011.

Training Title	Topics	Duration	Name of Training Center
Microsoft Office	Word, Excel & Power Point	3 Month	
Graphics Designing	Adobe Photoshop, Adobe Illustrator	3 Month	

COMPUTER SKILLS

- Proficient in MS Word, MS Excel, MS Power Point.
- Graphics Designing with Adobe Photoshop, Illustrator.
- Extensive use of any version of Windows Operating System.
- Internet Browsing & English Typing.

Signature : _____