



Email: 

mmjavadtaj@gmail.com

Address: 

Building no. 43, Street 940, Zone 25,
Doha, Qatar.

Phone: 

+974 55895570.

Date of birth:

1991-06-14.

Nationality:

India.

Visa Details:

Residence Visa with NOC.

Skills:

- Auto CAD.
- Revit Architecture.
- 3DS Max.
- Adobe Photoshop.
- MS Office (Word, Excel...).

Language:

- English.
- Hindi.
- Arabic.
- Malayalam.

JAVAD MADAHIL MEETHAL

ARCHITECTURAL DRAUGHTSMAN

Objective:

Seeking to obtain an AutoCAD Operator position with an organization Where I can utilize my skills and be an asset to the employer and to increase value of the company through excellence as AutoCAD Operator.

Experience:

➤ **Architectural Draughtsman.**

Project : DOHA AIR BASE

Contraco WLL, Doha, Qatar.

Dec-2020 – Present



- Creation of detailed Plans, Sections and Elevations for architectural (General Arrangement Drawings) which were drawn accurately as per site
- Assists Designers with design and creation of approval drawings for new customer projects.
- Develops drawings and plans for manufacturing and production.
- Ensures to timely produce the self-performance architectural shop drawings as directed by the architectural engineer to meet the project time schedule.
- Prepares shop drawings, schedules based on Job Orders, and prepares as built drawings.
- Coordinates with site operation.
- Divides the plans to number of sheets based on the required submission scales as directed by the line manager.
- Ensures to study the design drawings, ensure compliance with the design general notes/details and approved material submittals to be implemented in the produced shop drawings.
- Ensures that drawings are accurate and well presented as per the company procedures and standards.
- Produces the targeted number of approved shop drawings monthly as per the master list of shop drawings populated with planned submission dates.
- Ensures the quality of CAD files production as per the project procedure and the company standard and to be well organized (layers, pen assignment, coordinates...).
- Reviews the targeted number of the Sub contractor shop drawings and ensure the accuracy, quality, coordination, the targeted number is to be assigned by the technical manager based on the populated list of Shop drawings.
- Ensures to superimpose the Arch, Structural & MEP drawings, define clashes and report to the line managers.
- Raises RFIs of the various discrepancies, missing information, or conflict in design drawings.

Strength:

- A Highly motivated, aspiring, good team player & possess good communication skills.
- Hard working to complete the tasks assigned to me.
- Highly motivated to work as a team.
- Firm determination to yield desired output to satisfy higher authority.
- Highly boldness, Fast learner, Optimist & self-motivated
- Ability to make significant contributions towards the success of the organization.
- Proficiency in the use of various computer packages.
- Sincerity to the job and employer.

Education:

- Certificate Course in Draughtsman (Civil). MHES-IIT-ITC, Kerala, India.
- Higher Secondary School Certificate (Plus two). HSC board Kerala-2010.
- Secondary School Certificate (10th). Government of Kerala-2008.

Availability:

- Immediate.

- Implements builders works and MEP requirements on architectural Shop drawings.
- Produces the X-refs and distribute the updated versions to all stake holders.
- Ensures that the engineering procedures of produced shop drawings are well maintained (clouds on the revisions, update the revision numbers, write the referenced drawings, RFIs, key plan, general notes, title block...)

➤ **Structural Draughtsman.**

Project : 10 KM - KHALIFA AVENUE-DUKHAN ROAD EAST CONTRACT PROJECT

QD-SBG Construction – Doha, Qatar.

Jul 2015 – Nov-2020



- Assist to Architects and Civil engineers for preparing submission drawings, design drawings and working drawings.
- Preparation of detailed Structural shop drawings based on the design drawings.
- Preparation and review of drawing's revision according to consultant's comments.
- Preparing of all shop drawing prior to start of activities as per planned schedule.
- Comply with all coordination's of project and meet all requirements of the existing designs/buildings.
- Creation of Road Layout and Plans using geographical coordinates prior to construction.
- Involve the coordination of the project with MEP requirements and adjust the design as per the client requirements.
- Revise the shop drawings and incorporate with design changes as per design consultants.
- Creation of detailed Plans, Sections and Elevations for structures (General Arrangement Drawings) which were drawn accurately as per site requirement and conditions coordinated with the engineers.
- Creation of various Architectural Plans and Sections for Landscape works prior to site execution.
- Preparation of Red Marked Drawings as per site changes prior to the preparation of As-built drawings. Both in General arrangements and Reinforcement.

Declaration:

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief.

Place: Doha, Qatar.

Date:

Javad Madathil Meethal