



RAMYR GENERALIA IÑIGO

Current Address: **Doha Qatar**

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OBJECTIVE:

To secure a stable position that can provide me with good opportunities for advancement. To find a suitable job and to be more successful and enhance my knowledge and ability on other fields that I can be exposed to.

WORK EXPERIENCES:

September 27, 2012 –to present : **Khatib & Alami**
Doha – Qatar
Position: Draftsman

Work Responsibilities:

- Supports the Design Engineer in the creation, revision and maintenance of Mechanical and engineering drawings with AutoCAD.
- Producing Architectural plans, sectional details, typical detailing, detailed shop drawings and assisting the Architect in any related architectural tasks related to the project.
- Producing detailed working drawings and specifications.
- Creates mechanical plan layout such as ACMV layout, fire fighting layout & plumbing.
- Provide CAD Support services to the Department for various trades as required.
- Technically support and provide guidance to the team members.
- Participate in special Tasks and perform other duties as when needed.
- Familiar with As-built and building permit drawing requirements.
- Maintain accurate record / logs of drawings and info prepared / received.
- Review/checking of drawing submittal of contractor.

Project Activity:

- HGH Surgical Department Building Expansion at Hamad Medical Corporation (HMC) – Drafting Design
- Mohammed Ismail Al Emadi Tower – Drafting Design
- Doha Bank Bldg. at energy city – Drafting Design
- QIMC Tower Lusail City – Preliminary Design
- Early Works Package for Lusail Plaza Towers – Drafting Design
- Reconstruction & Upgrading of Old Salwa RPS w/ Underground Reservoir GTC – Drafting Design
- Design Development of Roads & Infrastructure in Shamal – Drafting Design
- Design of Roads & Infrastructure in Leghwairiya – Drafting Design
- New College of law & New College of Education – Technical Assistant (Supervision)
- Diversion for Sewage Flows from Doha IA to West STW – Technical Assistant (Supervision)

June 17, 2012 – September 20, 2012

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Al Alia Trading & Contracting
Doha – Qatar
Position: **Junior Architect**

Work Responsibilities:

- Consulting with other professionals about the design queries.
- Preparing and presenting feasibility reports and design proposals to the consultant.
- Producing detailed working drawings and specifications.
- Specifying the nature and quality of materials required.
- Helping to coordinate the work of contractors.
- Regular site visits to check on progress of the project.
- Resolving problems and issues that arise during construction.
- Coordinating to sub-contractors related to the submission of their architectural shop drawings.

Project Activity:

- Qatar Olympic Committee AL Khor Horse owner's Complex - Construction

November 20, 2004 – June 2, 2012

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**Qatar Consulting Engineering
Centre**
Doha - Qatar
Position: **Architectural Designer/
AutoCAD
Draftsman**

Work Responsibilities:

- Designs and drafts architectural drawings for municipality approval.
- Checks and edits commented drawings that was returned by the municipality.
- Producing Architectural plans, sections, typical detailing, detailed shop drawing.
- Co-ordinate and execute the list of jobs to be detailed in accordance with the Line Manager's instruction.
- Ensure that detailing meets the local criteria / regulations and standard detailing.
- Check designs and details before submitting to Line Manager.
- Ensure that internal procedures are maintained and produce reports as required.
- Contribute to improving designs and detailing.
- Discuss the concept to the clients and create a design as per the clients' requests.
- Visits the site for verification of the actual dimensions of the existing structure, to ensure the feasibility of the proposed structure.
- Coordinate with the contractors to produce the detail drawings and other relevant working drawings as per the design.

Project Activity:

- Private Villas & Palace – Architectural Design
- Residential Complex – Architectural Design
- Residential Flats – Architectural Design
- Commercial shops – Architectural Design

June 2002 to November 2004

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**Philippine Long Distance
Telecommunication Company**
Manila, Philippines
Position: **Project Supervisor**

Work Responsibilities:

- Handles material requisition for various In-House implemented projects for Metro Manila. This involves cost estimates for end user's reference.
- Receives, logs and consolidate filing of PLDT 114 transfer of furniture
- Conducts research and studies as well as design of the In-House related projects
- Coordinates with the contractors and provide assistance from the start to the completion of the projects.
- In-charge of the preparation and consolidation of the weekly, monthly and annual accomplishment reports.

ACADEMIC QUALIFICATION:

College:

- Graduate, Degree in B.S. Architecture – Adamson University, 1996 to 2002

High School:

- Paco Catholic School – 1992-1996

PERSONAL INFORMATION:

Birth Date:	April 15, 1979
Birth Place:	Manila, Philippines
Civil Status:	Married
Nationality:	Filipino

SKILLS:

- Very good familiarization in MS Office, AutoCAD of recent release and SAP.
- Training in Revit 2014 & 2018 (Revit Architecture Essentials) under KEACADD
- Architectural, Mechanical and Infra drafting
- Knowledgeable in PWA CAD Standards Roads & Drainage
- Knowledgeable in QP (Qatar Petroleum) standard drafting/ES.D.-10
- Clerical and administrative works such as filing, documentation, reports.