CAREEROBJECTIVE

Highly organized a role in a company that values self-motivated workers. Taking my years of experience in information, and other duties. Enjoys demanding work to meet deadlines and work at high volume with the rewards of being challenged in my role.





KEY SKILL

- Drawing techniques
- Document controlling
- E-mail maintaining
- AutoCAD 2D&3D
- Microsoft package
- Google earth

PROFESSIONALEXPERIENCE

Draughtsman (Holeteq) (FEB 2020 TO JUL2022)

Draughstman (DCP) (AUG2022TO CURRENT)

WORK AND RESPONSIBILITIES

- Preparation of builders work
- Preparation of isometric drawing
- Drawing plan, elevation and section for detailed drawing
- Preparation of shop drawing with proper details
- Reading and interpreting blue prints
- Design modifications
- Ensuring accuracy
- Maintaining drawings and records
- Preparing bill of materials
- Using CAD tools effectively
- 3D modeling
- Project documentation
- Collaboration and communication
- Creating technical drawings
- Collaborating on design reviews
- Spatial planning
- Structural and mechanical detailing
- Troubleshooting and problem solving
- Project management support

Languages

- English
- Sinhala
- Tamil
- Hindi
- Arabic Beginner

Analytical Skills

- Critical Thinking
- Quick learner
- Dedication
- Creativity

EDUCATIONAL QUALIFICATION

- <u>Advanced Level- Pottuvil National School</u>
- Accounting: Pass
- Business Studies: Pass
- Economics: Pass

PROFESSIONALQUALIFICATION

- Following BSc (Hons) in Accounting & Finance
- High School Diploma
- Certificate in computer application assistant
- Certificate AUTOCAD & 3D
- Certification Course in Document Control Administrator in British college

PERSONALDETAILS

- Nationality : SriLankan
- Place of Residence : Doha, Qatar
- QID No 29714402001
- Passport No : N6125150
- Date of Birth : 07.11.1997
- Visa Status : QID (NOC AVIALABLE)
- Availability : Immediately
- Driving License : Qatar Bike Driving License