



FORHAD HOSSAIN

(Apply for light Driver)

Contact

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E-Mail

Engforhad1986@gmail.com

Address

Doha Qatar

Personal Details

Nationality

Bangladesh

Date of Birth

15/01/1993

Religious

Muslim

Marital Status

Unmarried

Gender

Male

Languages Known

Bangla, English, Hindi (Little bit Arabic)

Passport No

EA0705618

QID No

29305002918

Driver's Licenses Number

29305002918

Licenses Validity

2027-09-03

Education

HSC: - Higher school certificate

Subject : Commerce

Duration : 2(Two)Years

Year : 2014

Objective

To be a part of a dynamic organization where use my skills for growth of the organization to work in a challenging environment, which constantly enhances my skills and supports my career growth.

About myself

Professionally, I find myself organized, honest & responsible. It is always my dream to work for the best. I both believe in smartness & hard work. Other than that I found myself outspoken, outgoing, friendly with my friends, peers & colleagues.

Experience

- ❖ **Driver:** - I worked as a **Driver** in **Road Royal Limousine** **Two** years In Doha Qatar.
 - **Duties and Responsibilities:-**
 - Safely transporting company staff as well as various products and materials to and from specified locations in a timely manner.
 - Assisting with the loading and offloading of staff luggage, products, and materials.
 - Adjusting travel routes to avoid traffic congestion or road construction.
 - Providing accurate time records of the company vehicle's coming and goings.
 - Reporting any accidents, injuries, and vehicle damage to management.
- ❖ **Sales Assistant:** - I worked as a **Sales Assistant** in **Chittagong Telecom Mobile Center** One years In Bangladesh.
 - **Duties and Responsibilities:-**
 - Typical duties listed on a Mobile Sales Consultant resume sample are greeting customers, approaching potential clients, asking questions, answering to customer inquiries, promoting products, explaining features, collecting payments, and updating sales records.
- ❖ **Marketing Executive:** - I Worked as a **Marketing Executive** in **AIRTEL TELECOM SERVICE**. One years In Bangladesh.
 - **Duties and Responsibilities:-**
 - Own and manage operational monitoring tools
 - Own the change management for Digital Channels
 - Responsible for the service management, infrastructure, transition for Digital Channels
 - 24 x 7 availability for support.

Computer Skills

- Operates Windows 7 and Windows 8 Above.
- Work well on MS-Office and MS-Excel.
- Work on Internet related utilities.

Other Activities

- Proper document attachment for further process.
- Preparing sales invoices.
- Bank payment, Transfer slip, and petty cash payment process.
- Recording of daily cash transactions.
- E-mail receiving, encoding, decoding, forwarding, and replying to the concerned person.

Declaration

I hereby declare that all the details given above are true to the best of my knowledge and I want to give my best in any field

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