



MOHAMMAD RAKIB

SUPERVISOR

PROFILE

I am a mature, Positive and Persistent individual, who always strives to achieve the highest standard possible, at any given task. I demonstrated the ability to work under intense pressure. It's nice to be talented, but the old saying is true; "Hard work beats talent when talent doesn't work hard."

CONTACT

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+974 77558459

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chowdhuryraqib300@gmail.com

ADDRESS:
Zone: 90, Street: 662, Building#6
DOHA, QATAR

HOBBIES

Singing, Playing Guitar, Traveling.

SKILLS

Multitasking, Computer Skills,
Scheduling, Professionalism

LANGUAGE

English
Hinde
Bengali

WORK EXPERIENCE

Baladi Express - (Supervisor)

06.02.2024 – 30.10.2024

- Handling more than 200 delivery drivers under the delivery.
- Monitoring all driver's performance report daily and take necessary proactive and motivation.
- Assign the tasks and duties for employees.
- Monitoring the employees working schedules etc.
- Handling company vehicles and transportation.

Time Rako Hotel- (Receptionist)

01.02.2023 – 31.01.2024

- Welcomed guests upon entry to the hotel, assisted with check in and check out.
- Prepared and completed room and restaurant bills.
- Assisted guests' in storing valuables in secure deposit box
- Liaised with other departments of hotel.
- Handled payments through cash, checks and credit cards.

EDUCATION

B.B.S (Bachelor in Business Studies)

M.E.S Omar Goni University)

Passing year 2020

H.S.C (Higher Secondary Certificate)

Al-Haj Mostafa Hakim University College

Passing year 2016