

CURRICULUM VITAE

Sohail Khalil Ahmed

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Objective & Resume Summary

To Work in organization, which provides an opportunity to explore ones talents, Recognizes capabilities, believes in teamwork and continuous improvement. With wide practical caliber in below mentioned categories, I am confident of carrying out duties, responsibilities to complete satisfaction of the management.

COMPUTER SKILLS

MS Office (word, Excel, Power Point).

PROFESSIONAL EXPERINCE

➤ 05 Year (2014 to 2019) Driving Experience in Qatar worked on contract basis for the different companies. Responsibilities as below

- Provide the Pick and drop Services for varies companies / Hotels.
- Worked as foremen in different contraction projects.

➤ **Company:** Premier Distributors Korangi Karachi, Pakistan

Period: From December 2005 to February 2008

Designation: Order Booker / Delivery Agent

- Deliver a wide variety of items to different Hyper Markets
- Load, unload, prepare, inspect and operate a delivery vehicle
- Customers' signatures on delivery papers upon completion of each delivery.
- Collect payments
- Daily Pickup & Drop to Office Staff

➤ **Company:** EBM (Environmental Management Bureau) Karachi, Pakistan

Period: From March 2008 to February 2010

Designation: Warehouse In charge

- Making sure the incoming and outgoing materials were properly handled
- Responsible for the Delivery Notes of the materials/Equipment's shipped on site
- Responsible for the Timesheet of the Non-Staff working on site
- Coordinating with the suppliers
- According to Control Document of Store

PERSONAL DETAILS

- **Date of Birth :** 09-Dec-1989
- **Gender :** Male
- **Passport no :** F55199392
- **Qatar Manual Driving Lic:** Yes
- **Pakistan Light Lic:** Yes
- **Heavy Lic of Pakistan:** In Process
- **N.I.C :** 42201-6325939-7
- **Marital :** Married
- **Place Of Birth :** Karachi
- **Nationality :** Pakistani
- **Religion :** Islam

❖ **References Are Available On Request**