

Md Manna Miah

Gharafa
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Objective

Experienced Hotel Driver seeking secure position where I can use my talents and driving skills to their fullest potential

Experience

Driver

02.02.2017 - 05.06.2019

Sea gul five star hotel and resort

Documented all vehicle incidents and presented reports of incidents to manager and supervisor.

Interacted with others using clear and professional language.

Transported guests to/from International Airport using property vehicle.

Parked vehicle in designated location when not in use.

Checked property vehicles for damage and cleanliness.

Established and maintained positive working relationships with others.

Adhered to quality assurance expectations and standards.

Driver

01-08-2022 - 01-11-2022

Cheat Burger restaurant

Staff pick and dropp off

DRIVER

01.01.2023 - 01.12.2023

City Shewah Limousine vvip

Worked closely with the Concierge in the Front Office Department.

Assisted guests regarding hotel facilities in an informative and helpful way

Maintained all the hotel vehicles clean, tidy inside, and smelled fresh.

Assisted with the guests' luggage when needed.

Kept an accurate record of all the vehicle maintenance.

Taken the hotel vehicles for service and repair in due time.

Exercised attentiveness and care when parking or driving the hotel and the guests' vehicles.

Courier delivery driver

12.12.2023 - Till now

Go do delivery W.L.L

Motivated courier driver with 5+ years of experience in delivering packages and parcels efficiently. Enthusiastic and reliable driver with exceptional customer service skills and a perfect driving record. Highly organized and detail-oriented professional with a strong commitment to safety

From various stores, restaurant, groceries, market, shopping mall

Education			
Course / Degree	School / University	Grade / Score	Year
Higher Secondary School Certificate	Kulaura Government College	3.75	2017

Skills
<ul style="list-style-type: none"> •Active listening •Customer service •Customer handling and problem solving •Creative and idea finder •Communication •Computer skills •Interpersonal skills •Leadership •Management skills •Time management •Transferable skills

Languages
English (fluent) Arabic (fluent) Hindi (fluent) Urdu (fluent)

Computer Knowledge
<ul style="list-style-type: none"> •MICROSOFT WORD •MICROSOFT EXCEL •POS SERVICE •DATA CONTROLER

Personal Information
<p> Date of birth : 01-09-1999 Nationality : Bangladeshi Religion : Islam Marital status: Single Passport no. : EJ0734761 RP & Driving Licence : 29905002125 </p>

Deceleration
<p>1. "I hereby declare that the details and information given above are complete and true to the best of my knowledge"</p>