


# CURRICULUM VITAE

1	Full Name	ASHRAFUL NIAZ																						
2	Date of Birth	20 April 1999																						
3	Nationality	Bangladesh																						
4	Current Residential Address	Full Address: Doha, Qatar Telephone +974-33933796 Email: ashrafulniaz2671@gmail.com																						
5	Education and Academic Qualifications	<table><thead><tr><th>College / University</th><th>Certification</th><th>Year</th></tr></thead><tbody><tr><td>United College of Science and Aviation Management</td><td>(Aviation Management) Diploma</td><td>2018 (Incomplete)</td></tr><tr><td>Milestone College</td><td>Higher Secondary Certificate (HSC)</td><td>2016</td></tr><tr><td>Milestone College</td><td>Secondary School Certificate (SSC)</td><td>2014</td></tr></tbody></table>			College / University	Certification	Year	United College of Science and Aviation Management	(Aviation Management) Diploma	2018 (Incomplete)	Milestone College	Higher Secondary Certificate (HSC)	2016	Milestone College	Secondary School Certificate (SSC)	2014								
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6	Computer Proficiency	<table><thead><tr><th>Application</th><th>Proficiency</th><th>Application</th><th>Proficiency</th></tr></thead><tbody><tr><td>Microsoft Word</td><td>Good</td><td>Internet Browsing</td><td>Excellent</td></tr><tr><td>Microsoft Excel</td><td>Good</td><td>Microsoft Outlook</td><td>Excellent</td></tr><tr><td>PowerPoint</td><td>Good</td><td></td><td></td></tr></tbody></table>			Application	Proficiency	Application	Proficiency	Microsoft Word	Good	Internet Browsing	Excellent	Microsoft Excel	Good	Microsoft Outlook	Excellent	PowerPoint	Good						
Application	Proficiency	Application	Proficiency																					
Microsoft Word	Good	Internet Browsing	Excellent																					
Microsoft Excel	Good	Microsoft Outlook	Excellent																					
PowerPoint	Good																							
7	Training & Certification	<ol style="list-style-type: none"><li>1. Completed training workshop for Travel &amp; tourism with event management.</li><li>2. Certified in Microsoft Office Program, Hardware &amp; Troubleshooting.</li><li>3. A completed online workshop for Marketing and Sales techniques.</li><li>4. Have photography skills with editing.</li></ol>																						
8	Countries of Work Experience	Qatar																						
9	Languages	<table><thead><tr><th>Language</th><th>Speaking</th><th>Reading</th><th>Writing</th></tr></thead><tbody><tr><td>English</td><td>Yes</td><td>Yes</td><td>Yes</td></tr><tr><td>Bengali</td><td>Yes</td><td>Yes</td><td>Yes</td></tr><tr><td>Hindi</td><td>Yes</td><td>No</td><td>No</td></tr><tr><td>Arabic</td><td>Yes (Average)</td><td>Yes</td><td>No</td></tr></tbody></table>			Language	Speaking	Reading	Writing	English	Yes	Yes	Yes	Bengali	Yes	Yes	Yes	Hindi	Yes	No	No	Arabic	Yes (Average)	Yes	No
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English	Yes	Yes	Yes																					
Bengali	Yes	Yes	Yes																					
Hindi	Yes	No	No																					
Arabic	Yes (Average)	Yes	No																					

**10 Employment Record**

From	To	Employer	Position Held
November 2021	January 2024	1. Al Liwan Suits Hotel	✓ Driver Supervisor
August 2019	October 2020	2. Moon Doha Travel and Tours	✓ Customer Service Agent

**11 Professional Working Experience****05 year****12 Experience Record****Task 1:**

Name of assignment  
or project:  
Year:

**Driver Supervisor: Al Liwan Suits Hotel**

Duration: Nov 2020 – Jan 2024  
Job Location: Doha, Qatar

**Task 2:**

Name of assignment  
or project:  
Year:

**Customer Service Agent: Moon Doha Travel and Tours**

Duration: Aug 2019 – Oct 2020  
Job Location: Doha, Qatar

- I certify that all information stated in this resume is true and complete to the best of my knowledge. I authorize the organization to verify the information provided in this resume.

Date:

**(ASHRAFUL NIAZ)**