

CURRICULAMVITAE

KHAJA AFEEF UDDIN

Mobile: +974-66717422

Email:afeefuddin786.ala@gmail.com



Applying for the position of Civil Draftsman.

CAREER OBJECTIVE:

To obtain a challenging position with a growing company that will provide an opportunity to utilize my knowledge of computer aided drafting/design continuing my personal and professional growth, where my positive attitude, integrity and strong desire to succeed will contribute to the company's success

Academic Profile

Diploma in Civil Engineering from V.M.R Polytechnic State Board Telangana
INDIA.

Work Experience (10+ Years)

I have been working as a Civil Draftsman in **AI Muntasser Trading & Contracting (QATAR)** from 20-08-2017 to Till Now and I Worked in **KR Associates (INDIA)** from February 2013 to March 2017

(Currently Working in AI Muntasser Contracting and Trading From 20-08-2017)

Projects#

Project 1: (16 February 2021 to Till Now)

Project Name: IA 2019 C021 I RIW in South of Greater Doha Zone 90 to 95
Phase-6B

Consultant: Dar Al-Handasah Consultant (Dar)

Main Contractor: AI Muntasser Contracting & Trading

Client Name: Ashghal (Infrastructure Affairs)

Site Location: Industrial Area From Package 02 & 06 form St-546 to St-50, From
Street -33 to Al Kassarat Street & Wadi Aba Saleel)

Role: Civil Draftsman

Responsibilities

- Preparation of Sketch Drawings & Shop Drawings as per Design
- Preparation of Asphalt Reinstatement & Asphalt Restoration Drawings
- Preparation of Drawings in PWA Standards
- Proposal of Grading Layout for Asphalt, Driveways & Parking's

- Preparation of Utilities Drawings EHV, MV, LV, Storm Water, Portable Water as per KAHRAMAA Standards
- Preparation of Combined utilities drawings
- Preparation of Road Marking Drawings as per Qatar Traffic Control Manual
- Preparation of Road Profiles
- Preparation of Sketch Drawings for the Inspection of Coordinates & Levels as per As-built on Site
- Preparation of Mobilization Plan
- Preparation of Site Layout
- Preparation of Excavation Plan & Sectional Details with Formation Levels & Details for Kerbs, Interlock & Asphalt as per PWA Standards
- Preparing As-Built Drawing as per Site Condition
- To follow up the drawing status and coordinate with the consultant to clarify any issues pertaining to design and drawings.
- Maintaining Log Sheet, Memos & Preparing Drawings as per Daily or Weekly Targets.

Project 2: (28 November-2018 to 15 February 2021)

Project Name: MNTQ-CW03-CON-18: Construction of 7 Service Hubs at Manateq Logistic Parks

Consultant: Gulf Engineering & Industrial Consultancy (G.E.I.C.)

Main Contractor: Al Muntasser Contracting & Trading

Client Name: Manateq (Economic Zones Company Qatar)

Site Location: Jery Al Samar, Aba Saleel, Birkat Al Awamer, (Wakra-A & Wakra-B _ Design & Built)

Role: Civil Draftsman

Responsibilities

- Preparation of Shop Drawings as per Design Drawings and IFC Drawings.
- Preparation of Schematic Drawings as per the Client Requirements
- Preparation of Mobilization Plan
- Preparation of Site Layout
- Preparation of Excavation Plan & Sectional Details with Formation Levels
- Providing Coordinates for Footings, Columns, Slab & Beams etc.
- Preparing Bar Bending Schedule for the Rebar Details as per the Shop Drawing
- Preparation of floor & Block Works plans

- Preparing As-Built Drawing as per Site Condition
- Preparation of Composite Drawings by Coordinating with MEP.
- To follow up the drawing status and coordinate with the consultant to clarify any issues pertaining to design and drawings.
- Maintaining Log Sheet, Memos & Preparing Drawings as per Daily or Weekly Targets.

Project 3: (09-December-2017 to 21 Nov-2018)

Project Name: Construction of Barracks for Other Ranks at Karaanah And Jo Al Salama Camps

Consultant: Qatar Armed Force (Qatar Emiri Corps of Engineers)

Main Contractor: Al Muntasser Contracting & Trading

Client Name: Qatar Armed Forces

Site Location: Karaana And Jo Al Salama

Role: Civil Draftsman

Responsibilities

- Preparation of Shop Drawings as per Design Drawings and IFC Drawings.
- Preparation of Mobilization Plan
- Preparation of Excavation Plan
- Preparation of floor plans
- Preparation of Request For Information (R.F.I)
- To prepare the As Built Drawings.
- Coordinating with MEP & making of the co-ordination drawing
- Preparing the Drawing Submittals to Submit the drawing
- To keep track of revisions in drawings, planning and co-coordinating activities between various contractors and consultants.

Project 4: (20-Aug-2017 to 12-Feb-2018)

Project Name: Khalifa Villa

Consultant: C.I.C.O

Main Contractor: Al Muntasser Contracting & Trading

Client Name: Hamad-Al- Khalifa

Site Location: Duhail

Role: Civil Draftsman

Responsibilities

- Preparation of Shop Drawings as per IFC Drawings.

- Preparation of floor plans
- Preparation of R.F.I.
- To prepare the As Built Drawings.
- Coordinating with MEP & making of the co-ordination drawing
- Preparing the Drawing Submittals to Submit the drawing
- To keep track of revisions in drawings, planning and co-coordinating activities between various contractors and consultants.
- To follow up the design and drawing status with the contractor and coordinate with the consultant to clarify any issues pertaining to design and drawings.

Project 5:

Project Name: Veddadri Apartments

Main Contractor: Prayojitha Construction

Client Name: Kishore Kumar

Role: Cad Operator

Project 6:

Project Name: Shah Quadri Manzil

Main Contractor: Srinavas Reddy

Client Name: Syed Shah Murtaza Quadri

Role: Cad Operator

Project 7:

Project Name: Venkateshwara Apartments

Main Contractor: Mohammed Akram Ali

Client Name: Venkateshwar Rao

Role: Cad Operator & Site Supervisor

Responsibilities

- Preparation of Drawings as per Design Drawings and IFC Drawings.
- Preparation Floor plans
- Preparation of Column & Footing Details
- Preparation of Shop drawings in Auto CAD 2016
- Co-ordination with Client about approval of Shop Drawings
- To prepare the As Built Drawings.
- To keep track of revisions in drawings, planning and co-coordinating activities between various contractors and consultants.

- To follow up the design and drawing status with the contractor and coordinate with the consultant to clarify any issues pertaining to design and drawings

TECHNICAL SKILLS

- Operating System: Windows XP and Windows 7, 8, 8.1.
- Microsoft Office (Word, Excel & Power Point).
- AutoCAD (2006, 2008, 2016, 2017 & 2019) such as (2D, & 3D).
- 3DS Max.
- Revit

KEY SKILLS:

- Having knowledge of drafting AutoCAD 2D drawings.
- Good communication skills and an ability to learn and adapt with the new environment.
- Excellent command over AutoCAD software.
- Work very well as a team player and independent.
- I have good experience in Architectural & Shop Drawing, X-Ref Drawing & As-Built Drawing.
- Sincere and hard working.
- Strong ability to complete related paperwork on time.
- I Can work for long working hours, when need arises.
- Willing and able to learn new products, concepts and techniques.
- Strong ability to complete related paperwork on time.
- Fast learner and willing to master new information.
- Hard working and self-motivated.

PERSONAL DETAILS:

Name : KHAJA AFEEF UDDIN
Nationality : Indian
Passport No : N9833380
Visa Status : Transferable Visa with NOC
Languages : English, Hindi, Urdu

DECLARATION:

I Khaja Afeefuddin do hereby confirm that the information given above is true to the best of my knowledge and belief.

Khaja Afeefuddin