

ATEEQ KHAN (Draftsman)



OBJECTIVE:

A highly skilled and results-driven AutoCAD Draftsman with over **7+ years** of experience in drafting and design, seeking to leverage expertise in 2D/3D modelling, technical drawing creation, and project coordination in a dynamic and challenging role. Committed to delivering accurate, high-quality designs while ensuring compliance with industry standards and client requirements. Eager to contribute strong problem-solving abilities, attention to detail, and collaboration skills to support the success of a forward-thinking organization.

CONTACT:

PHONE:

+974 31213759

EMAIL:

ateeqkhan99@gmail.com

PERSONAL INFO:

Date of birth	: 18/01/1997
Gender	: Male
Civil status	: Married
Nationality	: India
Passport No	: N7597904
ID No	: 29735605787
Visa Status	: Transferable with NOC

EDUCATION

Completed Board of Intermediate Education Hyderabad, India 2015

Secondary School Certificate from Board of Secondary Education, Hyderabad, India. (2013)

COMPUTER SKILL

- Diploma in AutoCAD, from Remax Architect's & Engineer's Academy, Hyderabad, India.
- Diploma in Civil Draughtsman Ship from Indo British Academy, Hyderabad, India.

WORK EXPERIENCE : TOTAL 7+ YEARS AS A DRAFTMAN

Present Organization:

❖ **Al Khaleej American Wardrobes Qatar.**

- Position: - AutoCAD Designer for Wardrobes and kitchens.
- Location: - Doha – Qatar.
- Duration: - Since January 2021-Till Now

JOB RESPONSIBILITY

- Creating and explaining design concepts
- Site visiting & discussing new designs with clients as per requirements.
- Sharing completed designs with clients for approval.
- Assisted in the preparation of kitchen designs and drawings, including elevation, layouts, and perspectives.
- Providing innovative ideas and concepts to meet client's needs.
- Developing design blueprints as per the specifications.

Previous Organizations:

❖ **Al Muntassar Contracting & Trading.**

- Position: - Civil, Structural and Plumbing Draftsman.
- Location: - Doha – Qatar.
- Duration: - Since July 2020- December 2020

ROLES AND RESPONSIBILITY

- Drafting all Residential, commercial, hospitals, school, buildings and independent villas.
- Co-ordination with Senior Engineers on Design and follow up for approvals.
- Preparing the Drawings and Modifications as per Client and Engineers requirement.
- Drafting plans and detailed drawings that are based on information provided by Client and Engineers.

LANGUAGE KNOWN:

➤ English	–	Good
➤ Arabic	–	Fair
➤ Hindi	–	Good
➤ Urdu	–	Good

SKILLS:

- Hands – on training with Architectural mechanical, Civil, and Structural drafting.
- Proficient with windows: MS Words, MS Excel, MS Works, MS Outlook, MS Power point.
- Willing and able to learn new products, Concepts and Techniques.
- Work very well as a team player and independent.
- Demonstrated public relations, communicated and organizational skills.
- Fast learner and willing to master new information.

❖ **ATAK Engineering & Consultant.**

- Position: AutoCAD Plumbing & Structural Draftsman.
- Location: - Doha –Qatar.
- Duration: - Since October 2017- June 2020

ROLES AND RESPONSIBILITY

- Drafting all Residential, commercial, hospitals, school, buildings and independent villas.
- Uploading drawings online in (bps.mme.gov.qa) website to get approvals and permits.
- Modifying the Drawings as per Baladiya engineers Comments.
- Co-ordination with Clients related to Design and comments by Baladiya.
- Co-ordination with Senior Engineers on Design and follow up for approvals.
- Preparing the Services Drawings like Plumbing, Water, Drainage system, Surface water and Roads.
- Preparing the Drawings and Modifications as per Client and Engineers requirement.
- Drafting plans and detailed drawings that are based on information provided by Client and Engineers.

❖ **LIMRA CONSULTANCY INDIA HYDERABAD.**

- Position: - Architectural Draftsman
- Location: - India Hyderabad
- Duration: - Since June 2015- September 2017

JOB RESPONSIBILITY

- Responsible for handling presentation drawings, prospection views, Architectural drawings of buildings and house.
- Responsible for drafting of All Architectural plans, Sections, Elevation.
- Modifying the additional blocks as per the client requirement.

DECLARATION

I hereby declare that all written particulars are true to the best of my knowledge and belief.

ATEEQ KHAN