



# MAZIN HASHIM ALI ELAMIN

☎ +974 30681826, +974 55544191  
✉ mazen4ali@hotmail.com  
📍 Doha, Qatar

## PERSONAL DETAILS

Date of Birth : 08/02/1984  
Place of Birth : Khartoum  
Nationality : Sudanese  
Gender : Male  
Marital Status : Married  
QID No : 28473600023  
Expiry Date : 02/06/2025  
Passport No : P09593793  
Expiry Date : 15/06/2032

## EDUCATION

- High School
- MCSE Diploma (Microsoft Certified System Engineer)

## LANGUAGES

- Arabic - Native
- English - Good

## DRIVING LICENSE

Type - Car  
First Issue - 08/08/2002  
Validity - 18/08/2028

## SUMMARY

I am a smart and well-presented individual, fully computer literate with a good working knowledge of MS Office package including PowerPoint presentation, Outlook and Internet. I have an enthusiastic approach to my work whilst remaining professional at all times. I possess excellent communication skills and have the ability to adapt quickly to any given situation. I am hardworking and reliable and have the desire to excel in any given role.

## WORK EXPERIENCE

### ➤ Qatar Intermediate Industries Co. LTD. (ALWASEETA)

Messenger/Administrative Assistant and services  
(Exhibitions - Conferences - Housing - Libraries)  
(100% Owned Subsidiary of Qatar Petroleum)  
(July 2008 – 2015)

### ➤ SCANDINAVIA Services & Contracting

Messenger/Admin Assistant/Supervisor  
(July 2016 – till now)

### ➤ Hemaya Security Service Company

Security Guard  
(2018)

### ➤ Mzad Qatar

Delivery Driver  
(2022)

### Responsibilities (Admin Assistant/Supervisor)

- Determine destinations by referring to addresses on packages and documents.
- Ensure that packages or messages are delivered in a time efficient manner.
- Handle packages and documents with care especially ones that are marked "fragile".
- Ensure that packages are ready for delivery by packing them in a safe manner.
- Ensure that the delivery is done in a timely manner.
- Reconcile packages at recipient's location.
- Maintain communication with destination and point of departure through cell phone.
- Ensure the highest degree of security of shipment.
- Take recipient's signature of the receipt and compare with original signature on identification card.
- Understand privacy rules and not tamper with package or document.

## OTHER ACTIVITIES

- ❖ Volunteers in IAAF World Athletic Championship - *Spectator Service* (2019)
- ❖ Volunteers in Qatar Cultural and Heritage Events Center - *Camp Organizer* (2019)
- ❖ Volunteer in FIFA World Cup, Qatar – *Access Management* (2022)



Date: 24<sup>th</sup> May, 2015

Ref.: ALW/HR/13052015/27

Name : Mazin Hashim Ali El Amin

Employee No.: 27

### Service Appreciation Letter

Dear Mr. Mazin,

On behalf of Qatar Intermediate Industries Company Limited (Alwaseeta) (the "Company") and with full gratitude, we thank you for the excellent work you carried out during your employment in the Company. Your efforts, loyalty and dedication towards your work have been very much appreciated.

Due to circumstances beyond our control, and after a thorough and careful review, the Company's management has decided to dissolve Alwaseeta, and this has led to the retrenchment of staff due to redundancy.

We confirm that you were employed with the Company from 1-Jul-08 up to 31-May-15 in the position of Messenger in General Services Department.

On behalf of the Company's Management, we wish you all the best in your career and future endeavours.


Thank you for giving your best to this Company.

With best wishes,

Sincerely,


Ali Hassan Al-Sidiky  
Vice Chairman & Managing Director






State of Qatar  
Ministry of Interior  
Traffic Department

دولة قطر  
وزارة الداخلية  
إدارة المرور



**DRIVING LICENSE**



**رخصة سواق**

الرقم الشخصي **28473600023**

الاسم مازن هاشم علي الامين

NAME	MAZIN HASHIM A. ELAMIN	الجنسية	سوداني
NAT.	SUDAN	تاريخ الميلاد	1984-02-08
DATE OF BIRTH	1984-02-08	فصيلة الدم	
BLOOD GR.		ت. اول إصدار	2002-08-08
FIRST ISSUE	2002-08-08	ت. الإنتهاء	2028-08-18
VALIDITY	2028-08-18		


يجب إبراز هذه الرخصة لمن يطلبها  
من رجال الشرطة سواء كان بالزي الرسمي أو عند إبراز هويته في حالة كونه بالملابس المدنية

This license must be produced on demand to any police officer in uniform or on production of warrant card by police officer not in uniform

Authorized Vehicles	المركبات المصرح بقيادتها	Notes
EXCAVATOR حفار	<input type="checkbox"/>	نظارة طبية Glasses
CRANE كرين	<input type="checkbox"/>	عسلات Lenses
LOADER شوبل	<input type="checkbox"/>	أوتوماتيك Automatic
FORKLIFT رافعة شوكية	<input type="checkbox"/>	احتياجات خاصة Handicaps
OTHER أخرى	<input type="checkbox"/>	إعاقات سمعية Hearing Disability
MOTOR CYCLE دراجة نارية	<input type="checkbox"/>	التبرع بالأعضاء Organ Donation
CAR سيارة خفيفة	<input checked="" type="checkbox"/>	
BUS حافلة	<input type="checkbox"/>	
MED. TRUCK شاحنة متهسطة	<input type="checkbox"/>	
TRAILER قاطرة ومقطورة	<input type="checkbox"/>	

Licensing Authority سلطة الترخيص

[Signature]



\* 28473600023 \*

State Of Qatar  
Residency Permit



دولة قطر  
رخصة إقامة

ID.No: 28473600023 الرقم الشخصي:  
D.O.B: 08/02/1984 تاريخ الميلاد:  
Expiry: 02/06/2025 الصلاحية:  
Nationality: سوداني الجنسية:  
Occupation: مراسل المهنة:



الإسم: مازن هاشم علي الامين

Name: MAZIN HASHIM ALI ELAMIN

Passport Number: P09593793 رقم جواز السفر:  
Passport Expiry: 15/06/2032 تاريخ انتهاء الجواز:  
Serial No: 32428473600023 الرقم المسلسل:  
Residency Type: عمل نوع الرخصة:  
Employer: اسكندنافيا للخدمات والمقاولات وتأجير الحافلات المستقدم:

مدير عام الإدارة العامة للجوازات

General Director of the General  
Directorate of Passports

توقيع حامل البطاقة

Holder's signature





بسم الله الرحمن الرحيم

Ministry of Interior

General Directorate of

Border Passports & Expatriates Affairs

Expatriates Dept

تاریخ: 24/06/2015 م

الموافق: 08/09/1436 هـ



الرقم : ج ش / وفاقدين / 4309

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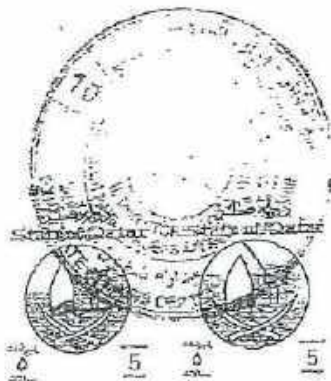
نشهد بأن المدعو / عمار بن شاشم علي القصبين - مسوؤلي إقتصادية  
لعمل إقامة بمرقم شخصي (٢٨٤٣٦٠٠٠٢٣) صالحة لغاية ٢٠١٧/٠٦/٠٥م بكفالة / شركة قطر للصناعات  
نوسبنت المحدودة الوسيطة ، علماً بأنه دخل البلاد بتاريخ ٢٨/٠٤/١٩٨٤م.

وقد أعطيت له هذه الشهادة بناء على طلبه الشيخ محمد بن علي  
 من أدنى أية مسؤولية من هذه الإدارة بما ورد فيها تجاه حقوق الغير.

(هذه الشهادة صالحة لمدة ثلاث شهور من تاريخ صدورها)

*[Handwritten signature]*

مدير إدارة شؤون الوقايعين





قطر التطوعي  
Qatar Voluntary

QIC YOUTH  
CAPITAL



DOHA  
QIC YOUTH  
CAPITAL 2019  
الدوحة عاصمة  
الشباب الإسلامي



مركز قطر الثقافي والتراثي والتعاوني  
Qatar Cultural and Heritage  
Events Center



MINISTRY OF CULTURE AND SPORTS  
STATE OF QATAR

الأمانة بشبابها

شكر وتقدير

## Certificate of Appreciation

سازدها شهم صلي

يقدم مركز قطر للتراثية والتراثية ومنتدي التعاون الإسلامي للشباب بالشكر والتقدير لجهودكم المتميزة خلال المشاركة  
في تنظيم أعمال مخيم الدوحة الشبابي للعمل التطوعي والإنساني خلال الفترة من 27 أكتوبر إلى 6 نوفمبر 2019.

ضمن فعاليات الدوحة عاصمة الشباب الإسلامي 2019  
مع تمنياتنا لكم بدوام التوفيق والنجاح

Qatar Cultural and Heritage Events Center and Islamic Cooperation Youth Forum proudly awards this certificate of gratitude and appreciation

for your participation as an organizer of Doha Youth Camp for Voluntary and Humanitarian

held between 27 October - 6 November, 2019, in the context of Doha QIC Youth Capital International Program for the year 2019

Wishing you further success in the future



مركز قطر للتراث والتعاوني  
QCHC General Director

Hassan Bin Rashed Al-Ajmi

Events Center

R. Aldehany

Rasul Omarov

Director General of ICYF





VOLUNTEER

## CERTIFICATE OF APPRECIATION

### شهادة تقدير

We are honoured to present this certificate to  
نفخر بتقديم هذه الشهادة إلى

**Mazin Elamin**

in recognition of your commitment as a volunteer to delivering an amazing  
FIFA World Cup Qatar 2022™  
20 November – 18 December 2022

تقديرًا لجهودكم في استضافة استثنائية  
لبطولة كأس العالم FIFA قطر 2022™  
20 نوفمبر – 18 ديسمبر

The first FIFA World Cup™ to be held in the Arab world would not have been such a success without you.  
We have created history together – thank you!

بفضلكم نجحنا في تنظيم أول نسخة من المونديال في العالم العربي.  
لقد صنعنا التاريخ معاً، فلکم جزيل الشكر.

Gianni Infantino  
FIFA President  
رئيس  
FIFA

Hassan Al-Thawadi  
Chairman, FIFA World Cup  
Qatar 2022 LLC

رئيس كأس العالم فيفا  
قطر 2022 ذ.م.م





# CERTIFICATE OF APPRECIATION

THIS CERTIFICATE IS AWARDED TO

**Mazin Hashim Elamin**

IN RECOGNITION OF THEIR VOLUNTEER  
SERVICE AND SUPPORT TO THE  
**IAAF WORLD ATHLETICS CHAMPIONSHIPS  
DOHA 2019**

THANK YOU FOR YOUR COMMITMENT AND  
CONTRIBUTION TO THE OVERALL SUCCESS OF  
THE EVENT

**Sebastian Coe**  
IAAF President

**Joaan bin Hamad  
Al-Thani**  
President of The Local  
Organising Committee





Date: 31/5/2004

To Whom It May Concern

This is to certify that Mr. Mazin Hashim Ali Al-Amin was enrolled in the New Horizons Training Microsoft Certified System Engineer (MCSE Diploma), which started on the 22<sup>nd</sup> February 2003 and finished on the 26<sup>th</sup> Feb. 2004. The classes were held five days a week at a rate of four hours ~~per day~~ from 10:00 to 2:00 p.m.

This letter has been issued upon his request without any liability on our part.

Fadi A.Hafez



Operation Supervisor



**ELS Language Centers**

We Teach English to the World

ELS Language Centers/Doha  
56 Jaber Bin Ghassbi (Near ELS Roundabout)  
P.O. Box 22678  
Doha, Qatar  
Phone: (974) 469 2233 Fax: (974) 458 5519 E-mail: elsdohe@qatar.net.qa

## End of Term Evaluation Report

Session 9

October 12 - November 13, 2002

Student's Name: Mazen Hashim El-Amin	Date: 13 November 2002
ELS ID: 02-09-6679	
Course Names: Structure and Speaking, Communicative Grammar and Reading and Writing	Course Level: 101

Term Grade: ☐ P = Pass = 70% and above  
☐ F = Fail = 69% and below

120 programmed hours.

☐ 20 Home Work (20 pts)

☐ 24 Mid Term (25 pts)

☐ 17 Quizzes (20 pts)

☐ 22 Final (25 pts)

☐ 8 Projects (10 pts)

☐ 91 Total (100 pts)

### Comments:

Reading:	Mazen is a bright student who works hard in class. His comprehension is good.
Writing:	Mazen's writing is above level. He needs to work on spelling and on extending his vocabulary.
Speaking:	Mazen is an excellent student who displayed no difficulty with any aspect of the SSP portion of the course. He was able to understand and apply new vocabulary and grammar concepts presented. He requires more emphasis on his pronunciation.
Listening Skills:	No difficulties displayed. Replied appropriately to oral questions and was able to understand and interpret information from audiocassette.
Grammar:	Mazen fully understands and can apply all concepts taught at this level both in drill exercises and during practical conversation.
General:	Mazen is an excellent student who applied himself to the tasks at hand and was always prepared. He has a solid vocabulary, which he uses appropriately. Mazen is serious about learning English as is evidenced by his marks. I wish him all the best in his future endeavors.

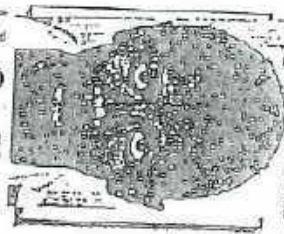
Primary Instructor: Connie Tagseth





# Al-Qadisyia Educational Centre

Under Supervision of Ministry of Education & Higher Education  
P.O. Box: 92067 Doha - Qatar



## Certificate

مركز القادسية التعليمي

تحت إشراف وزارة التربية والتعليم والتعليم العالي  
ص.ب. ٩٢٠٦٧ الدوحة - قطر

Al-Qadisyia Educational Centre Certifies:

That Student:

Has Successfully Completed The Course:

المستفيد من : **أحمد علي بن محمد**  
الطالب / الطالبة : **أحمد علي بن محمد**  
قد أتم / أتمت بنجاح دورة في : **الكمبيوتر**  
مستوى : **مبتدئ**  
مستفيد من : **أحمد علي بن محمد**  
في الفترة من : **١١ / ١٢ / ٢٠٢٢** إلى : **١١ / ١٢ / ٢٠٢٢**

and passed the examination with grade:

In testimony whereof, was given this Certificate

In Doha on:

Manager:

Asst. Manager

Teacher