



MOHAMMED NIJAS

MESSENGER/DRIVER

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 D.O.B-07/12/1979  Nationality-SriLankan

 Language - English, Arabic, Hindi  NOC- Available  Qatar

OBJECTIVE

Experienced and reliable professional driver with over 15 years of experience in transporting goods, passengers, and maintaining vehicle safety. Skilled in operating various types of vehicles, including [list types: e.g., trucks, vans, cars], with a strong focus on safe driving practices, punctuality, and customer service. Proven track record of managing long-haul and local routes, handling deliveries, and performing routine vehicle maintenance checks

EXPERIENCE

RKH STAFF TRANSPORT-QATAR

ONE YEAR.(2023-2024)

- Safely transport employees to and from their designated work sites, company offices, or other locations as required by the company schedule.
- Ensure punctuality by following scheduled pick-up and drop-off times, ensuring all employees arrive at their destinations on time.
- Perform daily vehicle inspections, including checks on tire pressure, oil levels, brakes, and other essential components to ensure vehicle safety and reliability.
- Report any mechanical issues or accidents immediately to the supervisor or fleet management team.
- Submit reports as required to the supervisor or logistics department, ensuring transparency and accountability.
- Report any delays, traffic issues, or vehicle breakdowns to your supervisor or the logistics team in a timely manner.
- Assist staff members, especially when boarding or disembarking, ensuring their comfort and safety.
- Manage the seating arrangement inside the vehicle to ensure all passengers have enough space and travel safely.
- Ensure that all passengers are wearing seatbelts, if applicable, and that the vehicle meets all safety standards set by local regulations and company policies.
- Handle any emergency situations calmly and efficiently, including accidents or vehicle breakdowns. Follow company procedures for reporting and resolving such incidents.
- Ensure passengers' safety in any emergency situation and communicate with relevant authorities if needed.
- Follow all local traffic laws and regulations as well as company-specific rules regarding vehicle use and employee transport.

MESSENGER - QATAR

08YEARS(2014-2022)

- Ensure the timely delivery of documents, packages, or other items to the designated recipients.
- Plan and follow efficient delivery routes to avoid delays, using GPS or local knowledge to navigate.
- Safely handle, carry, and deliver packages, ensuring that they are undamaged during transport.
- Provide excellent customer service by communicating effectively with recipients and ensuring their satisfaction.
- Collect, organize, and maintain records of deliveries and receipts, ensuring all necessary documentation is signed and completed.
- If driving a vehicle, maintain it in good condition by performing regular checks and reporting any issues.
- Ensure secure handling and delivery of sensitive or confidential materials, following proper security protocols.
- Be prepared to walk, bike, or drive for extended periods, carrying or lifting packages when necessary.
- Report any problems encountered during delivery (e.g., roadblocks, incorrect addresses) to supervisors or clients.

DRIVER - QATAR

06YEARS(2008-2013)

- Drive the vehicle safely and responsibly, adhering to all local traffic laws and regulations..
- Conduct daily pre-trip inspections to ensure the vehicle is in good working condition.
- Report any mechanical issues or accidents immediately and arrange for repairs when necessary.
- Ensure timely pickup and drop-off of passengers, goods, or materials, meeting the schedules and deadlines set by the employer or clients.
- Plan and follow the most efficient routes, considering traffic, road conditions, and any detours or delays.
- Maintain accurate records of mileage, fuel usage, trips, and maintenance for reporting or company tracking purposes.
- Assist passengers with getting in and out of the vehicle, especially if they need extra help.
- Ensure the vehicle complies with safety standards, including using seat belts, child safety seats, and maintaining proper driving speed.
- Follow safe driving practices, including defensive driving techniques and avoiding distractions (e.g., mobile phone usage while driving).
- Handling Deliveries or Loads (for Delivery Drivers):
- Safely load and unload goods, packages, or materials as required.
- Report any incidents, traffic issues, or changes to the schedule promptly.
- Fuel Management: