



PROFILE

I have superb interpersonal skills and is more than able to use tact and discretion when dealing with confidential personal issues. I am seeking to work in a professional environment.

CONTACT



Cismaanaadan@gmail.com



+974-55665068



Doha, Qatar

PERSONAL INFORMATION

Date & birth : 25/01/1977

Sex : Male

Nationality : Ethiopia

Religion : Muslim

Marital status : Married

Passport number : EP6601611

Qatar I.D number : 27723002167

Qatar license : light

FIYASEL OSMAN ADAN

EDUCATION

- High secondary education
- Executive secretary and office management

WORK EXPERIENCE

AL BARAKAT (TELESOM) TELECOMMUNICATION HARGEISA SOMALIA 1999 - 2002

- Registering customers to the IPO (initial Public Offering)
- Answering call regarding IPO
- As call center agent

GOTIS COMPANY HARGESA SOMALIA 2008 - 2015

- Golis restaurant manager (Five Branches)
- Financial collection department
- Team leader
- Staff weekly schedules
- Monthly seasonal reports

FIFA WORLD CUP QATAR

- SUPERVISOR
- Qatar museums volunteer recognition award
- Hayaakum at al shaqab
- Dadu Museum of Qatar
- Expo 2023 Doha (SUPERVISOR TRANSPORTATION)

ASIAN CUP QATAR

- Asian Cup Doha
- Wanda Diamond League – Doha 2024
- 16th Artistic Gymnastics World Cup Taishan Doha

STRENGTH /QUALITY AREAS

- Good communication, presentation, and administration skills
- Ability to inspire the people and able to tackle the situations.
- Analytical capability
- Positive approach

LANGUAGES

- English
- Somali

➤ Ethiopian

DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.