

Mr. Knox Paras Ponciano Jr.

Doha, Qatar | +97466564560 | knoxponciano@yahoo.com



Objective

To obtain a job suitable to my qualifications in a reputable company that shares the opportunity of growth in my career through building my skills and contributes to the realization of its vision by undergoing continuous learning process that will develop my knowledge and career expertise.

Career Highlights

With 14 years of Driving Experience in Qatar & 6 years' experience as a Merchandising Company/Store Driver. 13 years of experience in the field of Telecommunication for Fiber Optic splicer and data structured cabling to any projects in Doha Qatar especially in Hamad International Airport.

Flexible, Fast Learner, Highly Motivated, can work with less supervision. Good written and spoken English and Computer Literate.

Worked in major companies and was involved in various projects in Qatar.

Experience

MERCHANDISE STORE/OFFICE DRIVER | LAMA FOOD STUFF | 2022-OCT TO PRESENT

- Safely driving office manager and staff to and from their destination. This could include trips to the airport, meetings, client site visit, store, staff accommodation and other appointments.
- Regular checking of the vehicle for maintenance needs including oil changes, tire conditions, and other basic upkeep to ensure the vehicle is in safe, working order.
- Responsible for the safe and timely delivery of products and goods to customers, transfer of merchandise between store locations, and pickup of supplies from vendors.
- Provide excellent customer service during delivery, addressing customer concerns and ensuring positive interaction.
- Follow company policies regarding driver safety and delivery protocols.

COMPANY DRIVER-MOVING MERCHANDISER | AL THIMAR FOOD STAFF WLL (FOOD & BEVERAGE) | 2018 TO 2022-AUG-31

- Pick and Drop Staff from Accommodation to Hypermarket (Back and Front)
- Transferring Merchandiser to any Assigned Market
- Display products and Order LPO

Personal Data

- Nickname : Knox
- Date of Birth : July 14, 1970
- Age : 53
- Marital Status : Married
- Religion : Christian
- Nationality : Filipino
- Visa Status: Working Visa
- License : Qatar Driving License

Education

SECONDARY

- School: Muntinlupa National High School
- Place: Muntinlupa Metro Manila, Philippines

ELEMENTARY

- School: Muntinlupa Elementary School
- Place: Muntinlupa Metro Manila, Philippines

Skills & Abilities

DRIVING SKILLS

- Good knowledge of local routes and traffic patterns
- Good communication skills to coordinate effectively and manage schedules

SPECIALIZED COMPUTER SKILLS


- Microsoft Office, Word, Excel, PowerPoint, Networking
- Computer Technician

SEMINAR AND TRAINING ATTENDED


- Certificate in NC3 Articulated Trailer Driving
- Basing Computer Course
- Hardware/Software assembly and Troubleshooting
- H2S (Hydrogen Sulfide / breathing apparatus) Familiarization Course
- Safety First Orientation Seminar
- QP, Rasgas & Qatar Gas Safety Training

I hereby certify that all the information herein is true and correct to the best of my knowledge and belief.

Knox Paras Ponciano Jr.



State of Qatar
Ministry of Interior
Traffic Department



دولة قطر
وزارة الداخلية
إدارة المرور

DRIVING LICENSE

رخصة سواق

27060803126

الرقم الشخصي

الإسم كنوكس جار بونكيانو

NAME KNOX JR P. PONCIANO



NAT. PHILIPPINES

الجنسية الفلبين

DATE OF BIRTH

1970-07-14

تاريخ الميلاد

BLOOD GR.

فصيلة الدم

FIRST ISSUE

2008-02-28

ت. أول إصدار

VALIDITY

2028-01-04

ت. الانتهاء

This license must be produced on demand to any police officer in uniform or on production of warrant card by police officer not in uniform

يجب إبراز هذه الرخصة لمن يطلبها من رجال الشرطة سواء كان بالزي الرسمي أو عند إبراز هويته في حالة كونه بالملابس المدنية

Authorized Vehicles	المركبات المصرح بقيادتها	Notes	ملاحظات
EXCAVATOR حفار	MOTOR CYCLE دراجة نارية	نظارة طبية	Glasses
CRANE كرين	CAR سيارة خفيفة	عدسات	Lenses
LOADER شوبل	BUS حافلة	أوتوماتيك	Automatic
FORKLIFT رافعة شوكية	MED. TRUCK شاحنة متوسطة	احتياجات خاصة	Handicaps
OTHER أخرى	TRAILER قاطرة ومقطورة	إعاقات سمعية	Hearing Disability
		التبرع بالأعضاء	Organ Donation

Licensing Authority سلطة الترخيص



* 27060803126 *



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
IKA-LABING APAT REHIYON
Region XIV
SANGAY NG MUNTINLUPA
Division of Muntinlupa



MUNTINLUPA NATIONAL HIGH SCHOOL

Muntinlupa City

Pinatutunayan nito na si

This Certifies that

Knox JR. Paras Ponciano

ay Kasi-siyang nakatupad sa mga kinakailangan sa pag tatapos

HAS SATISFACTORILY COMPLETED THE REQUIREMENTS FOR GRADUATION IN ACCORDANCE WITH

ng Batayang Pangkarunungan Kurikulum na itinakda

THE BASIC EDUCATION CURRICULUM (BFC) PRESCRIBED

para sa Paaralang Pangsekundarya ng Republika ng Pilipinas

FOR THE SECONDARY SCHOOLS OF THE REPUBLIC OF THE PHILIPPINES, AND

kaya siya'y karapat-dapat na tumanggap nitong

IS THE REPORT ENTITLED TO THIS



Iginawad sa Muntinlupa, Metro Manila, Pilipinas

AWARDED AT MUNTINLUPA, METRO MANILA, PHILIPPINES

ngayong ikatlo ng Abril 1987

THIS 3rd DAY OF APRIL 1987

Eden B. Binaday
EDEN B. BINADAY

PUNONG GURO
Principal IV

Florante C. Marmeto
FLORANTE C. MARMETO

Schools Division Superintendent

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 27060803126
D.O.B.: 14/07/1970
Expiry: 09/02/2025

الرقم الشخصي:
تاريخ الميلاد:
الصلاحية:
الجنسية:



Nationality: PHILIPPINES
Occupation: فني الكترونييات

المهنة:
الاسم: كنوكس جار بونكيانو

Name: KNOX JR PARAS PONCIANO

Passport Number:	P8000529A	رقم جواز السفر:
Passport Expiry:	18/07/2028	تاريخ انتهاء الجواز:
Serial No:	32427060803126	الرقم الممثل:
Residency Type:	عمل	نوع الرخصة:
Employer:	لمى الدوحة للمواد الغذائية	المستقدم:
مدير عام الإدارة العامة للجوازات General Director of the General Directorate of Passports	توقيع حامل البطاقة Holder's signature	
		
		



شهادة حسن السيرة والسلوك
POLICE CLEARANCE CERTIFICATE



104-2735934-2-9

Certificate No. 63375 / 2024 رقم الشهادة
Certificate Purpose استخدام خارجي غرض الشهادة
سفاره جمهوريه الفلبين الجهة الموجه لها
Destination Dept. PHILIPPINE EMBASSY

Name	KNOX JR PARAS PONCIANO	الإسم	كنوكس جار بونكيانو
ID No.	27060803126	الجنسية	PHILIPPINES
POB	الفلبين	تاريخ الميلاد	14/07/1970
Profession	--	رقم الجواز	P8000529A
DOB	مكان الميلاد	الرقم الشخصي	DOB
Passport	الوظيفة	Nationality	PHILIPPINES

▪ This is to certify that no previous criminal conviction has been reported against the above mentioned individual.

▪ بعد الفحص والتدقيق من الجهات المختصة لدينا لم نجد أية سوابق ضد المذكور / المذكورة أعلاه خلال فترة التواجد داخل البلاد.

From 10/03/2024 To 09/06/2024 الى
▪ This certificate is issued upon (his/her) request. وقد أعطيت هذه الشهادة بناء على طلبه / طلبها.
▪ This certificate is valid for six month(s) from the date of issue: 10/06/2024 هذه الشهادة صالحة لمدة ستة أشهر اعتباراً من:

Signed By: Criminal Evidences & Info. Department
Location: Doha, Qatar
Date: 10/06/2024 07:06:47 AST

وزارة الداخلية
Ministry of Interior
دولة قطر - State of Qatar



BRIG: DR. ALI TALEB EFAIFA
Director of Criminal Evidence And Inf. Dept.

This document has been digitally signed.

Please visit the Ministry of Interior's electronic services website(www.moi.gov.qa) or check the code Quick Retrieval to confirm the legitimacy of the document (QR Code).

العميد دكتور/ علي طالب سالم عفيفه
مدير إدارة الأدلة والمعلومات الجنائية

تعتبر هذه الوثيقة معتمدة إلكترونياً
للتحقق من صحة الوثيقة يرجى زيارة موقع الخدمات الإلكترونية لوزارة الداخلية (www.moi.gov.qa)
أو قراءة رمز الاسترجاع السريع (QR Code).

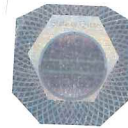
EMBAJADA DE LA REPUBLICA DE CROACIA
DOHA

Potvrđuje se istovjetnost potpisa

Abdullah Sherif Al Mutlaq
službenog pečata MOFA KATAR

Konzularna pristojba za ovjeru u iznosu
146 naplaćena je u
Qatari, na temelju tar. br. 44 Zakona
upravnim pristojbama Republike Hrvatske
Klasa: 037-02/24-02/6064
Broj: 521-Q#7-01-24-1
Datum: 24.06.2024

(Potpis ovlaštena osoba)



دولة قطر
Ministry of Foreign Affairs
State of Qatar

الرقم: 2024001114129/1

التاريخ: 10/06/2024

السعر: 100 QAR

كنوكس جار

تصادق على صحة الختم والتوقيع لـ
وزارة الداخلية - ادارة الادلة والمعلومات الجنائية
دون ادنى مسؤولية عن المحتويات

03421773



عبدالله المطلق