

Shan Shoukkath

Palottu house Mukundapuram Chavara, kollam Kerala pin:691585
+919072861657,+974 71732092 | shanspalot@gmail.com

Dear Hr

I am very excited to apply for the Messenger Driver position. With over ten years of experience in the hospitality and driving industries, I am confident that I can proudly serve and benefit this company. Throughout my work history, I've proven my ability to provide exceptional customer service while maintaining efficiency.

I eventually wanted more variety in my work and applied for a position as a Driver Messenger. I picked up passengers, drove them to their destinations safely and maintained a clean vehicle every shift.

I appreciate your time and consideration. I'm looking forward to applying my experience and enthusiasm to providing clients with a safe and enjoyable driving experience. The combination of my hospitality experience, driving experience and possession of a commercial driver's license can help me exceed my expected job duties and contribute positively.

I eagerly anticipate your phone call in which we can further discuss my qualifications and how I can use my talents to benefit.

Thank you for your consideration,

Shan Shoukkath



Shan Shoukkath

Palottu house Mukundapuram Chavara, kollam Kerala pin:691585
+919072861657,+974 71732092 | shanspalot@gmail.com

OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization
Personable and reliable Driver with 10 years of experience working in the transportation of Courier mail and Staff passengers Clients and visitors
Successful career history is documented by dozens of commendations from satisfied passengers and clients, and an unblemished traffic safety record.

EXPERIENCE

DRIVER CUM MESSENGER

20/08/2017 - 12/11/2023

I-Medica health care

Receive and dispatch all the orders of office supplies that are requested by the different areas of the building through email

Pick-up and deliver messages, documents, packages, lab samples, confidential material, and other items directly to addressee or department as directed

Sorts incoming mail, packages, or documents

Routes and delivers to the correct individual, office or department

Runs errands for needed materials

Picks up and drops off samples

Sorts test results for archiving

Retrieves test results for physicians and support staff

Obtains articles requested by the clinical team when not available online

Assists in the GMP receiving area by bar coding critical supplies and taking and picking up orders for critical reagents at the Hospital Pharmacy required for patient transplants

SKILLS

Critical thinking

80%

Creativity

80%

Leadership

80%

Teamwork

80%

Time Management

80%

Organization

80%

Attention to Detail

80%

LANGUAGES

English

Arabic

Urdu, hindi

Malayalam and tamil

SALES CUM DRIVER

29/06/2013 - 11/03/2017

ORIS FOODS WLL

Selling products and services using solid arguments to prospective customers. Performing cost-benefit analyses of existing and potential customers.

Maintaining positive business relationships to ensure future sales.

EDUCATION

Higher Secondary

2007

POPULAR ACADEMY

B

Diploma Automobile

2010

Craft School of Engineering

B+

Ms Excel

2010

Craft school of engineering

B+

PASSPORT

Place of issue>Trivandrum

Date of issue> 08-03-2018

Date of expiry> 07-03-2028

INTERESTS

Photography

Participating in social activities

ACTIVITIES

Sports. ... Strategic games. ... Travelling. ... Learning languages. ... Reading. ... Yoga.

PERSONAL DETAILS

Date of Birth : 08/02/1989

Marital Status : Married

Nationality : Indian

Religion : Islam, Muslim

Gender : Male

Driving Licence : Qatar Light Driving License, kuwait Driving License

Place : India, Kerala