

Mohamed Rizwan

Driver -Retail

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PROFILE

Experienced Retail Driver with 12 years of expertise in safely transporting goods and ensuring timely deliveries across diverse routes. Skilled in vehicle maintenance, efficient route planning, and providing exceptional customer service during deliveries. Proven track record of adhering to safety regulations and maintaining accurate delivery records. Known for reliability, punctuality, and a strong work ethic in fast-paced retail environments. Committed to ensuring product integrity and customer satisfaction through meticulous handling and professional service.

EMPLOYMENT HISTORY

Lime Tech Trading – Driver Retail - Qatar

2013 –2024

- Safely and efficiently transport retail products between warehouse, stores, and customer locations while adhering to delivery schedules.
- Assist with loading and unloading products, ensuring items are handled with care and stored securely during transit
- Verify and document product deliveries, ensuring the accurate transfer of inventory and timely reporting of discrepancies.
- Regularly inspect delivery vehicles for maintenance issues and ensure they are kept clean and in optimal working condition.
- Provide excellent customer service during deliveries, answering queries and ensuring customer satisfaction.
- Follow all traffic laws, regulations, and company policies, including safety protocols for handling goods.
- Plan efficient delivery routes, optimizing for time and fuel efficiency while minimizing delays.
- Maintain accurate records of deliveries, including delivery receipts, logbooks, and fuel usage reports.

Info trade International – Driver Retail –Qatar

2007 – 2012

- Transport clients and/or packages to and from destinations
- Arrive at destinations on schedule
- Fulfill administrative needs, like office pickups
- Research and plan for traffic, construction and weather delays
- Use navigation applications to determine the best route
- Interact with clients professionally at all times
- Ensure that the vehicle is always fueled and ready for use
- Arrange for vehicle repairs as needed
- Keep mileage records and repair records up-to-date

EDUCATION

GCE Ordinary Level General Certificate Examination Sri Lanka Government
Certificate Examination Sri Lanka Government

1994 (Passed)

GCE Advanced Level General Certificate Examination Sri Lanka Government
Certificate Examination Sri Lanka Government

1997 (Passed)

Key Skills:

- 🔧 Safe Driving Practices
 - 🔧 Route Optimization
 - 🔧 Vehicle Maintenance
 - 🔧 Problem-Solving
 - 🔧 Documentation & Reporting
 - 🔧 Customer Satisfaction
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Other Skills:

Valid Qatar Driving License

Language Skills:

English
Tamil
Arabic
Hindi

Date of Birth: 29/09/1978

References and Career portfolio Available on Request

