

From,

MUHAMMED SINAN KK  
INDIA

To,

The Manager,  
HR Department.

Dear Sir/Madam,

**Sub: Application for the post Architectural Draughtsman**

I'm, MUHAMMED SINAN KK a AutoCAD **Draughtsman** with an professional experience in Commercial Residential Sector for the past 3 years. looking for Post of AutoCAD **Draughtsman** in your prestigious Company. I am like a challenging opportunity in the field. Please find below my resume for your kind perusal. I hope you will consider my application favorably and give a chance for an interview. Given an opportunity, I am sure I can reach up to your expectation.

If any further information/details is required, please contact me at the below given contact number /e-mail. A copy of my CV is attached (Next Page) for your consideration.

Kind Regards,  
MUHAMMED SINAN KK

**Mail: md.kk.sinan@gmail.com**  
**Mob: +974-77227528**  
**Ref: +974-66924532**



**MUHAMMED SINAN KK**

Position Applied for: **Architectural Draughtsman**

**OBJECTIVE: -**

To leverage my expertise in architectural drafting, project management, and design tools to contribute to high-quality projects in a dynamic and growth-oriented organization. I aim to deliver innovative and functional solutions while enhancing my skills and contributing to the success of the team.

**QUALIFICATION: -**

- ❖ **Diploma in Architectural Engineering**
- ❖ **Higher Secondary**

**COMPUTER SKILLS: -**

- ❖ **AutoCAD**
- ❖ **Sketchup with Lumion**
- ❖ **Revit Architecture**
- ❖ **Photoshop**
- ❖ **M.S. Office Applications (Excel & Word)**

**PROFESSIONAL EXPERIENCE: -**

Having **3 + Year's of experience** in **Designing & Drafting** Architectural drawing

**1. SAJAN PULIMOOD ARCHITECT & INTERIOR CONSULTANT – Kochi, MG Road (Jan 2024- Nov 2024)**

<b>Position:</b>	<b>: Architectural Draughtsman</b>
<b>Project Name:</b>	<b>: DESIGN &amp; CONSTRUCTION OF VIVAK CHIRAKKAL, AND RICHARD FRANCIS</b>
<b>Consultant:</b>	<b>: Ar. SAJAN PULIMOOD</b>
<b>Client:</b>	<b>: VIVAK CHIRAKKAL AND RICHARD FRANCIS</b>

### **RESPONSIBILITIES:**

- Prepared detailed architectural drawings and plans using AutoCAD and Sketchup.
- Assisted in the development of conceptual and technical designs.
- Collaborated with the team to create innovative and client-centric solutions.
- Supported project coordination, ensuring timely progress and adherence to specifications.
- Participated in client meetings and provided technical insights.
- Managed site visits to ensure design compliance

### **2. Transcend Architects – Calicut (Jan 2022-To Des 2023 )**

**Position:** : Architectural Draughtsman

**Project Name:** : Crystal curuva nature resort

**Consultant:** : Er. RASIK

**Client:** : MUHAMMED ALI

### **RESPONSIBILITIES:**

- Developed conceptual designs and detailed architectural plans using AutoCAD and SketchUp.
- Created 3D models and rendered designs using Lumion and Photoshop.
- Conducted site visits to collect data, verify project specifications, and ensure quality standards.
- Coordinated with senior architects and engineers to deliver innovative design solutions.
- Managed and monitored project progress, ensuring timely completion and adherence to budgets.
- Communicated with clients to present designs and gather feedback for revisions.

### **3. Quality Designers – Koduvally, Calicut (May 2021- Des 2022)**

**Position:** : Internship

**Project Name:** : DESIGN & CONSTRUCTION OF NAVAB

**Consultant:** : Er. ABDUNNASIR  
**Client:** : NAVAB BIN ASHRAF

**RESPONSIBILITIES:**

- Preparation of 2D drawings.
- Gained hands-on experience in architectural drafting.
- Assisted in site supervision

**Personal Details:**

Sex : Male  
Religion : Muslim  
D.O.B : 06<sup>th</sup>Des 2000  
Nationality : Indian  
Marital Status :  
Unmarried Driving  
Status : India  
Languages : English, Hindi and  
Malayalam Visa Status : **Transferable**  
**Visa with N.O.C**

**DECLARATION:**

I hereby declared that all the information given above is true to the Best of my knowledge.

**MUHAMMED SINAN KK**