



## PUJA OJHA

Junior Architect /BIM Specialist

CONTACT: +974 -33082837 (Qatar)

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### SUMMARY :

Architectural Professional with 10 years extensive experience in Auto cad, Sketch up modeling & Revit Architecture modeling for multiple projects, experienced in BIM modeling Shop drawing, working drawing, As built preparation, detail sketches, door window schedule and infrastructure works. Experienced in preparing of DC1 & DC2 approval drawings and well versed with Qatar building permit and planning regulations.

### PROFESSIONAL EXPERIENCE :

#### EXPERIENCE IN QATAR:

- **CLE Millet International (Qatar):** Working as Junior Architect from 20th June 2020

Job Role: Prepare Architectural, Structural package comprising of various Sanction Drawings and Working drawings to obtain DC1 approval from Kahramaa, Baladia. Prepare LOD300 model for coordination and client presentation. Site supervision. and As - built measurement.

Visit site to take measurement and reflect to prepare As built drawings and submit to Baladia to obtain DC2

- **Sabihat Engineering and Consultant (Qatar):** Working as Junior Architect from 17th March 2018 to 15/06/2020

Job Role: Prepare Architectural, Structural package comprising of various Sanction Drawings and Working drawings to obtain DC1 approval from Kahramaa, Baladia. Prepare LOD300 model for coordination and client presentation. Site supervision. and As - built measurement.

Visit site to take measurement and reflect to prepare As built drawings and submit to Baladia to obtain DC2 Approval.

#### EXPERIENCE IN INDIA:

- **Ar.Aniruddha Sanyal Associates :** Working as a Architectural technician from 1/10/2012 to 15/05/2013 .

Job Role: Team member of the Design team, preparing Schematic drawing, Working drawing, Enlarge details for washroom, General arrangement plan, RCP, Sanction drawings.

- **Biplob Nandy & Associates :** Working as a Architectural technician from 16/05/2013 to 06/02/2015

Job Role: Team member of the Design team, preparing Schematic drawing, Working drawing, Enlarge details for washroom, General arrangement plan, RCP, Sanction drawings, coordination with Site team to provide information and amend changes as required.

- **Jadavpur university, Energy efficient built environment Lab, Department of Architecture:** Working as a Architectural technician from 08/02/2015 to 09/10/2015

Job Role: Team member of the Design team for the project of renovation of Writer's building (secretariat building) involving from schematic design to tender package drawing preparation and workshop with designers.

- **Arijit Dhank Associates:** Working as a Architectural technician from 02/11/2015 to 29/04/2016.

Job Role : Prepare sanction drawing for local Municipal corporation and prepare 3d model in sketch up

- **SRISHTI Architects, Engineers & Interior Designers:** Working as Junior Architect from 01/05/2016 to 06/04/2017.

Job Role : Prepare sanction drawing for local Municipal corporation and prepare 3d model in sketchup and prepare working drawing, elevation, general arrangement plan, area schedule, Elevations .

## PROFESSIONAL TRAINING/ WORKSHOP/ SEMINARS :

- Completed Diploma in Auto Cad from CADD CENTRE,
- Completed Revit Architecture Foundation course from CADD CENTRE

## COMPETENCIES :

- , Auto Cad, Revit Architecture , Sketch up, Navisworks.3D max.

## EDUCATION :

- SILIGURI GOVT. POLYTECHNIC  
Diploma in architecture (D. Arch) board of wbscte in 2012.
- Higher secondary (12th standard) of west Bengal board of higher secondary education in 2009.
- Secondary (10th standard) of west Bengal board of secondary education in 2007.

## PERSONAL DETAILS :

- Date of birth: 5th February, 1992
- Father's name: Late Nilendu Ojha
- Gender: Female.
- Nationality: Indian.
- Permanent Address: Jalpaiguri;Hakimpara; P.S.- Kotwali; Dist- Jalpaiguri  
State-West Bengal; Country-India.
- Current Address: Matar qadem, City: Doha, Country: Qatar
- Language: English, Hindi & Bengali

## DECLARATION :

I hereby declare that the information furnished above is true to the best of my knowledge.

DATE :  
PLACE:

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(Puja Ojha)