



ABDUL NASIR ABDULLAH

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Doha - Qatar

EDUCATION

Master's Degree M.A (Economics)
Shah Abdul Latif University (PAK)
2007 - 2009

Bachelor's Degree (B.COM)
Commerce College LRK (PAK)
2004 - 2006

Higher Secondary Certificate (H.S.C)
Municipal College Lrk (PAK)
2002 - 2004

EXPERTISE

Sales and Marketing

Store keeper

Accounting

Hospitality

Content writing

Driving

CAREER OBJECTIVES:

I am committed, friendly and hardworking customer service advisor with passion for providing excellent customer service at all times. I have dealt with customer's enquiries and complaints face to face, over the phone and via email. I demonstrated the ability to work under intense pressure sell products and services from all backgrounds, handle customer complaints and solve problematic situations.

WORK EXPERIENCE:

Personal Banking Officer **Summit Bank (PAK)**

Organized and thorough at all paperwork and data entry .
Multitasking skills needed to assist to multiple customers at once.
Collect customer information and data .
Growing business and giving loans in Multiple purpose like car, building and etc

Team Manager and Social Mobilizer **NGO's Development Society (PAK)**

Set clear team goal
Monitor team performance and report to metrics .
Listen to team members feedback and resolve their issues.

Store keeper

Qatar Mineral Fiber Sanaiya (QAT)

Maintain a neat, clean and safe working environment as per government regulations.
Maintain a record of all inventory and goods of company.
Checking the inventory damage and discrepancies as well .

Assistant Accountant

Al Jaber Solution (QAT)

Daily usage of financial process.
Maintaining all necessary records including invoices, expenses, transactions and inventory raw and complete materials as well.
Management of ledgers.

General Hospitality

Lexus Hospitality and services (QAT)

Implement the hospitality management
Greetings the guests.
Reporting breakages and maintaining issues.

Video Assistant

Al Kass Channel (QAT)

Fifa World Cup 2022

Working with Producers, Engineers and other professional administrators.
Operating studio Equipments
Assisting with Cameramen during guests taking interview as well
And winding up all channel's equipment.

Volunteerly work

Amir cup final 2019 .
IAAF Doha 2019.

Driving Experience (QAT)

1. Arab cup 2021
2. Racing and Equestrian club 2022.
3. Qatar Economic forum 2022
4. Etc.

REFERENCES

Will be Furnished upon request.